ANNUAL REPORT

COMMUNITY DEVELOPMENT

FOR THE FISCAL YEAR ENDED

MARCH 31, 2003

Note to Readers:

Copies of the annual report are available on the Web site or by contacting:

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PREFACE

Public Accounts 2002-03

The Public Accounts of Alberta are prepared in accordance with the *Financial Administration Act* and the *Government Accountability Act*. The Public Accounts consist of the annual report of the Government of Alberta and the annual reports of each of the 24 ministries.

The annual report of the Government of Alberta released June 2003 contains the Minister of Finance's accountability statement, the consolidated financial statements of the province and a comparison of the actual performance results to desired results set out in the government's business plan, including the *Measuring Up* report.

This annual report of the Ministry of Community Development contains the Minister's accountability statement, the audited consolidated financial statements of the ministry and a comparison of actual performance results to desired results set out in the ministry business plan. This ministry annual report also includes:

- **the financial statements of entities making up the ministry including the Department of Community Development regulated funds and provincial agencies for which the Minister is responsible; and**
- **other financial information as required by the *Financial Administration Act* and *Government Accountability Act*, either as separate reports or as a part of the financial statements, to the extent that the ministry has anything to report.**

Minister's Accountability Statement

The ministry's annual report for the year ended March 31, 2003, was prepared under my direction in accordance with the *Government Accountability Act* and the government's accounting policies. All of the government's policy decisions as at September 8, 2003, with material economic or fiscal implications of which I am aware, have been considered in the preparation of this report.

Gene Zwozdesky
Minister of Community Development

104-02406/

Message from the Minister

I am pleased to present this report on the ministry's achievements during the 2002-03 year. The annual report is an accounting to Albertans on the programs and services provided by Alberta Community Development in relation to the priority goals and strategies that were outlined in the ministry business plan. Many successes were realized through effective partnerships, a dedicated volunteer base, strong cross ministry involvement and participation, and the activities of involved Albertans, communities and ministry staff.

The ministry was active in engaging Albertans to participate in the social, cultural and recreational aspects of the province including community development, arts and culture, libraries, multiculturalism, and local and international sport and recreation opportunities. Many successful partnerships were initiated with support from volunteers, community groups, stakeholders, and municipal and provincial governments. Examples of ministry support extend from the grassroots level and beyond throughout the ministry in areas of community development, voluntary sector support, and promoting the development of Alberta's local film industry. Significant facilitation support was provided to the Recreation Corridors Legislative Review and the Rural Development Strategy. As well, ministry leadership in support of the 2003 Canada Winter Games in New Brunswick contributed to Alberta's highest medal count ever.

Changing demographics in Alberta are making the work of the ministry in building an inclusive society even more important. Efforts towards building inclusive workplaces included developing a new multicultural component for the Human Rights, Citizenship and Multiculturalism Education Fund to encourage collaboration between minority communities and mainstream organizations to strengthen their participation in community life.

Through the Persons with Developmental Disabilities Provincial Board, the ministry continued to fund wage-increases for staff of the contracted community service providers in community-based and government agencies that provide supports to individuals with developmental disabilities to address and reduce employee turnover in this sector.

Preserving, protecting and presenting Alberta's natural and cultural resources and heritage at historic sites, museums, interpretive centres, and provincial parks and protected areas remained a focus. Despite the worldwide negative impact on the travel and tourism industry, visitation at provincial historic sites, museums and interpretive centres exceeded 900,000 and visitors surveyed indicated they were highly satisfied with their visit experience.

Kananaskis Country was thrust into the international spotlight when it hosted the 2002 G8 Summit. The ministry participated in overall government planning by completing operational support, logistics and security and safety preparations to support the summit. The Parks and Protected Areas Division ensured that a high level of environmental protection continued to be provided for Kananaskis Country during and after the event.

We thank our staff, agencies, foundations, community and private sector partners, and government colleagues who contributed to the ministry's successes, and for achievements that continued to foster a superior quality of life in Alberta.

Gene Zwozdesky
Minister

Management's Responsibility for Reporting

The Ministry of Community Development includes the Department of Community Development; the agencies, commissions, boards and foundations listed in the ministry entities chart on page three; the Historic Resources Fund and the Human Rights, Citizenship and Multiculturalism Education Fund.

The executives of the individual entities within the ministry have the primary responsibility and accountability for the respective entities. Collectively, the executives ensure the ministry complies with all relevant legislation, regulations and policies.

Ministry business plans, annual reports, performance results and the supporting management information are integral to the government's fiscal and business plans, annual report, quarterly reports and other financial and performance reporting.

Responsibility for the integrity and objectivity of the consolidated financial statements and performance results for the ministry rests with the Minister of Community Development. Under the direction of the Minister, I oversee the preparation of the ministry's annual report, including consolidated financial statements and performance results. The consolidated financial statements and the performance results, of necessity, include amounts that are based on estimates and judgments. The consolidated financial statements are prepared in accordance with the government's stated accounting policies.

As Deputy Minister, in addition to program responsibilities, I establish and maintain the ministry's financial administration and reporting functions. The ministry maintains systems of financial management and internal control which give consideration to costs, benefits, and risks that are designed to:

- provide reasonable assurance that transactions are properly authorized, executed in accordance with prescribed legislation and regulations, and properly recorded so as to maintain accountability of public money;
- provide information to manage and report on performance;
- safeguard the assets and properties of the Province under ministry administration;
- provide Executive Council, Treasury Board, the Minister of Finance and the Minister of Community Development any information needed to fulfill their responsibilities; and
- facilitate preparation of ministry business plans and annual reports required under the *Government Accountability Act*.

In fulfilling my responsibilities for the ministry, I have relied, as necessary, on the executive of the individual entities within the ministry.

William J. Byrne
Deputy Minister
September 8, 2003

OVERVIEW

MINISTRY ENTITIES

- **Ministry of Alberta Community Development**
  - **Department of Community Development**
    - Community and Citizenship Services
Ph: (780) 427-5714
    - Community Support Systems
Ph: (780) 427-4090
    - Cultural Facilities and Historical Resources
Ph: (780) 431-2300
    - Parks and Protected Areas
Ph: (780) 427-3582
    - Ministry Support Services
Ph: (780) 427-2925
    - Francophone Secretariat
Ph: (780) 415-3348
  - **Agencies, Commissions, Boards and Foundations**
    - Alberta Foundation for the Arts
Ph: (780) 415-0283
    - Alberta Sport, Recreation, Parks and Wildlife Foundation
Ph: (780) 415-1167
    - Wild Rose Foundation
Ph: (780) 427-2579
    - Alberta Human Rights and Citizenship Commission
Ph: (780) 427-3116
    - Human Rights, Citizenship and Multiculturalism Education Fund
Ph: (780) 427-3116
    - Persons with Developmental Disabilities Boards
Ph: (780) 427-1177
    - Premier's Council on the Status of Persons with Disabilities
Ph: (780) 422-2451
    - Alberta Historical Resources Foundation
Ph: (780) 431-2313
    - Government House Foundation
Ph: (780) 427-2309

OPERATIONAL OVERVIEW

The ministry consists of the department, agencies, commissions, boards and foundations. The following description of the ministry's structure provides an overview of the range of programs and services available to Albertans.

Department

1. Community and Citizenship Services

The Community and Citizenship Services Division works to promote community development activities within a wide range of community interests. The range of operations for the division includes grant assistance programs, consultation and information services and facilitation and legislative compliance. The Strategic Information and Libraries Branch provides operational support to the division in addition to supporting the province-wide public library and information networks. The Sport and Recreation Branch promotes and supports participation in sport and recreation. Volunteer Services offers programs to enhance volunteerism and the voluntary sector as well as assisting with involvement in community development activities. The Arts Development Branch promotes and supports arts and culture. The Human Rights and Citizenship Branch ensures the protection of human rights and promotion of fairness and access.

2. Community Support Systems

The Community Support Systems Division provides leadership in advancing quality of life for Albertans by focusing on four key areas: liaison and support to Persons with Developmental Disabilities Boards; liaison and support to the Premier's Council on the Status of Persons with Disabilities; Protection for Persons in Care; and program and policy development arising from the *Building Better Bridges* report - in particular, program and policy development related to persons with an acquired brain injury and those persons with disabilities falling outside traditional department/program mandates.

3. Cultural Facilities and Historical Resources

The Cultural Facilities and Historical Resources Division preserves, protects and presents Alberta's history and culture. It does this by operating, in consultation and/or partnership with cooperating societies, provincial historic sites, museums and interpretive centres, the Provincial Archives of Alberta, and the Northern and Southern Alberta Jubilee Auditoria. It also maintains provincial heritage collections, provides assistance to community-based preservation and presentation projects and provides protection for significant resources. The division administers the Provincial Centennial Program and operates five branches: Historic Sites and Cultural Facilities; Heritage Resource Management; Provincial Archives of Alberta; Provincial Museum of Alberta; and Royal Tyrrell Museum of Palaeontology.

4. Parks and Protected Areas

The Parks and Protected Areas Division preserves, protects and presents Alberta's provincial parks and protected areas. The division is responsible for Alberta's 519 provincial parks and protected areas: 68 provincial parks, 32 wildland provincial parks, one wilderness park, three wilderness areas, 16 ecological reserves, 149 natural areas and 250 recreation areas, protecting 27,530 square kilometres of the province as a legacy for future generations. This network of parks and protected areas provides opportunities for outdoor recreation, heritage appreciation and heritage tourism. The division also maintains the Alberta Natural Heritage Information Centre, which is the province's biodiversity database, and coordinates Alberta's involvement in the Canadian Heritage Rivers program.

5. Ministry Support Services

Ministry Support Services includes the Minister's Office, Deputy Minister's Office and Communications. It also includes the Strategic Corporate Services Division, which encompasses Strategic Financial Services, Business Planning and Performance Measurement, Human Resources, Freedom of Information and Protection of Privacy and Records Management, and Information Systems. These areas provide services to the entire ministry to optimize efficiency in the ministry's operations.

6. Francophone Secretariat

The Francophone Secretariat serves as a liaison between the Government of Alberta and Alberta's Francophone community. It facilitates access to various government departments and programs for Francophone groups and organizations involved in community development. The Minister and Secretariat also represent the province and the Francophone community at federal/provincial/territorial meetings on Francophone affairs.

Agencies, Boards, Commissions and Foundations

1. Alberta Foundation for the Arts

The Alberta Foundation for the Arts encourages and supports the development of artists and arts organizations and promotes public access to the arts throughout Alberta. The foundation provides recommendations to the Minister for project grants to individuals and operational support to arts organizations. Grants assist Alberta artists in their development and provide opportunities for public participation in, and enjoyment of, the arts.

2. Alberta Sport, Recreation, Parks and Wildlife Foundation

The Alberta Sport, Recreation, Parks and Wildlife Foundation facilitates opportunities for developing athletes to aspire to competitive excellence, promotes healthy active living, and encourages the preservation and recreational use of the natural environment. Recommendations are made to the Minister for grant assistance to recreation and sport organizations and individuals to support the development of sport, recreation, parks and wildlife activities in the province.

3. Wild Rose Foundation

The Wild Rose Foundation recommends, to the Minister, grant assistance to community organizations. The foundation's programs and services support community volunteerism and the voluntary sector. Charitable, philanthropic and humanitarian acts are promoted by providing international aid to developing countries in partnership with non-government organizations.

4. Alberta Human Rights and Citizenship Commission

The Alberta Human Rights and Citizenship Commission is an independent commission of the Government of Alberta reporting to the Minister. It protects human rights in Alberta by investigating and resolving complaints made under the *Human Rights, Citizenship and Multiculturalism Act*. Complaints that cannot be resolved or settled are adjudicated by Human Rights Panels. The commission also works to eliminate discrimination and barriers to full participation in society through education and other services.

5. Human Rights, Citizenship and Multiculturalism Education Fund Advisory Committee

The Human Rights, Citizenship and Multiculturalism Education Fund Advisory Committee provides the Minister with advice on the utilization of the Human Rights, Citizenship and Multiculturalism Education Fund, reviews grant applications and makes recommendations on grants to the Minister.

6. Persons with Developmental Disabilities Boards

Persons with Developmental Disabilities (PDD) Boards provide living, employment and community access supports that enable adult Albertans with developmental disabilities to live, work and participate in their communities. The PDD Provincial Board is a Crown Corporation that derives its authority from the *Persons with Developmental Disabilities Community Governance Act*. Six regional boards report to the Provincial Board: the Northwest Region Community Board, the Northeast Alberta Community Board, the Edmonton Region Community Board, the Central Alberta Community Board, the Calgary Region Community Board and the South Alberta Board. The Michener Facility Board was wound down in the 2002-03 fiscal year and responsibility for Michener Services was transferred to the Central Alberta Community Board.

7. Premier's Council on the Status of Persons with Disabilities

The mission of the Premier's Council on the Status of Persons with Disabilities is to champion significant improvements in the status of Albertans with disabilities. The council's core business is focused on three main areas: policy development, systemic advocacy, and evaluation. The council fulfills its mission by listening to the concerns of the disability community and communicating those concerns to the Government of Alberta.

8. Alberta Historical Resources Foundation

The Alberta Historical Resources Foundation recommends grant assistance to the Minister for community-based heritage initiatives across the province. These initiatives include restoration of historical buildings and main street heritage districts as well as development of interpretive markers, publications and educational projects.

9. Government House Foundation

The Government House Foundation cares for and promotes the interests of Government House, the former home of the Lieutenant Governors of the province of Alberta. The foundation advises the Minister on the preservation of Government House as an historic site and building and enhances the physical attributes of Government House, including its works of art and furnishings.

SUMMARY OF KEY ACTIVITIES

The Ministry of Community Development had a successful year recognized by six Premier's Award of Excellence acknowledgments: one gold shared with other participating ministries for the Alberta Future Summit 2002; one silver for the *Fort McMurray Oil Sands Discovery Centre Exhibit Gallery* Re-development; and one bronze for each of: the *Advanced Ticket Management System at the Royal Tyrrell Museum, the Alberta Main Street Programme, Connecting Albertans to a World of Information Through Public Libraries*, and for the ongoing excellent work of the Volunteer Services Branch.

Public consultation on the Recreation Corridors Legislative Review was completed and will result in a report expected to address the development, management and operation of recreation trails throughout Alberta. The ministry also carried out public consultations during the review of the *Libraries Regulations*, and partnered with Alberta's public libraries and Service Alberta to establish and integrate the libraries as Service Alberta Information Centres.

The 2002 Alberta's Future Leaders Program, targeted at Aboriginal youth, was delivered in Aboriginal communities across Alberta with a focus on recreation, sport, arts and leadership programs. The ministry launched the 2002 Summer Active campaign to promote physical activity and healthy active living in Alberta. The review of the Alberta Foundation for the Arts' Travelling Exhibition Program indicated a high level of satisfaction with the program.

The Alberta Human Rights and Citizenship Commission increased its efforts to support employers in reducing discrimination and building inclusive workplaces following a major consultation with Alberta employers. These efforts coincided with the release of the results of the Employers' Perspectives Research Project, considered the first of its kind in Canada.

The new Premier's Citizenship Award in Recognition of the Queen's Golden Jubilee and the Queen Elizabeth II Golden Jubilee Citizenship Medal were awarded to high school students. These awards reinforced the values of citizenship and community service and helped raise the profile of these important areas among high school students, their families and teachers.

The ministry also released the *Report on the Public Review of the Blind Persons' Rights Act*, following the review of the *Blind Persons' Rights Act* and *Guide Dogs Qualifications Regulations* the prior year.

The Francophone Secretariat was instrumental in assisting Alberta Francophone school jurisdictions in benefitting from funding available through Alberta Infrastructure's Century plan.

The Alberta Disability Strategy, a comprehensive document targeted at improving the status of persons with disabilities, was released and forums were held in communities throughout the province to obtain feedback. As well, programs that meet the needs of persons with disabilities who do not have a developmental disability were transferred from the Persons with Developmental Disabilities system to the Gaps in Services Program, and the review of the *Protection for Persons in Care Act* was completed.

The Alberta Brain Injury Network continued consultations with the brain injury community. Funding was made available to service providers for individualized support for community inclusion and to facilitate the creation of a provincial training framework for caregivers of survivors of acquired brain injury.

The ministry transferred the Western Heritage Centre and the Cochrane Ranche Provincial Historic Site to the Town of Cochrane for use as a civic centre/arts and heritage complex. Both levels of government agreed that this public facility should continue to serve the community that had invested in its construction. The town is committed to the continuation of the site's operation as a provincially designated historical resource.

As part of the ongoing efforts by the Government of Alberta to streamline legislation, the ministry contributed to the development of the *Archaeological and Palaeontological Research Permit Regulation* (Alberta Regulation 254/2002). The ministry also released the third edition of the *Listing of Significant Historical Sites and Areas*, increasing the catchment area for its historical resource management programs by over 1,600 sections of land.

The Provincial Museum of Alberta launched a 3-D virtual reality online test site to explore the museum's collections and learn more about the cultural and natural history of Alberta. The museum also opened the *Ancient Rome* exhibit and introduced the first season's pass in the history of the museum – the Mammoth Pass. Over 1,200 people signed up for this pass during its first five and a half months since the launch in October 2002.

In May 2002, the Royal Tyrrell Museum of Palaeontology was selected as a provincial winner in the annual competition recognizing outstanding contributions to culture and education by Attractions Canada. The museum also piloted *Up Close and Palaeo* with grade six students in Wetaskiwin. This program, developed by the Royal Tyrrell Museum, enabled students to have their dinosaur questions answered by experts via live video conference technology.

The ministry collaborated with the Government of Canada to support the G8 Summit in Kananaskis Country. Specifically, the ministry completed planning, operational support, logistics and security and safety preparations to support the summit.

Restructuring of the Parks and Protected Areas Division was finalized and approved by the Government Reorganization Secretariat. The ministry also assessed its infrastructure and capital requirements for parks and protected areas and developed a reinvestment strategy. Emphasis shifted to the completion of biophysical inventories and management plans for new and existing parks and protected areas in 2002-03, following the conclusion of the Special Places program the prior year, to ensure that these areas are effectively managed and protected as a legacy for future generations.

AUDITOR
GENERAL
Alberta

Report of the Auditor General on the Results of Applying Specified Auditing Procedures to Key Performance Measures

To the Members of the Legislative Assembly

In connection with the Ministry of Community Development's key performance measures included in the *2002-2003 Annual Report of the Ministry* I have:

1. Agreed information from an external organization to reports from the organization, or where information is reported as not available, confirmed that the information is not available.
2. Agreed information from reports that originated from organizations included in the consolidated financial statements of the Ministry to source reports. In addition, I tested the procedures used to compile the underlying data into the source reports.
3. Checked that the presentation of results is consistent with the stated methodology.
4. Checked that the results presented are comparable to stated targets, and information presented in prior years.
5. Checked that the key performance measures, as well as targets, agree to and include results for all of the measures presented in Budget 2002.

As a result of applying the above procedures, I found no exceptions. These procedures, however, do not constitute an audit and therefore I express no opinion on the key performance measures included in the *2002-2003 Annual Report of the Ministry of Community Development*.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
July 31, 2003

RESULTS ANALYSIS

MISSION AND CORE BUSINESSES

Mission

Community Development's mission is to enhance and preserve the quality of life for Albertans.

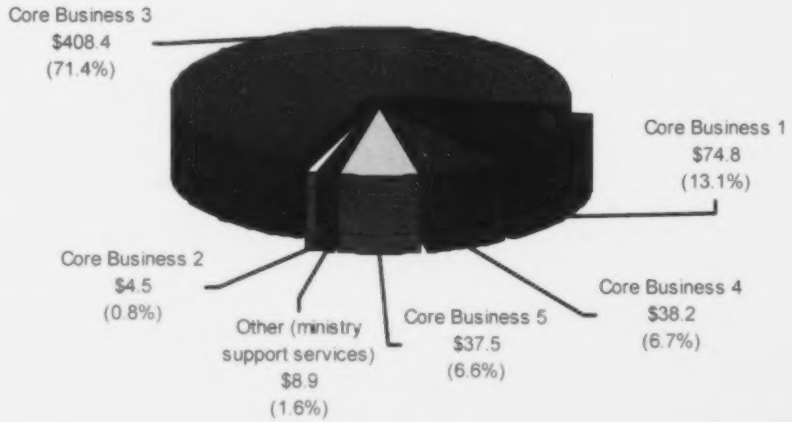
Core Businesses

The ministry is focussed on achieving this mission through five core businesses:

1. promoting community development;
2. protecting human rights and promoting fairness and access;
3. supporting the inclusion and participation of Albertans with disabilities and protecting persons in care;
4. preserving, protecting and presenting Alberta's history and culture; and
5. preserving, protecting and presenting Alberta's provincial parks and protected areas.

Expense by Core Business

Expense by core business - $572.2 million
(in millions)



Source: Ministry of Community Development Financial Statements, Year Ended March 31, 2003
Note: Results do not equal 100 per cent due to rounding

GOALS, STRATEGIES AND PERFORMANCE MEASURES

Core Business 1:

Promoting Community Development

Goal 1

To design and deliver programs and services that nurture and support, in collaboration with geographic communities and communities of interest, a high quality of life in Alberta.

STRATEGY 1.1

Continue to provide financial support for film making in Alberta through the Alberta Film Development Program.

The ministry continued to operate the Alberta Film Development Program. The ministry joined with Alberta Economic Development to co-locate the film activities of the respective ministries, namely the Alberta Film Development Program and the Alberta Film Commission. A new joint operation, Alberta Film, was opened July 15, 2002. This will ensure that film producers, artists and related arts groups continue to have opportunities to succeed within Alberta's film making sector.

STRATEGY 1.2

Prepare an action plan in response to the 2001 impact study of the Alberta Film Development Program.

In response to the Alberta Film Review Committee Report, the ministry formulated an action plan and implemented changes to the Alberta Film Development Program guidelines. The Program was continued beyond the pilot phase, as an ongoing part of the ministry's business, in response to a recommendation in the impact study.

STRATEGY 1.3

Develop a communication strategy to increase public awareness and understanding of the Alberta Foundation for the Arts, and undertake adjustments to new Alberta Foundation for the Arts programs that were introduced in 2001-02 based on community feedback.

The "Life is a masterpiece" campaign, aimed at increasing public awareness about the value and importance of the arts, was launched in February 2003. Brochures and posters were distributed to arts organizations and supporters throughout the province, and major changes were made to the content and reach of the *Alberta Foundation for the Arts Bulletin.* After extensive consultation with the education community, a new Artists and Education Program was introduced to provide arts participation opportunities for Alberta students. A new Post-Secondary Grant Program was also introduced to provide comprehensive support for public arts programming in colleges and universities across the province.

STRATEGY 1.4
Contribute to the athletic achievement of Albertans through financial and consultative support to the sport system, including provincial and interprovincial multi-sport games, provincial sport associations, and volunteer coaching development.

Support was provided to Alberta communities to host regional, national and international events. Highlights included: the 2002 Alberta Summer Games in Camrose; Team Alberta achieving a best-ever medal performance at the 2003 Canada Winter Games in New Brunswick; and continued relations with Japan and Korea through the International Sport Exchange program.

The International Sport Exchange Program contributed to the overall development of sport, athletes, coaches and officials through exposure to international competition, different training methods and diverse cultures. Alberta municipalities were invited to prepare bids and were provided bid preparation assistance to host the 2007 Western Canada Summer Games.

STRATEGY 1.5
Contribute to the national goal of reducing physical inactivity through promotion of the Active Living strategy in collaboration with other ministries and agencies and through provision of support and consultation to provincial recreation associations.

An awareness and education campaign called "Live Outside the Box" was initiated to increase physical activity among 10 to 14 year-olds. In partnership with other government ministries and stakeholders, the ministry supported implementation of the Ever Active Schools Program, active living training to staff at seniors' lodges and the finalization of program standards and tools to encourage active living in the workplace. The ministry also promoted physical activity and participated in provincial healthy living campaigns and networks with Alberta Health and Wellness.

STRATEGY 1.6
Encourage the preservation and recreational use of natural environments and community parks.

Improvements were made to the trails and recreational facilities at Peaceful Valley (south of Pigeon Lake), Imrie (east of Onoway) and Mothersole (west of Edmonton) Parks to protect the environment and encourage year-round use. A new video on the Peaceful Valley facility was produced, and a Park and Wildlife Ventures program brochure was published to inform and encourage the public to participate in the foundation's preservation and recreational programs.

STRATEGY 1.7
Cooperate with provincial and municipal organizations to assess the growing concern about aging sport and recreation infrastructure.

The ministry collaborated with the Alberta Recreation and Parks Association, Alberta Infrastructure and Alberta Gaming to assess the condition of sport and recreation facilities including ice arenas, swimming pools and curling rinks. The Alberta Recreation and Parks Association produced the resulting report C*ommunity Recreation Infrastructure Executive Summary and Full Report*, summarizing the overall condition of recreation facilities in Alberta and requirements to upgrade recreation facilities to a minimal level.

STRATEGY 1.8
Provide facilitation and consultation services toward the development of recreation corridors in Alberta.

The Recreation Corridors Legislative Review Committee completed a public consultation to review recommendations with respect to the development, operation and management of recreation trails in the province. This process resulted from the need to understand stakeholder issues regarding the use of recreation trails. The resulting report is expected to include recommendations to guide trail development while maximizing the benefits for all Albertans.

STRATEGY 1.9

Ensure the long-term sustainability of the Alberta Public Library Electronic Network as an integral part of the government information distribution and learning network, through support for network maintenance and coordination, training and province-wide databases.

The ministry provided operating funds for the coordination of the Alberta Public Library Electronic Network and supported delivery of services through network resources. Training initiatives were conducted through the Alberta Public Library Electronic Network on network implementation, Web awareness and licensed database usage. The provision of additional funding of approximately $1.5 million was negotiated with Industry Canada to enable the Community Access Program to obtain hardware and software for the Alberta Public Library Electronic Network and participating libraries.

STRATEGY 1.10

Ensure the long-term viability of Alberta's public libraries through ongoing consultation, legislation reviews, funding, research and strategic planning exercises.

The consultation process for the *Libraries Regulation* was completed and proposed amendments will focus on population growth issues in the library systems. A further consultation process was undertaken to assess library service needs and to obtain input on province-wide issues. The results of this ongoing assessment will be used to inform future policy and legislative reviews.

STRATEGY 1.11

Collaborate with Alberta Learning and The Alberta Library on an examination of challenges related to a province-wide shared electronic library information initiative.

Discussions between Alberta Learning, The Alberta Library and Community Development were completed. The resulting plan is expected to address the alignment of cooperative purchasing and sharing of electronic resources.

STRATEGY 1.12

Build organizational capacity in the voluntary sector so that its members can engage in community development activities and initiatives.

The ministry provided assistance to Volunteer Alberta to host the Canada Volunteerism Initiative local network in Alberta in 2003. Additionally, approximately 1,200 Albertans attended the highly successful Vitalize 2002 Conference. It provided participants from across the province with opportunities to further develop knowledge and skill levels, strengthen abilities to achieve organizational goals and enhance networking. As well, the ministry assisted with other capacity building initiatives such as the Small Communities, Large Potential Conference and supported the province-wide Volunteer Week in collaboration with Volunteer Alberta and communities across the province.

STRATEGY 1.13

Enhance community development activities or initiatives by supporting community involvement.

Ministry support for enhancing community development occurred across the province in both rural and urban settings. The ministry worked cooperatively with various organizations, including government ministries and community and private sector organizations, to provide group process development, support and facilitation expertise for community development initiatives. Cross ministry and community examples include the Rural Development Strategy, *Child Welfare Act* review, Alberta Justice Court Annexed Mediation Initiative, Youth Forum for the Enoch First Nation, and Edmonton Islamic Youth Coalition with Catholic Social Services.

STRATEGY 1.14

Continue to provide financial support to human and social service non-profit organizations to build organizational capacity.

The Wild Rose Foundation, through its Quarterly Grant Program, distributed over $3.9 million to non-profit organizations working in the area of human and social services in support of the achievement of their goals. The Youth Initiatives Limited Grant Program also provided $75,000 to youth organizations. The program supported innovative projects that promote youth community participation through volunteerism.

STRATEGY 1.15

Through the International Development Grants Program, contribute to Alberta's International humanitarian efforts led by local non-government organizations.

The Wild Rose Foundation expended over $1.4 million in matching grants for Alberta-based non-government organizations to support projects to improve quality of life in other countries. One of the emergency relief grants assisted families and victims of the air show disaster that occurred in Ukraine; another assisted with flood relief in Germany.

STRATEGY 1.16

Consult with Francophone Albertans to develop an action plan based on their needs, to serve as the basis for negotiation of a federal/provincial cooperation agreement to support development of the community.

Implementation of the Alberta/Canada Cooperation Agreement to support the Francophone community continued based on the three-year Alberta Action Plan. A number of projects identified in the plan, focusing on health, children's services, arts and culture, economic development, and heritage preservation were undertaken to support the Francophone community.

STRATEGY 1.17

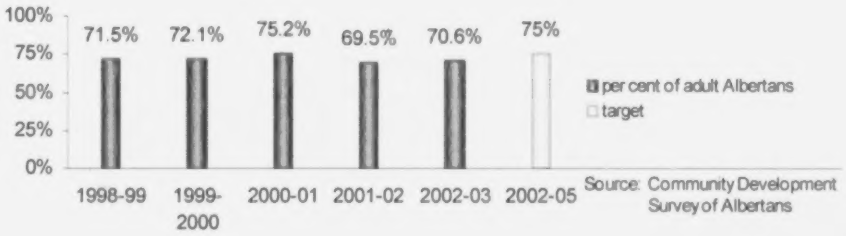
Consult with ministry clients about their expectations and needs, and seek the views and opinions of Albertans and the organizations that represent them.

Consultations regarding the Alberta Foundation for the Arts' strategic plan were undertaken to ensure stakeholder views were appropriately considered. Board members of the Alberta Foundation for the Arts also instituted client visits as part of regularly scheduled Board meetings. Clients value the opportunity to meet with Board members and see benefit in further continuing the concept of board and client visits. The ministry also continued its meetings with provincial library associations throughout the year.

MEASURE 1.1

Level of community volunteerism

Percentage of adult Albertans who volunteer



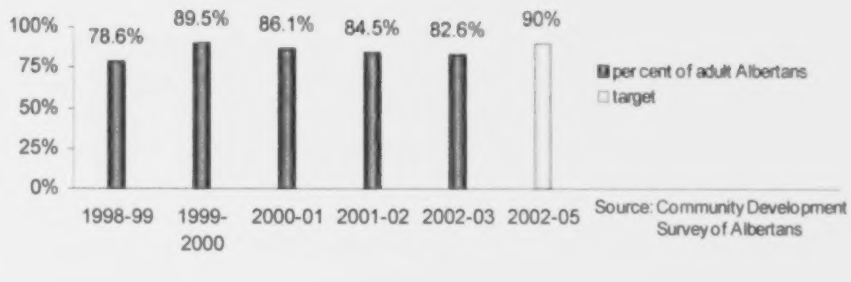
Source: Community Development Survey of Albertans

This measure represents the percentage of adult Albertans who made an unpaid contribution of time, energy or talents to charitable or non-profit organizations, causes, or community development activities, or by helping others through personal initiative. For 2002-03, 70.6 per cent of adult Albertans indicated that they were involved in volunteer work. Individuals' time and motivation for volunteering may be affected by numerous factors and may influence the achievement of desired results. For example, a high employment rate may limit the amount of time to volunteer. Although this year's result falls below the target, it does not indicate the presence of an emerging trend nor dramatic impact from a change in influencing factors. In the 2003-06 business plan, the target was reduced to 73 per cent based on an average of the last three years' results plus a one per cent stretch factor.

MEASURE 1.2

Percentage of adult Albertans participating in sport and recreational activities

Participation in sport and recreational activities



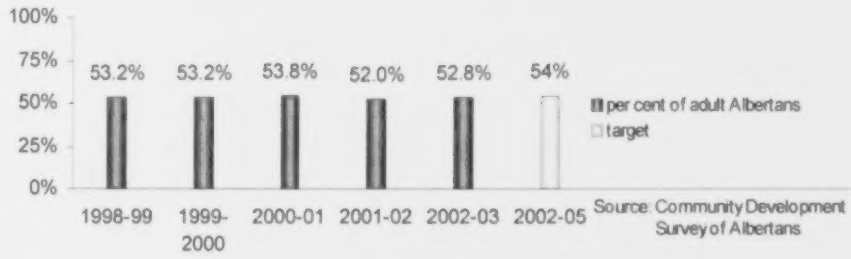
Source: Community Development Survey of Albertans

This measure provides an indication of participation in sport and recreational activity by adult Albertans and suggests that 82.6 per cent of adult Albertans participated in sport and recreational activities. Respondents were asked if they had participated in a sport and recreational activity such as walking, bicycling, skiing, golfing, skating, swimming and amateur sports in the past year. The results may be affected by external influences such as the disposable income citizens have to spend on sport and recreational activities, user fees and demographic changes like the general trend of an aging population. Results for 2002-03 did not vary greatly when compared with the performance results for the previous year. However, the results showed a downward trend that is being monitored by the ministry. In the 2003-06 business plan, this measure's wording was revised to "Participation in sport and recreational activities by adult Albertans," and based on an average of the last three years' results plus a one per cent stretch factor, the target was reduced to 88 per cent. The measure's intent will remain the same and results will continue to be comparable to those of past years.

MEASURE 1.3

Percentage of adult Albertans using public library services

Percentage of adult Albertans who use public library services



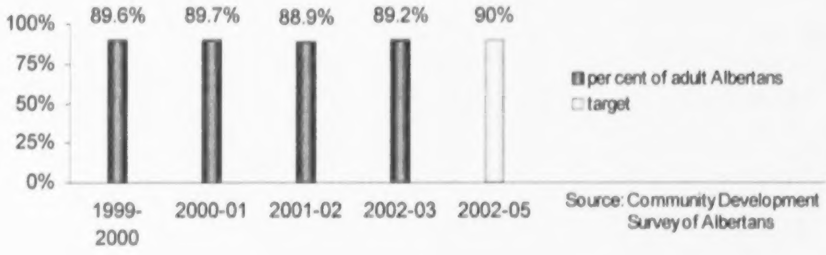
Source: Community Development Survey of Albertans

This measure provides an indication of the use of public library services by adult Albertans in the province. Library card fees, permitted by provincial legislation, is one of the factors that may influence public library usage. The public's increasing use of electronic sources of information, such as the Internet, may also have an impact on the use of public library services. The difference between the target and result of 52.8 per cent for 2002-03 is negligible. In the 2003-06 business plan, this measure's wording was revised to "Usage of public library services by adult Albertans." The measure's intent will remain the same and results will continue to be comparable to those of past years.

MEASURE 1.4

Percentage of adult Albertans participating in arts and cultural activities

Participation in arts and cultural activities



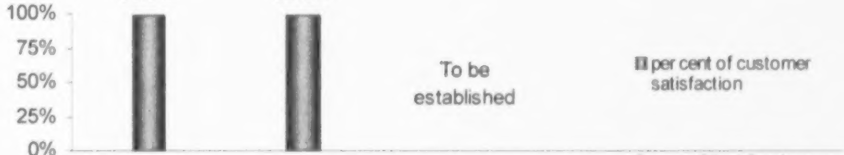
Source: Community Development Survey of Albertans

This measure provides an indication of participation in arts and cultural activities by adult Albertans. Respondents were asked if they had personally attended or participated in a large range of arts and cultural activities in the last year. Factors outside the ministry's control that may affect participation in arts and cultural activities include: disposable personal income; increased use of sophisticated home-based entertainment technology; an aging population; time issues and family pressures. The difference between the target and result of 89.2 per cent for 2002-03 is negligible. In the 2003-06 business plan, this measure's wording was revised to "Participation in arts and cultural activities by adult Albertans." The measure's intent will remain the same and results will continue to be comparable to those of past years.

MEASURE 1.5

Customer satisfaction with community development assistance provided

Customer satisfaction with community development assistance



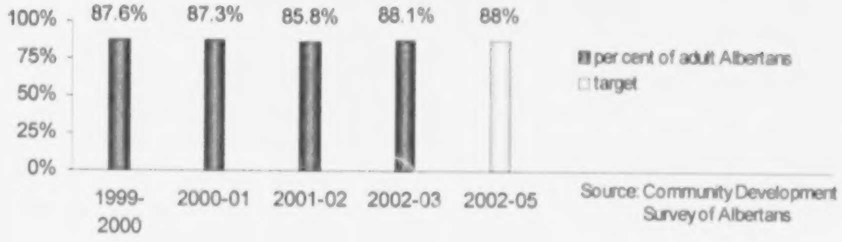
Source: Client Service Reporting System

This measure assesses the level of satisfaction among ministry clients with community development services received. Community development services encompass a broad range of capacity development activities including planning, knowledge and skill transfer, facilitation, and consultation regarding a variety of topics from organizational development to public consultation. Factors that may influence the result of 98.0 per cent for 2002-03 include shifting expectations for assistance with community development services. This results from a changing and complex society where client expectations are rising along with increasing public demand for help in addressing community development issues. A target was not set for this measure because the methodology was revised in the previous year. In the 2003-06 business plan, based on results from 2001-02, this measure's target was set at 98 per cent and the wording was revised to "Customer satisfaction with community development services" to provide a more accurate description of the measure's purpose.

MEASURE 1.6

Percentage of adult Albertans who consider the following as important in contributing to overall quality of life: Arts and culture

Percentage of adult Albertans who consider arts and culture important in contributing to overall quality of life

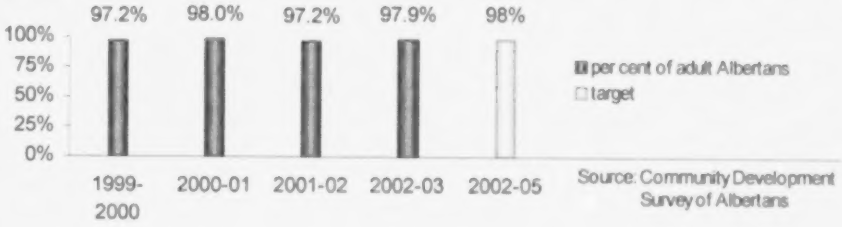


Source: Community Development Survey of Albertans

MEASURE 1.7

Percentage of adult Albertans who consider the following as important in contributing to overall quality of life: Sport and recreational activities

Percentage of adult Albertans who consider sport and recreational activities important in contributing to overall quality of life

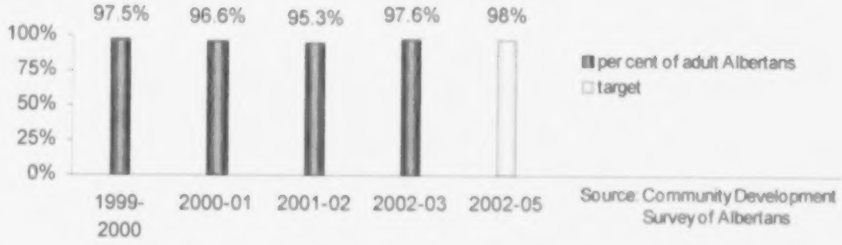


Source: Community Development Survey of Albertans

MEASURE 1.8

Percentage of adult Albertans who consider the following as important in contributing to overall quality of life: Public libraries

Percentage of adult Albertans who consider public libraries important in contributing to overall quality of life

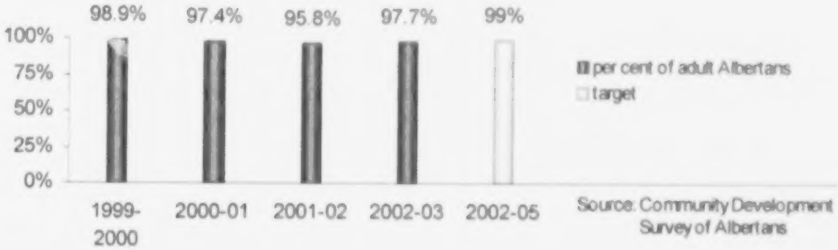


Source: Community Development Survey of Albertans

MEASURE 1.9

Percentage of adult Albertans who consider the following as important in contributing to overall quality of life: Volunteer activities

Percentage of adult Albertans who consider volunteer activities important in contributing to overall quality of life



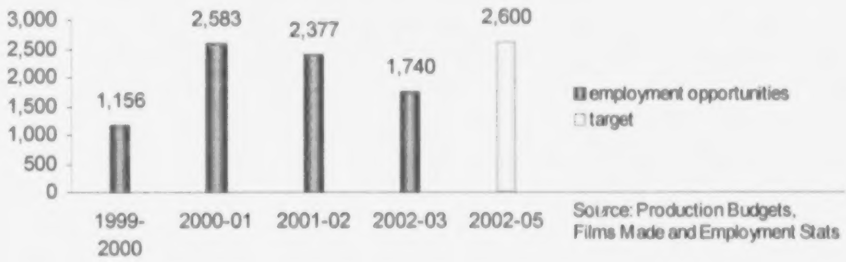
Source: Community Development Survey of Albertans

The intent of measures 1.6, 1.7, 1.8 and 1.9 is to assess the importance adult Albertans place on arts and culture, sport and recreational activities, public libraries and volunteer activities in contributing to overall quality of life. Results are based on the combined categories of "very important" and "somewhat important," the top two categories of a four-point rating scale. In 2002-03, these measures' results were near their targets and showed little variation from previous years. These measures reflect public perceptions that are affected by factors outside control of the ministry such as current events, the personal interests of respondents, age, employment, health, family situation, income and education. These measures were discontinued in the 2003-06 business plan, as they are subjective and outside the ministry's area of influence.

MEASURE 1.10 (A)

Impact of the support provided by the Alberta Film Development Program: Number of film production employment opportunities for Albertans

Film production employment opportunities for Albertans

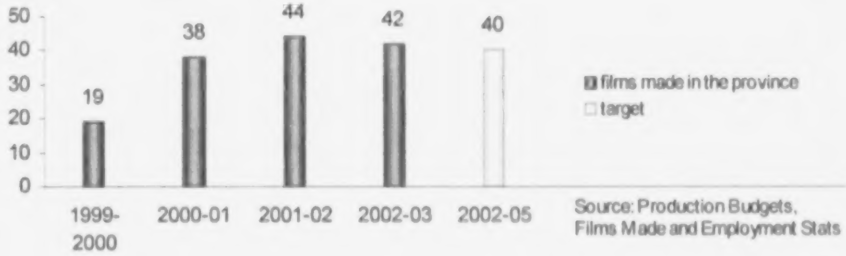


Source: Production Budgets, Films Made and Employment Stats

MEASURE 1.10 (B)

Impact of the support provided by the Alberta Film Development Program: Number of productions made each year in Alberta

Number of productions made in Alberta

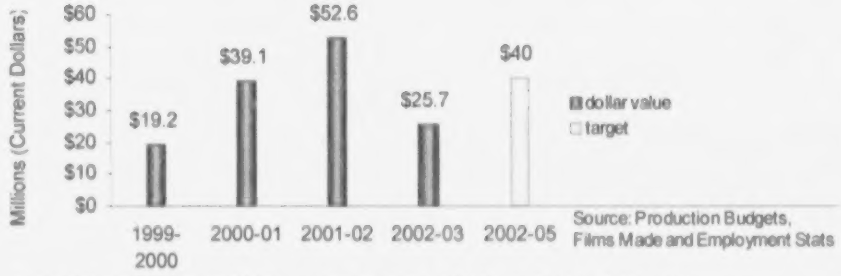


Source: Production Budgets, Films Made and Employment Stats

MEASURE 1.10 (C)

Impact of the support provided by the Alberta Film Development Program: Dollar value of film production by Albertans in Alberta

Dollar value of film production by Albertans in Alberta



Source: Production Budgets, Films Made and Employment Stats

Note: Of the total amount of $25.7 million, an amount of $895,148 has been estimated.

Measures 1.10A, 1.10B and 1.10C describe the Alberta Film Development Program (AFDP) and its provision of financial support for filmmaking in Alberta. There are three desired outcomes for the AFDP: an increase in the number of Albertans working in all aspects of film production; an increase in Alberta-driven film and video production; and continued increase in the total dollar value of production in the province by Alberta owned and operated production companies.

Funding to productions through the AFDP involved employment opportunities for 1,740 Albertans in 2002-03. This measure is influenced by the long lead-time regularly associated with film production and accountability reporting. Project completion times may cross the reporting year and influence results for the following year. Reporting may occur in a different fiscal year than that year in which the bulk of production work took place. The target for the number of film production employment opportunities for Albertans was reduced to 2,400 in the 2003-06 business plan based on results from previous years.

There were 42 AFDP funded productions in 2002-03. External influences regarding the measure of the number of productions made each year in Alberta include: the availability of funding to the film industry from other levels of government and private funding sources; the private sector as the primary determinant of the market for the film productions; and wide variations in the amount of activity associated with a particular production. As these factors are beyond ministry control and the number of productions is not an indication of the value of productions, this particular measure was discontinued in the 2003-06 business plan.

The dollar value of film production associated with the AFDP was $25.7 million in 2002-03. The dollar value of film production by Albertans in Alberta is reported in current dollars. Due to a delay in receiving audited/reviewed statements from production companies, results for five productions were estimated in 2002-03. In the 2003-06 business plan, based on previous results, the target was increased to $53 million and the measure's wording was revised to "Impact of the support provided by the Alberta Film Development Program: Value of film production by Albertans in Alberta ($ millions)." This revised wording will provide a more accurate description of the measure's purpose. The measure's intent remains the same and results will continue to be comparable to those of past years.

Core Business 2:

Protecting Human Rights and Promoting Fairness and Access

Goal 2

To design and deliver programs and services that increase understanding and awareness of diversity, foster equality and reduce discrimination so all Albertans have the opportunity to participate in the social, economic and cultural life of the province.

STRATEGY 2.1

Deliver high-quality compliance and regulatory services in resolving and adjudicating complaints of alleged discrimination.

Albertans continued to be supported in resolving and settling complaints of discrimination through the efforts of the Alberta Human Rights and Citizenship Commission. In 2002-03, the commission opened 835 complaint files, with physical disability and gender being the two most common grounds for complaints. The majority (94.9 per cent) of the 772 files that were closed in 2002-03 were dealt with through the commission's compliance process: conciliation, investigation, dismissal or discontinuation, withdrawal or abandonment by the complainant. A small number of files (5 per cent) were closed at the human rights panel stage. To ensure the transparency of the adjudicative services, the commissioners developed a code that explains the standard of conduct they adhere to when chairing or serving on human rights panels.

STRATEGY 2.2

Continue to develop resources and programs to build general awareness of human rights and diversity, and of the programs and services offered by the department, the Alberta Human Rights and Citizenship Commission and through the Human Rights, Citizenship and Multiculturalism Education Fund.

Information provided through educational programs and facilitation services such as workshops, presentations and displays, and consultations with organizations, built awareness of human rights and diversity and supported the capacity to implement change. The Alberta Human Rights and Citizenship Commission developed new bulletins to assist Albertans in dealing with issues regarding accommodation and pregnancy, childbirth and adoption, and the commission's Web site continued to be an important source of information about Alberta's human rights legislation, the work of the commission, and other human rights and diversity issues.

STRATEGY 2.3

Build knowledge and skills within targeted audiences and build partnerships that support the development of a society respectful to human rights and diversity.

The ministry worked collaboratively with other departments and agencies to address various issues that focussed on: family violence; funding for community organizations; helping Albertans connect to organizations that provide programs and services for women; and developing strategies for recruiting and retaining staff. The contributions of young Albertans in the areas of citizenship, community participation and leadership were acknowledged through the Premier's Citizenship Awards, and five exceptional students received the Queen's Golden Jubilee Citizenship Medal and a $5,000 scholarship.

STRATEGY 2.4

Continue to implement improvement strategies in programs and services that protect human rights and promote fairness and access.

The commission led a national initiative to improve the effectiveness of educational and promotional initiatives offered by human rights commissions. Changes to the commission's Web site enabled Albertans to find more information with greater ease. The ministry continued to align its work in the areas of human rights, diversity and women's issues more effectively with societal outcomes.

STRATEGY 2.5

Take action to address workplace discrimination and develop positive employment-related human rights practices by improving programs and services to support employers and other partners in the workplace.

The results of a major consultation with Alberta employers helped inform the commission's delivery of programs and services that target discrimination in the workplace, to which 79.6 per cent of the commission's complaints and the majority of inquiries are related. Initiatives to support employers, employees and other partners to build more inclusive and discrimination-free workplaces included: a new curriculum and workshops; new information resources; and the creation of a section on the commission's Web site dedicated to workplace issues.

STRATEGY 2.6

Through the education fund, support organizations in undertaking human rights and diversity initiatives.

Approximately $660,000 in grant assistance within the Community Initiatives Financial Assistance Program (renamed the Human Rights and Multiculturalism Education Grant Program) was approved for projects that met the education fund's goal of reducing racism and discrimination. Under the Access and Equity Program, grants of about $15,000 supported and identified priority needs. Another $50,000 was provided to establish an endowment for a scholarship program to support the study of human rights and multiculturalism in Canada.

STRATEGY 2.7

Through the education fund, support the key strategies outlined in the *Promoting Equity and Fairness for All Albertans* report.

In keeping with recommendations in *Promoting Equity and Fairness for all Albertans*, the Human Rights, Citizenship and Multiculturalism Education Fund continued to play a role in keeping the issues of human rights and diversity before the public. In addition to grants given to community groups, educational programs and resources were also supported through the education fund.

STRATEGY 2.8

Support the Cultural Diversity Institute.

In partnership with the University of Calgary, the ministry supported the operation of the Cultural Diversity Institute. This institute offers research, education, training and information on cultural diversity to corporate, not-for-profit and educational organizations throughout the province. The five year partnership was extended an additional year until the end of 2003-04.

STRATEGY 2.9

Propose legislative changes in keeping with reviews of the *Blind Persons' Rights Act* and *Guide Dogs Qualifications Regulations* that were undertaken in 2001-02.

In June 2002, the *Report on the Public Review of the Blind Persons' Rights Act* was released and feedback on the recommendations was sought. The report and a questionnaire to guide feedback in traditional and alternative formats such as audio, large print and braille were distributed and are expected to result in legislative changes.

STRATEGY 2.10

Collaborate with other jurisdictions in support of initiatives by Ministers responsible for the Status of Women.

The ministry participated in a major study that examined violence against women in Canada, *Assessing Violence Against Women: A Statistical Profile released by Federal/Provincial/Territorial Status of Women Ministers.* The ministry also participated in other federal/provincial/territorial initiatives to study issues and develop strategies for women in non-traditional fields and their employers, and help employers make workplaces more accepting to women.

STRATEGY 2.11

Collaborate with other jurisdictions, levels of government, and agencies to achieve mutual goals.

The successful integration of human rights and *Employment Standards Code*-related entitlement information in the Alberta Human Rights and Citizenship Commission's bulletin *Rights and Responsibilities Related to Pregnancy, Childbirth and Adoption* led to the development of a joint federal/provincial publication to provide Albertans with a "one-window" approach to obtaining information.

STRATEGY 2.12

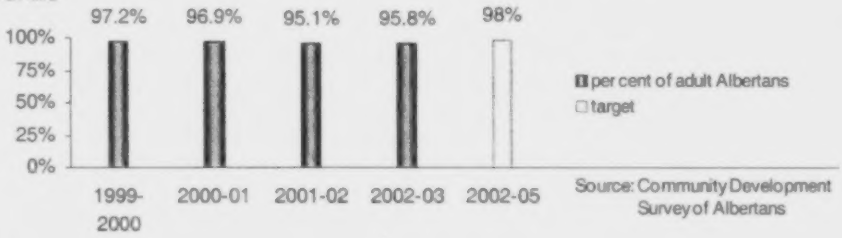
Coordinate the preparation of Alberta's submissions to Canadian reports on international human rights instruments.

The ministry maintained its participation in the cross-government Continuing Committee of Officials on Human Rights, which enhances consultation and collaboration among governments in Canada regarding the domestic implementation of international human rights instruments. The ministry also coordinated Alberta's submissions to the federal government that were reviewed at the January 2003 meeting of the United Nations Committee on the Elimination of All Forms of Discrimination Against Women.

MEASURE 2.1

Percentage of adult Albertans who consider the following as important in contributing to overall quality of life: Environment free of discrimination

Percentage of adult Albertans who consider an environment free of discrimination important in contributing to overall quality of life



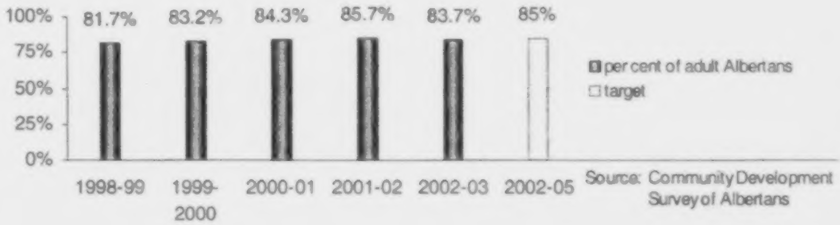
Source: Community Development Survey of Albertans

In 2002-03, 95.8 per cent of adult Albertans considered an environment free of discrimination important in contributing to overall quality of life. Results are based on the combined categories of "very important" and "somewhat important," the top two categories of a four-point rating scale. Given that this is a public perception question, results may be influenced by media coverage of events and by respondents' personal characteristics such as age, gender, race, ancestry, family situation, health, employment status and educational level. This measure was discontinued in the 2003-06 business plan, as it is subjective and outside the ministry's sphere of influence.

MEASURE 2.2

Percentage of adult Albertans who believe human rights are fairly well or very well protected in Alberta

Percentage of adult Albertans who believe human rights are well protected in Alberta



Source: Community Development Survey of Albertans

This measure provides an indication of adult Albertans' perceptions of how well human rights are protected in Alberta. The result indicated that in 2002-03, 83.7 per cent of adult Albertans believed human rights were well protected in Alberta. The difference between the target and result is minimal. Results are based on the combined total of adult Albertans who indicated human rights are “fairly well” or “very well” protected in Alberta, the top two categories of a four-point rating scale. Results may be affected by the ministry's educational activities and media coverage of issues, events and legislative matters concerning human rights, both in the province and in other jurisdictions around the world. Results may also be influenced by respondents' personal characteristics, such as age and interests, gender, race, employment status, and educational level. In the 2003-06 business plan, this measure's wording was revised to "Adult Albertans' perception of the effectiveness of protection of human rights in Alberta" in order to provide a more accurate description of the measure's purpose. The measure's intent remains the same and results will continue to be comparable to those of past years.

Core Business 3:

Supporting the Inclusion and Participation of Albertans with Disabilities and Protecting Persons in Care

Goal 3

To design and deliver individual-based programs that ensure that Albertans who live with a disability have opportunity to participate in the social, economic and cultural life of the province and ensure that adult Albertans in care are protected from abuse.

STRATEGY 3.1
Continue the development and implementation of the Alberta Brain Injury Initiative.

A provincially coordinated regional delivery model of support, coordination and outreach services was implemented across Alberta through community-based agencies. Strategies to address individual supports resulted in the development of personal support services to assist brain injury survivors in becoming more integrated in their communities. The Survivor Guide, a resource for survivors and their families and/or caregivers, was developed and distributed.

STRATEGY 3.2
Implement follow-up strategies resulting from the initial phases of the Gaps in Service Project.

The ministry continued to work with an inter-ministry working group and set priorities for Phase II of the Gaps in Service Project. Specifically, the Assured Income for the Severely Handicapped Benefits Administration Project administered by Alberta Justice was expanded, the Community Inclusion Supports Program at the University of Calgary was funded, and priorities for next year were established.

STRATEGY 3.3
Implement *Strategic Directions* from the *Building Better Bridges – Final Report on Programs and Services in Support of Persons with Developmental Disabilities*, within limits of available funding.

The Persons with Developmental Disabilities (PDD) Provincial Board continued to address the recommendations of the *Strategic Directions from the Building Better Bridges Final Report*. The Central Alberta Community Board assumed governance responsibility for Michener Services; the PDD boards, in partnership with the Alberta Association of Rehabilitation Centres, completed a three-year project to ensure ongoing certification of all board-funded service providers; and three projects were established to demonstrate the practical implementation of a new approach to funding services for adults with developmental disabilities. The board funded wage increases for service providers to reduce staff turnover and monitored employment stability through an annual staff turnover survey.

STRATEGY 3.4
Support the achievement of the strategies outlined in the Persons with Developmental Disabilities 2002-05 Business Plan.

To support its mission of creating an Alberta where adults with developmental disabilities are included in community life, the Persons with Developmental Disabilities Boards worked with entities at federal, provincial, regional and local levels. The focus of the many partnership initiatives was to improve access for individuals with developmental disabilities to the supports they need to be fully included in their communities. Significant partnerships were formed in the areas of employment, transportation, medical and psychiatric supports.

Supporting the Inclusion and Participation of Albertans with Disabilities and Protecting Persons in Care

STRATEGY 3.5

Undergo a legislative review of the *Protection for Persons in Care Act* to evaluate its effectiveness as a mechanism for protecting persons from abuse and improving the life of adult Albertans in care.

The public consultation of the *Protection for Persons in Care Act* was completed. The Legislative Review Committee held regional, provincial and interdepartmental consultation sessions with a large number of community stakeholders and reviewed numerous written submissions in preparing their recommendations. The report of the Legislative Review Committee is under review.

STRATEGY 3.6

Consult with persons with disabilities to identify and eliminate barriers to their participation in the social, economic and cultural life of the province.

A Community Action Coalition Process was developed and implemented across Alberta to engage adults with acquired brain injury, families/caregivers, professionals and service providers to identify and establish priorities impacting the full inclusion of survivors in their communities.

The Deaf and Hard of Hearing community was engaged to develop a provincial framework for the provision of sign language interpreter services based on a standardized fee-for-service model, use of qualified interpreters, and standards and program policies, to enhance the government's capacity to respond to the needs of those requiring sign language interpretation to communicate with government.

STRATEGY 3.7

Facilitate development of public sector legislation, policies and outcomes that result in improvement in the status of persons with disabilities.

The ministry participated in various processes and committees involved with the implementation of the recommendations of the low-income review conducted by Alberta Human Resources and Employment. It also participated on the Alberta Transportation Advisory Committee on Barrier Free Transportation, which makes recommendations related to a wide array of accessible transportation policies, and supported the creation of the *Support for Families with Children with Disabilities Act*.

STRATEGY 3.8

Position the Premier's Council on the Status of Persons with Disabilities in appropriate community and intergovernmental initiatives to further the cause and issues of persons with disabilities.

The Premier's Council on the Status of Persons with Disabilities continued to be involved in the cross ministry Aboriginal Policy Initiative, and was represented on numerous interdepartmental and community initiatives related to issues of importance to persons with disabilities.

STRATEGY 3.9

Provide supportive research and information to better inform processes related to disability issues.

The Alberta Brain Injury Network identified available community resources to assist and support brain injury survivors across Alberta. This was supplemented by a formal inventory of community resources and the province-wide collection of data on the brain injury population, which included demographic and service needs information. In addition, a research project specific to the identification of the challenges facing severely disabled brain injury survivors and service gaps across Alberta was completed, as well as demonstration projects examining the use of community recreation activities and volunteer placements to promote the independence of brain injury survivors. A coordinated brain injury library resource system was developed to allow Web site access to information.

Supporting the Inclusion and Participation of Albertans with Disabilities and Protecting Persons in Care

The Premier's Council on the Status of Persons with Disabilities completed a review of expenditures by Government of Alberta ministries on programs and services for persons with disabilities. The results were tabled in the legislature and provided much of the drive for the creation of the *Alberta Disability Strategy*.

STRATEGY 3.10
Attend and inform other processes that may impact on the status of persons with disabilities and ensure that relevant issues are made salient.

The ministry was active with the Alberta Children and Youth and the Aboriginal Policy cross ministry initiatives to ensure that the interests of persons with disabilities are represented. In addition, the ministry was represented on a number of interdepartmental committees including the Stakeholder Advisory Committee on Barrier-free Transportation, the Assistant Deputy Minister Working Group on the Low-Income Review, and the Employment Support for Persons with Disabilities Committee.

STRATEGY 3.11
Host an annual event, in cooperation with the Alberta Disability Forum, to identify strategic issues and attendant strategies.

The Premier's Council on the Status of Persons with Disabilities continued to support the work of the Alberta Disabilities Forum and hosted several provincial forums to identify issues relevant to persons with disabilities in order to determine processes for the resolution of these issues.

STRATEGY 3.12
Table the Alberta Disability Strategy and advocate for a comprehensive government response.

The Premier's Council on the Status of Persons with Disabilities tabled the *Alberta Disability Strategy* in December 2002 and released the document to the public. There are eight key recommendations and 168 specific recommendations to foster the full inclusion and citizenship of persons with disabilities.

STRATEGY 3.13
Assist all government ministries in understanding the Alberta Disability Strategy and encourage them to accept responsibility for determining appropriate strategies to respond.

The Premier's Council on the Status of Persons with Disabilities provided briefings to: Agenda and Priorities Committee; a joint meeting of the Standing Policy Committees on Learning and Employment and Health and Community Living; caucus; and cabinet. Presentations were also made to numerous ministries to facilitate understanding of the issues.

STRATEGY 3.14
Advocate for the inclusion of disability issues in all government business plans.

Disability issues are included in the Community Development Business Plan. Efforts are underway to address the *Alberta Disability Strategy* across government.

STRATEGY 3.15
Develop and implement appropriate monitoring tools to measure the progress of the Alberta Disability Strategy.

The Premier's Council on the Status of Persons with Disabilities developed an accountability framework that was included in the *Alberta Disability Strategy*. The intent of this framework is to monitor progress in the implementation of the *Alberta Disability Strategy* and measure the status of persons with disabilities. The *Alberta Disability Strategy*, along with the accountability framework, is still under consideration.

STRATEGY 3.16
Clarify the government's commitment to *In Unison 2000* and to addressing disability issues through the Social Union.

The ministry was actively involved in, and consulted on, a number of specific matters at the federal/provincial/territorial table. While these negotiations are led by Alberta Human Resources and Employment, the ministry had input in formulating strategies related to the Disability Tax Credit, federal/provincial/territorial employment initiatives and the successor agreement to the Employment Assistance for Disabled Persons cost sharing agreement.

STRATEGY 3.17

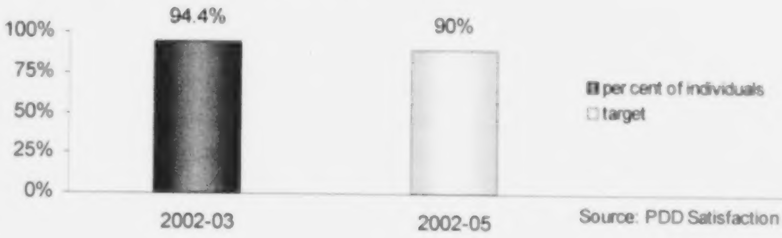
Assist divisions and agencies within the Ministry of Community Development to achieve their accessibility goals for persons with disabilities.

Consultation on accessibility issues occurred with the ministry on matters relating to the planned renovations of the Jubilee Auditoria and the Provincial Museum of Alberta. As well, potential employment opportunities for persons with disabilities and disability service agencies within Alberta's parks and protected areas were addressed, as was the implementation of recommendations from the review of the *Blind Persons' Rights Act*.

MEASURE 3.1

Percentage of individuals with developmental disabilities who report overall satisfaction with PDD-funded services

Percentage of individuals with developmental disabilities satisfied with PDD-funded services



Source: PDD Satisfaction Survey

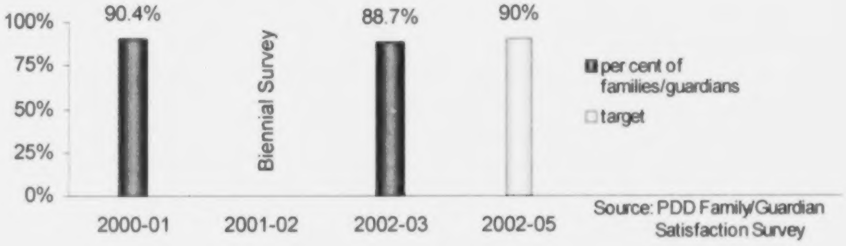
This measure reports the percentage of individuals who report satisfaction with the Persons with Developmental Disabilities (PDD) funded services they received. The survey was made available to individuals who were interested in participating. It used a self-selected and highly motivated sample to obtain meaningful responses based on an assumption that those individuals sending a completed survey had fewer cognitive difficulties with the questionnaire and were able to provide more accurate responses. Individuals reported an overall level of satisfaction of 94.4 per cent with services funded by the PDD Boards; this exceeded the performance measures target by 4.4 per cent. The ministry enhanced connections with individuals receiving services by fostering social events, celebrations, support groups, consultation forums and user-friendly Internet sites. This may have impacted the way individuals rated overall satisfaction with services. The target was increased to 91 per cent in the 2003-06 business plan, based on the addition of a one per cent stretch factor, and the measure's wording was revised to "Satisfaction, by persons with developmental disabilities, with PDD-funded services" to more accurately reflect what is being measured and to increase flexibility for adding possible additional indicators to the measure in the future. This wording change will not alter the intent of the measure or the comparability of the results to those of past years.

Supporting the Inclusion and Participation of Albertans with Disabilities and Protecting Persons in Care

MEASURE 3.2

Percentage of families/guardians who report overall satisfaction with PDD-funded services

Percentage of families/guardians satisfied with PDD-funded services



Source: PDD Family/Guardian Satisfaction Survey

In 2002-03, 88.7 per cent of families/guardians (public and private) reported overall satisfaction with the Persons with Developmental Disabilities (PDD) funded services received by the person to whom they provide guardianship. The results may be influenced by waiting periods associated with the number of requests for new services and the number of services required by an individual. In the 2003-06 business plan, the target was increased to 91 per cent based on the addition of a one per cent stretch factor, and the wording was revised to "Satisfaction, by families/guardians of persons with developmental disabilities, with PDD-funded services" to more accurately reflect what is being measured. This wording change will not alter the intent of the measure or the comparability of the results to those of past years.

Core Business 4:

Preserving, Protecting and Presenting Alberta's History and Culture

Goal 4

To design and deliver programs and services that preserve, protect, research, present and promote appreciation for Alberta's historical resources and culture, and that provide significant educational, scientific and economic benefits.

STRATEGY 4.1

Coordinate Alberta's 2005 Centennial program, which will provide opportunities for all Albertans to participate in the celebrations and leave a legacy for future generations, in partnership with other ministries, foundations, communities, non-profit organizations, municipalities and the federal government.

Approximately $13.2 million was expended by Alberta Infrastructure on Government Centennial Capital Projects, including the Northern and Southern Jubilee Auditoria, Provincial Archives of Alberta, Lougheed Residence and Turner Valley Gas Plant. Additionally, twenty-four community-based facilities, which were awarded $56.2 million through Phase I of the Centennial Legacies Grant Program, were monitored to ensure that all accountability and audit requirements were met. A planning package was prepared for reinstatement of the program, which was halted following September 11, 2001.

STRATEGY 4.2

In partnership with Alberta Infrastructure, complete the rehabilitation of the new home of the Provincial Archives of Alberta.

The interior of the new Provincial Archives of Alberta was completed. The new building will significantly improve the preservation of records for current and future generations of Albertans. Clients engaged in research will also enjoy an improved reading room and faster service since the holdings will now be located in the same building as the reading room.

STRATEGY 4.3

Conduct temporary refitting of exhibit areas at the Provincial Museum of Alberta, until such time that the ministry can pursue the development of a new facility.

Over $930,000 was raised to support the renewal of the Provincial Museum of Alberta's 10,000 square foot Habitat Gallery, scheduled to reopen as *Wild Alberta* in September 2003. Planning was also initiated for curatorial research required to develop a major Alberta sport history exhibit at the museum. As well, over $20,000 was received from the Museum Assistance Program to begin the detailed research required to transform the museum's Fossil Gallery into an Ice Age and Climate Change Gallery.

STRATEGY 4.4

Work with Parks and Protected Areas to develop opportunities to enhance heritage and natural resource protection, preservation and presentation.

The Cultural Facilities & Historical Resources Division continued its cooperative efforts with the Parks and Protected Areas Division in supporting the operation and programming of the significant historic resources at Historic Dunvegan Provincial Park. Assistance was also provided in seeking capital funds to redevelop facilities at selected provincial parks as part of Alberta's Centennial Capital Projects. These projects included: a new office and visitor centre at Writing-on-Stone Provincial Park; redevelopment of the Visitor Resource Centre at Cypress Hills Interprovincial Park; and an upgraded research and interpretive centre at Lesser Slave Lake Bird Observatory.

STRATEGY 4.5

Continue to work with Alberta Energy, Alberta Sustainable Resource Development and the Alberta Energy and Utilities Board to increase the efficiency and effectiveness of existing historical resource management programs.

The ministry published the third edition of the *Listing of Significant Historical Sites and Areas* to assist in the management of historical resources that may be impacted by resource development activity within the province. This initiative increased the catchment area for the historical resource management programs by over 1,600 sections of land. As the cornerstone of Alberta's heritage resource management program, the listing helps to ensure that significant known historical resources are not inadvertently damaged or destroyed by growing development activities.

STRATEGY 4.6

Work with the Department of Canadian Heritage to develop and implement the Federal Government's Cross-Canada Heritage Places Initiative to encourage the redevelopment of heritage properties.

The ministry finalized the contribution agreement with the Department of Canadian Heritage, which will result in over $764,000 to assist the province in implementing the Historic Places Initiative. This initiative represents an excellent example of federal, provincial and territorial teamwork intended to build a culture of heritage conservation for Canadians. The Initiative is in its second phase of consulting Canadians and is expected to result in recommendations to Parliament regarding the need for new legislation.

STRATEGY 4.7

Work toward an electronic records preservation strategy as part of the new Provincial Archives of Alberta, with the goal of acquiring and preserving primary records and making them available over the Internet, to be implemented as funding resources become available.

An electronic records preservation strategy continues to be a ministry priority due to the volume of electronic records transferred to the Provincial Archives of Alberta from other ministries and the new electronic records initiative of the Government's Information Management Framework. As funding resources were not available, the development of an electronic records preservation strategy was deferred.

STRATEGY 4.8

Continue to survey visitors and non-visitors to provincial historic sites, museums and interpretive centres in order to better meet their expectations.

Over 5,500 independent visitors (non-group visitors during regular hours) to provincial historic sites, museums and interpretive centres were surveyed in 2002. This survey provided information on visitors' overall satisfaction, as well as their satisfaction with staff, knowledge gained of Alberta history and perception of the facilities' success in preserving part of Alberta's history. The ministry also surveyed 1,000 adult Albertans, in its annual province-wide telephone survey, regarding their perceptions about historic sites, museums and interpretive centres.

STRATEGY 4.9

Continue to develop a Collections and Exhibits Infrastructure Management System as funding permits and explore alternative approaches to infrastructure management system development.

The ministry continued to develop a Collections and Exhibits Infrastructure Management System (HeRMIS) to reduce the ministry's dependence on different collections and management systems. The business processes of collections databases were re-engineered to facilitate conversion into the HeRMIS database system. Staff were provided training, and external and internal consultants facilitated the project.

STRATEGY 4.10

Work with Alberta Infrastructure to improve access to the province's modern heritage facilities for persons with disabilities, to develop appropriate storage solutions for the province's heritage collections, and to pursue capital reinvestment strategies at heritage facilities, within limits of available resources.

In cooperation with Alberta Infrastructure, facility upgrades were made to improve access for persons with disabilities at Frank Slide Interpretive Centre, Head-Smashed-In Buffalo Jump and the Ukrainian Cultural Heritage Village. Improvements included handicapped accessible main entrance doors and washrooms. Barrier-free access issues throughout the Royal Tyrrell Museum of Palaeontology were also addressed. These included installation of barrier free doors at museum entrances, in the museum auditorium and at two locations in the exhibit path, as well as the installation of a barrier free washroom in the museum lobby area.

Alberta Infrastructure improved artifact storage at the Reynolds-Alberta Museum and provided costing estimates for an architectural study of the Provincial Museum of Alberta's renewal.

STRATEGY 4.11

Support the Aboriginal Policy Initiative through the repatriation of ceremonial and sacred objects, through assistance in development of government policy for unregistered burials, and through creating partnerships with Aboriginal people to preserve, protect and present Aboriginal culture.

The ministry cooperated with ministries across government to guide drafting of the *Blackfoot First Nations Sacred Ceremonial Objects Repatriation Regulation*, which was presented to the Blackfoot Advisory Committee. In supporting the *First Nations Sacred Ceremonial Objects Repatriation Act*, the Provincial Museum of Alberta loaned one bundle, containing 18 items, to the Kiwetahk Society of the Samson First Nation. The ministry also consulted with the elders in the Treaty 6, 7 and 8 areas to obtain their input into possible changes to legislation, regulations and policies in the area of unregistered burials.

STRATEGY 4.12

Update disaster plans and address deficiencies, within budget realities.

The Provincial Archives of Alberta was identified as a critical facility within the ministry. A Business Resumption Plan (disaster response plan) for the Provincial Archives of Alberta was updated and completed.

STRATEGY 4.13

Undertake a review of specific recapitalization needs for historic sites and facilities that require urgent renewal and identify them in the Corporate Capital Overview.

As an active participant in the cross ministry Capital Planning Initiative, the ministry reviewed specific recapitalization needs for historic sites and facilities that require urgent renewal. These needs were identified and prioritized in the Corporate Capital Overview. The following priority projects were included in the ministry's Corporate Capital Overview submission to Alberta Finance: Government Centennial Capital Projects; Exhibit Redevelopment; Provincial Archives of Alberta; Collections Management System; Royal Tyrrell Museum of Palaeontology – Barrier-Free Access; Royal Tyrrell Museum of Palaeontology – Collection Storage; and Historic Sites and Cultural Facilities.

STRATEGY 4.14

Investigate and implement possible steps to increase self-generating revenues for facility/program reinvestment.

A proposal for increasing admission fees to heritage facilities was accepted and implemented. This helped facilities offset the increasing costs of their operations and the impacts of reduced tourism. The ministry also introduced a fee for processing Archaeological Research Permits in August 2002. The Mammoth Pass Program at the Provincial Museum of Alberta generated over $60,000 in revenue in its first five and half months. A gift shop was also operated within the *Ancient Rome* exhibit that generated over $100,000 in sales.

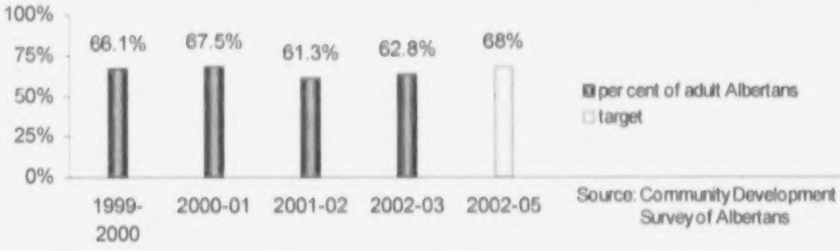
The Royal Tyrrell Museum of Palaeontology featured a special exhibit at the Yamanashi Prefectural Science Centre in Kofu City, Japan. During the July-September run, approximately 60,000 people visited the exhibit and the museum gained a net profit of approximately $250,000. Much of this money was put toward Phase II of the ATCO Tyrrell Learning Centre project.

The Reynolds-Alberta Museum developed a vintage vehicle restoration manual and two accompanying videos that are sold at the museum's annual restoration workshops and in its gift shop. This product is popular with the public and increases the visibility and reputation of the museum. The Oil Sands Discovery Centre and Frank Slide Interpretive Centre took a more direct role in operating their gift shops to increase revenues in support of core programs and [illegible]ces.

MEASURE 4.1

Percentage of adult Albertans who have visited an Alberta museum, historic site or interpretive centre

Percentage of adult Albertans who have visited an Alberta museum, historic site or interpretive centre



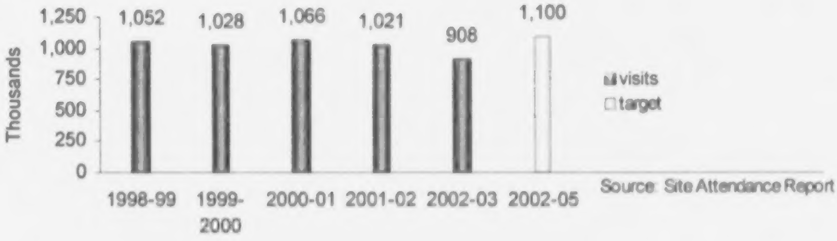
Source: Community Development Survey of Albertans

This measure describes the percentage of adult Albertans who visited an Alberta museum, historic site or interpretive centre in the past 12 months, including both private and government operated facilities. It was selected to provide a general indicator of Albertans' desire to gain a greater awareness and appreciation of Alberta's heritage. Results for the measure may be affected by a number of factors such as media coverage, available personal time, weather patterns, tourism and economic trends, and the condition and type of exhibits and facilities. For 2002-03, the results of the survey showed that 62.8 per cent of adult Albertans visited an Alberta museum, historic site or interpretive centre, an increase of 1.5 per cent from the previous year. This measure was discontinued in the 2003-06 business plan because its intent is similar to measure 4.2, which will continue to be collected and used by the ministry.

MEASURE 4.2

Visitation at 19 provincially-owned historic sites, museums and interpretive centres

Visitation at provincial historic sites, museums and interpretive centres



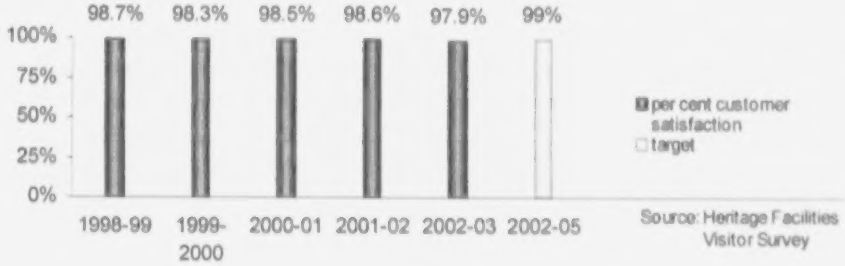
Source: Site Attendance Report

This measure indicates the interest Albertans and visitors to the province had in the preservation and presentation of Alberta's historical resources as well as their desire to gain a greater awareness and appreciation of Alberta's heritage, as reflected in their choice to visit the ministry's provincial historic sites, museums or interpretive centres. In the 2002-05 business plan, this measure's title included 19 sites; however, the total number remained at 18 since the Turner Valley Gas Plant was not operated as planned. Staff at 18 provincial historic sites, museums and interpretive centres collected data for this measure. Visitation is affected by currency exchange rates, provincial tourism promotions, weather patterns, the type, condition and nature of exhibits, world events, global tourism and economic trends. The overall downturn in many sectors of the tourism industry is likely to have impacted visitation results negatively. For 2002-03, there were approximately 908,000 visitors to provincial historic sites, museums and interpretive centres, which was lower than the target. This measure was discontinued as a key measure in the 2003-06 business plan; however, the information will continue to be collected and used by the ministry.

MEASURE 4.3

Satisfaction of visitors with experiences at provincial historic sites, museums and interpretive centres

Satisfaction with visit experience



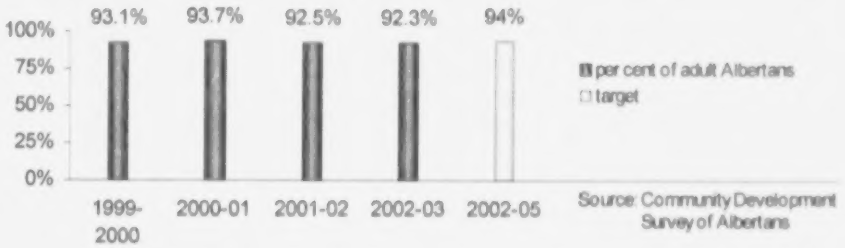
Source: Heritage Facilities Visitor Survey

This measure assesses visitors' overall satisfaction with their experiences at provincial historic sites, museums and interpretive centres, and provides an indication of the success of the ministry's efforts to preserve and present Alberta's heritage. Satisfaction of visitors may be influenced by the storyline, age and relevance of exhibits, and the cleanliness, age and nature of the facilities. In 2002-03, 97.9 per cent of visitors were satisfied overall with their experience. This measure's target was reduced to 98 per cent in the 2003-06 business plan based on a three-year average.

MEASURE 4.4

Percentage of adult Albertans who consider the following as important in contributing to overall quality of life: Historical resources

Percentage of adult Albertans who consider historical resources important in contributing to overall quality of life



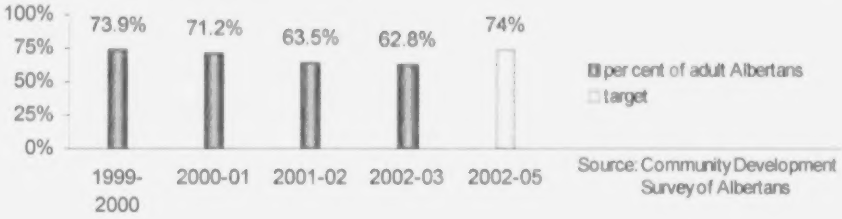
Source: Community Development Survey of Albertans

This measure provides an indication of the importance adult Albertans place on historical resources in contributing to overall quality of life. Results may be influenced by current events and media coverage related to historical resources. For 2002-03, the results of the survey show that 92.3 per cent of adult Albertans consider historical resources important in contributing to overall quality of life. This has not changed significantly over the last four years. This measure was discontinued in the 2003-06 business plan as it assesses public perception and is affected by factors outside the ministry's sphere of influence.

MEASURE 4.5

Percentage of adult Albertans who believe that, overall, historical resources are being adequately protected and preserved in Alberta communities

Percentage of adult Albertans who believe that, overall, historical resources are being adequately protected and preserved in Alberta communities



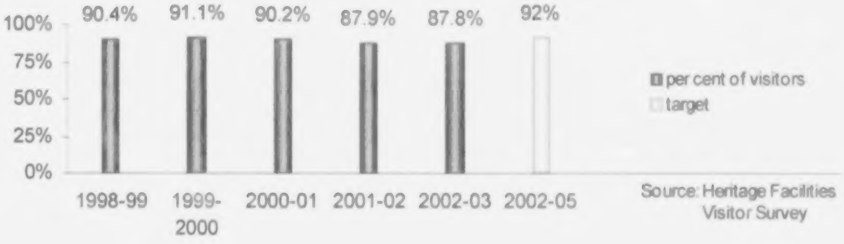
Source: Community Development Survey of Albertans

This measure indicates the percentage of adult Albertans who believe that, overall, historical resources such as museums and historic sites, buildings and districts are being adequately protected and preserved in Alberta communities. Results are based on the combined categories of "strongly agree" and "somewhat agree," the top two categories of a five-point rating scale. Results may be influenced by a lack of awareness or understanding of what constitutes a historical resource, or of what may be considered appropriate protection and preservation activities. Although the 2002-03 result is 11.2 per cent lower than the target, it is only 0.7 per cent lower than the 2001-02 result. This measure was discontinued in the 2003-06 business plan, as it assesses public perception and is influenced by factors outside the ministry's control.

MEASURE 4.6

Knowledge-gained assessment [of Alberta history] by visitors to provincial historic sites, museums and interpretive centres

Perception of knowledge gained of Alberta history by visitors to provincial historic sites, museums and interpretative centres



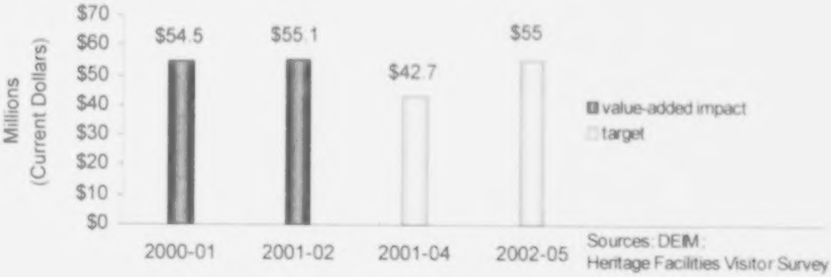
Source: Heritage Facilities Visitor Survey

This measure assesses visitors' perceptions of the knowledge they gained of Alberta history during a visit to a provincial historic site, museum or interpretive centre, and supports the ministry's goal to promote appreciation for Alberta's historical resources and culture. Results may be influenced by the focus of exhibits, presentations and programs. As some heritage facilities are aging, their perceived quality may be negatively affected. For 2002-03, the results show that 87.8 per cent of visitors rated the knowledge they gained as "excellent" or "good." The target was reduced to 91 per cent in the 2003-06 business plan, based on an average of the last three years' results plus a one per cent stretch factor, and the wording was revised to "Knowledge-gained of Alberta history by visitors to provincial historic sites, museums and interpretive centres" to more accurately reflect what is being measured. The measure's intent remains the same and results will continue to be comparable to those of past years.

MEASURE 4.7 (A)

Economic impact of provincial historic sites, museums and interpretive centres: Value-added impact

Value-added economic impact of provincial historic sites, museums and interpretive centres

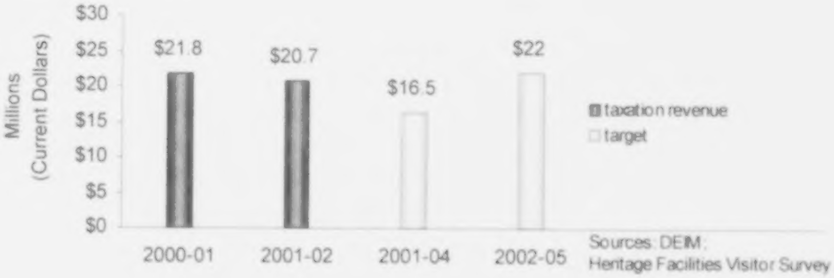


Sources: DEIM; Heritage Facilities Visitor Survey

MEASURE 4.7 (B)

Economic impact of provincial historic sites, museums and interpretive centres: Taxation revenue returned to three levels of government

Taxation revenue from provincial historic sites, museums and interpretive centres



Sources: DEIM; Heritage Facilities Visitor Survey

Measures 4.7A and 4.7B indicate the level of economic activity, in current dollars, created by the operation of the ministry's provincial historic sites, museums and interpretive centres. They provide an indicator of the economic benefits associated with preservation and development of the province's heritage resources. Due to the volume and complexity of data collection and analysis, results lag one year behind the reporting year. Results are affected by such factors as global, national and provincial tourism trends; the general state of the economy; and the attractiveness and relative competitive nature of Alberta's heritage facilities. In 2001-02, the value-added economic impact of Alberta's historic sites, museums and interpretive centres was $55.1 million and the taxation revenue returned to three levels of government was $20.7 million; both of these results greatly exceeded their targets for that year.

Core Business 5:

Preserving, Protecting and Presenting Alberta's Provincial Parks and Protected Areas

Goal 5

To manage and maintain Alberta's provincial parks and protected areas to preserve the province's natural heritage and provide opportunities for heritage appreciation, outdoor recreation and heritage tourism.

STRATEGY 5.1

Develop new provincial parks and protected areas legislation to consolidate and streamline existing legislation and to provide a sound basis for the management and protection of Alberta's expanded network of provincial parks and protected areas.

All regulations under the *Provincial Parks Act* were reviewed and updated to satisfy Regulatory Review requirements. The Fees Regulation under the *Provincial Parks Act* was significantly updated and streamlined as part of the ministry's commitment to Regulatory Reform.

The *Wilderness Areas, Ecological Reserves and Natural Areas Act* was amended in 2002 through the *Miscellaneous Statutes Amendment Act* to bring all references in the *Act* up-to-date and reflect the transfer of responsibility to Community Development in 2001.

STRATEGY 5.2

Participate in overall government planning for, and plan, coordinate and implement Parks and Protected Areas Division involvement in support to the G8 Summit in Kananaskis Country.

The G8 is an informal group of the heads of state of Canada and seven other countries that meets each year to discuss broad economic and foreign policy issues. Preparations for the G8 Summit were completed with the Government of Canada and interdepartmental committees. The ministry completed planning, operational support, logistics and security and safety preparations to support the 2002 G8 Summit held in Kananaskis Country. Ministry conservation officers were directly involved in provision of security during the G8. Ministry staff also provided logistical support and emergency services during the summit and ensured that a high level of environmental protection continued to be provided for Kananaskis Country.

STRATEGY 5.3

Develop a provincial strategy for managing an expanded parks and protected areas system with reduced funding.

A program review was initiated to identify the current spending pressures of the parks and protected areas program and the potential options for their resolution.

STRATEGY 5.4

Develop a 'Reinvestment Strategy' for recapitalizing and sustaining basic facilities and services in provincial parks and major recreation areas.

Additional funding for reinvestment into parks' aging infrastructure was pursued through the annual budgeting process and Capital Planning Initiative.

Community Development and Alberta Transportation entered into a Memorandum of Agreement to transfer responsibilities for the maintenance of roads, parking areas and bridges in provincial parks to Alberta Transportation. The agreement came into effect on May 15, 2002 when the *Designation and Transfer of Responsibility Regulation*, under the *Government Organization Act*, was amended to establish "common responsibility" for three sections of the *Provincial Parks Act.*

STRATEGY 5.5

Develop an updated "systems plan" and strategic direction for managing Alberta's expanded network of provincial parks and protected areas.

Natural history theme representation information was updated and gaps were identified in representation following completion of the Special Places program. Strategic policy direction for managing outdoor recreation and land use activity within Alberta's expanded network of provincial parks and protected areas was initiated. The strategic policy direction will provide a framework for the management of outdoor recreation and land use activities within the network.

STRATEGY 5.6

Identify management planning and biophysical resource inventory priorities for 2002-05. Develop and update management plans and complete biophysical resource inventories for "priority" parks and protected areas.

Management plans were completed, approved and released to the public for the following: Crimson Lake, Miquelon Lake, Young's Point, and Williamson Provincial Parks; Hay-Zama Lakes Wildland Provincial Park; Bow Valley Protected Areas; and Poachers' Landing Provincial Recreation Area.

The North Saskatchewan River Watershed Alliance submitted their report entitled *Canadian Heritage Rivers System: North Saskatchewan River Background Study.* This report was the first step in preparing a Canadian Heritage Rivers System nomination for the North Saskatchewan River. As well, the Clearwater River Committee signed off a draft Canadian Heritage Rivers System Management Plan for the Clearwater and Christina Rivers. This was the final step leading to development of a recommendation for designation of Alberta's first provincial Heritage River.

STRATEGY 5.7

Review existing park facility operations contracting methods to improve public service and effectiveness.

The effectiveness of park facility operating agreements was reviewed to determine if existing contracting methods could be improved. An annual meeting was held with major stakeholders including the Provincial Campground Operators Association and individual contractors to review emerging issues.

STRATEGY 5.8

Develop and implement a new "visitor satisfaction" performance measure.

A new park visitor satisfaction survey was conducted and a performance measure developed. The new measure was introduced in the 2002-05 ministry and government business plans. Results and additional data will identify trends to support management decision-making and benchmarking. In 2002-03, 87.1 per cent of visitors to Alberta's provincial parks and recreation areas were satisfied with services and facilities.

STRATEGY 5.9

Work with Cultural Facilities and Historical Resources Division to develop opportunities to enhance heritage and natural resource protection, preservation and presentation.

A number of interdivisional initiatives were initiated and/or completed to enhance heritage and natural resource protection, preservation and presentation with the Cultural Facilities and Historical Resources Division. These included: restoration of the historic John Ware Cabin at Dinosaur Provincial Park; inclusion of the provincial historic sites and cultural facilities on the 2002-03 Parks and Protected Areas Map; integration of advertising for historic sites and cultural facilities in appropriate parks promotional products to increase the profile of these sites; development of a volunteer steward program in the Cultural Facilities and Historical Resources Division with input from both divisions; and provision of assistance to curatorial and education staff with planning and design of the *Wild Alberta* exhibit at the Provincial Museum of Alberta, featuring the provinces six natural regions and their diverse range of flora and fauna.

Preserving, Protecting and Presenting Alberta's Provincial Parks and Protected Areas

STRATEGY 5.10

Complete a "needs assessment" for interpretive and environmental education services in provincial parks, to set future program direction.

A needs assessment was completed and new goals and objectives were established to set future direction for the heritage appreciation program, and a revitalization strategy was implemented for interpretive and environmental education services.

Development of a strategy for securing and diversifying revenue for heritage appreciation programs was initiated as part of the Parks Heritage Appreciation Revitalization Strategy. The revenue strategy will focus on enhancing cost recovery to sustain heritage appreciation services and maintain quality program delivery.

STRATEGY 5.11

Implement a strategic marketing plan to increase Albertans' awareness and appreciation for Alberta's provincial parks and protected areas.

The ministry initiated an education strategy as a key part of the revitalization of the Heritage Appreciation Program that will diversify education services, reach new audiences, and increase pubic knowledge about the role and value of Alberta's parks and protected areas. As well, a marketing strategy for the Parks and Protected Areas Division was implemented.

Web sites were redeveloped for Kananaskis Country and Dinosaur Provincial Park to improve public access to information on these sites and their services, facilities, and natural and cultural resources. A major revision to the Alberta Natural History Information Centre Web site was also initiated.

STRATEGY 5.12

Maintain and enhance the Alberta Natural Heritage Information Centre's ability to provide quality natural heritage data to support effective management and protection of Alberta's provincial parks and protected areas and to provide natural heritage data to clients and partners in other provincial and federal agencies, universities, industry and national and international conservation organizations.

The Alberta Natural Heritage Information Centre continued to provide data for effective management of Alberta's parks and protected areas. Key accomplishments included data collection for Colin Cornwall Lakes Wildland Provincial Park; compilation of field and historical data for Richardson River Dunes; support for interprovincial discussions on ecosystem management; and development of invasive species inventories for protected areas in south west Alberta.

The Alberta Natural Heritage Information Centre participated in cooperative initiatives with other agencies. These included the provision of data in support of the provincial Forest Gene Resources Conservation Plan and work with other conservation data centres in Canada on national ranking of species.

STRATEGY 5.13

Expand opportunities for involvement of volunteers to enhance research and monitoring of provincial parks and protected areas.

A new three-year action plan was initiated by the ministry to develop a parks and protected areas volunteer strategy to raise the profile of the parks program and volunteerism, and increase opportunities for involvement in a broad range of activities that support public services or research and conservation.

The annual spring volunteer conference and awards banquet was held in Cypress Hills Interprovincial Park. Outstanding Achievement Awards were presented to several individuals and organizations for their exceptional contributions to Alberta's parks and protected areas.

STRATEGY 5.14

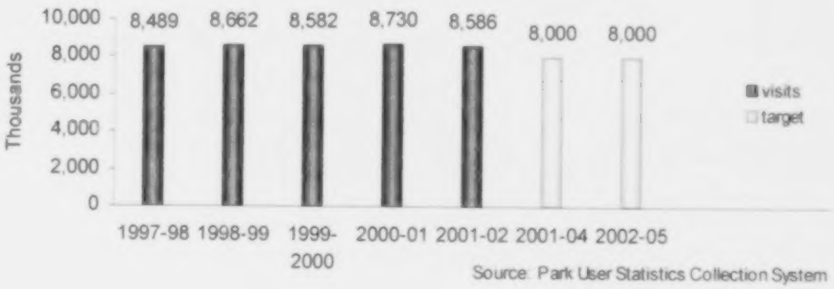
Review fees and charges for land use, facilities and services in provincial parks and protected areas.

Existing fees and charges were reviewed and a proposal for fee increases, such as fees for grazing in provincial parks and recreation areas, and for water, sewer and garbage collection services at Cypress Hills Provincial Park in 2003, was developed. Approval from both the Standing Policy Committee on Health and Community Living, and the Government Fees and Charges Monitoring Committee was received and approved increases and new fees were implemented.

MEASURE 5.1

Visitation at provincial parks and provincial recreation areas

Visitation at provincial parks and provincial recreation areas



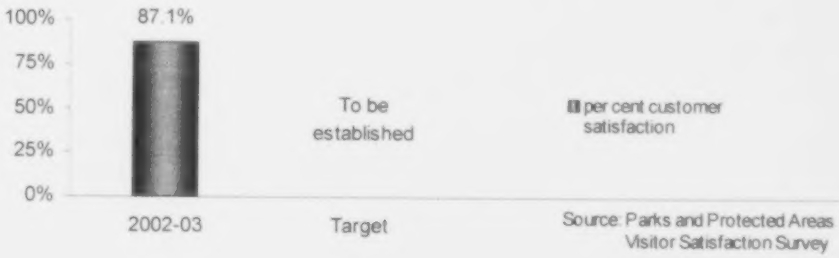
Source: Park User Statistics Collection System

This measure provides an indication of visitation at provincial parks and provincial recreation areas. Visitation is affected by a number of factors such as weather patterns, fire bans, closures due to wildlife, forest fire hazard or construction, off-season closures, visitor satisfaction and public awareness of facilities and services. In 2001-02, there were approximately 8,586,000 visitors to provincial parks and provincial recreation areas. Due to the volume and complexity of data collection, results lag one year behind the reporting year. This measure was discontinued in the 2003-06 business plan, but the information will continue to be collected and used by the ministry.

MEASURE 5.2

Satisfaction of visitors with experiences at provincial parks and recreation areas

Customer satisfaction with visit experience



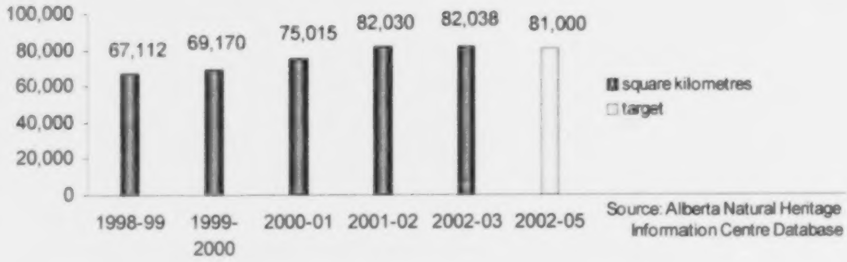
Source: Parks and Protected Areas Visitor Satisfaction Survey

This measure indicates visitors' overall satisfaction with services and facilities at Alberta's provincial parks and recreation areas, and is used as an indicator of how well Alberta's provincial parks and recreation areas are managed and maintained. Results may be influenced by: condition, cleanliness and age of facilities; interactions with other visitors; programs offered during the visit; public awareness of facilities and services; and services provided by contractors and park staff. In 2002-03, 87.1 per cent of visitors to Alberta's provincial parks and recreation areas were satisfied overall with the services and facilities. A target was not set for this measure since this is the first year that results are available. Results from 2002-03 will be used as a basis for establishing a target.

MEASURE 5.3

Total area of parks and protected areas in Alberta

Total area of parks and protected areas in Alberta



Source: Alberta Natural Heritage Information Centre Database

The area of designated parks and protected areas in Alberta (in square kilometres - km^2) is based on the combined area for national parks, national wildlife areas, provincial parks, wildland provincial parks, wilderness areas, wilderness parks, ecological reserves, natural areas and provincial recreation areas in Alberta, and includes over 54,000 km^2 of national parks and national wildlife areas in Alberta. In 2002-03, the total area of parks and protected areas in Alberta was 82,038 km^2. With the completion of the Special Places Program, the total area of parks and protected areas in Alberta should remain relatively stable. This measure was discontinued in the 2003-06 business plan because the target was met and the emphasis will shift from establishing new parks and protected areas to ensuring the long-term protection of existing areas. The data will continue to be collected and used by the ministry.

CORPORATE INITIATIVES

CORPORATE INITIATIVE 1

In keeping with the Government's commitment to ensure services for Albertans, Community Development will be developing a business resumption plan to address potential interruption or loss of essential services.

The Provincial Archives of Alberta, Persons with Developmental Disabilities boards and agencies, and Information Systems Branch were identified as areas critical to the continuation of service. Business resumption plans were prepared for each unit to ensure a quick and efficient response to potential interruptions of service.

CORPORATE INITIATIVE 2

Over the three-year course of the business plan, a review of programs and services will be initiated to identify additional opportunities for persons with disabilities to participate in ministry services and programs.

The ministry advanced opportunities for persons with disabilities to participate in its programs and services through: initiating projects to place specialized adaptive technology in libraries; developing new resource information related to the protection of individuals with disabilities under the *Human Rights, Citizenship and Multiculturalism Act* and enhancing access to resources available on the ministry's Web site and arranging for sign language interpreters.

CORPORATE INITIATIVE 3

Undertake a review of recommendations included within the final report of *Review of Agencies, Boards and Commissions and Delegated Administrative Organizations* with respect to grant flow-through agencies.

An assessment of the Renner Report was completed and two of the recommendations were addressed. They were the development of Memorandums of Understanding with the foundations to address respective roles, responsibilities, and performance expectations, and the development of an assessment tool to enable the foundations to assess the effectiveness of their governance and accountability.

CORPORATE INITIATIVE 4

Develop joint marketing programs to enhance awareness of ministry programs and services, both within the ministry and across the province.

The ministry implemented a joint marketing program for its provincial historic sites, museums and interpretive centres to increase the exposure of its facilities. This program is designed to follow the general direction and focus of the provincial Strategic Tourism Marketing Council, and includes an admission pass that is accepted at all provincial historic sites, museums and interpretive centres.

The Provincial Museum of Alberta spearheaded a partnership with the Odyssium and Fort Edmonton Park. The museum also partnered with Edmonton area attractions and Edmonton Tourism to draw visitors to the city during the summer. In cooperation with Travel Alberta, a multi-partner promotion was created to enhance awareness of the Royal Tyrrell Museum of Palaeontology and Air Miles partners. In 2002-03, approximately 3,500 people used Air Miles Certificates for museum admission.

CORPORATE INITIATIVE 5

In enhancing the quality of life for Albertans, maintain or develop partnerships with other government ministries; municipalities; other levels of government; post secondary institutions; and community, private sector and non-profit organizations.

Community Development worked with a variety or organizations to improve programs and services that enhance Albertans' quality of life. Partnerships with other ministries targeted areas such as implementing recommendations from the *Culture Steps Forward* report, ensuring disability issues were addressed at a variety of forums and increasing tourism opportunities in the historical facilities and parks sectors. The ministry also collaborated with the Government of Canada, three regional governments of Italy and the local Italian-Canadian community to support the *Ancient Rome* exhibition at the Provincial Museum of Alberta.

Several agreements between the Royal Tyrrell Museum of Palaeontology and the Blood Tribe were concluded, and collaboration with The Alberta Library led to the development of procedures that allow Albertans to access resources from public and academic libraries across the province from their home computers. The ministry also facilitated training opportunities for brain injury survivors and their caregivers, inclusive post secondary education options for the disabled, enhancement of the supports available to adults with disabilities, and monitoring quality of care issues.

CORPORATE INITIATIVE 6

The ministry will participate in, and provide support for, the cross ministry priority policy initiatives and key administrative initiatives.

The ministry provided leadership and support, and participated in the Government of Alberta cross ministry priority policy initiatives and key administrative initiatives. Specific achievements and outcomes are included in the following section.

CROSS MINISTRY INITIATIVES

Cross Ministry Priority Policy Initiatives

HEALTH SUSTAINABILITY INITIATIVE

A focus on cross ministry cooperation was demonstrated through ministry participation on three cross ministry committees leading to the establishment of a physical activity ten-year-target and a list of non-financial incentives for increasing physical activity.

ECONOMIC DEVELOPMENT STRATEGY

The ministry contributed to the development of Alberta's tourism policy and programs through participation on the Strategic Tourism Marketing Council and in a number of regional tourism marketing consortia related to the parks and historical resources sectors. The ministry collaborated with Alberta Economic Development to prepare a provincial parks tourism strategy and further promoted Alberta tourism through the provision of grants to artists and arts organizations, and to Alberta communities to host sports and cultural events.

ALBERTA CHILDREN AND YOUTH INITIATIVE

A focus on supporting the healthy development of children and youth was maintained through cooperating with Alberta Children's Services to ensure an emphasis on facilitating a smooth transition from Alberta's Children's Services to the adult focussed Persons with Developmental Disabilities system. The ministry also facilitated the provision of grants through the Human Rights, Citizenship and Multiculturalism Education Fund and the Youth Initiatives Limited Grant Program, and delivered educational programs at historical sites and provincial parks.

ABORIGINAL POLICY INITIATIVE

In partnership with provincial and federal agencies, communities and the private sector; the ministry supported the coordination and implementation of Alberta's Future Leaders Program and Arts Camps using sport and recreation, arts and drama, and leadership development as initiatives to address the needs of Alberta's indigenous youth. Community initiatives were supported through grants provided by the Human Rights, Citizenship and Multiculturalism Education Fund to conduct Aboriginal awareness and anti-racism workshops. The ministry also provided funding to the Indigenous Sport Council of Alberta and supported Team Alberta's participation in the 2002 North American Indigenous Games.

Aboriginal culture continues to be an interpretive focus of many provincially operated heritage attractions such as the Head-Smashed-In Buffalo Jump World Heritage Site, the Provincial Museum of Alberta, and Writing-on-Stone Provincial Park. Extensive collections of early Aboriginal materials are being preserved, interpreted and made available for ceremonial purposes. A major thrust continues to be providing assistance to the Aboriginal community to recognize and preserve its culture and heritage, on or beyond existing reserves.

Cross Ministry Key Administrative Initiatives

CORPORATE HUMAN RESOURCE DEVELOPMENT STRATEGY

The ministry implemented the Community Development Human Resource Plan in support of the Corporate Human Resource Development Strategy. Emphasis was placed on establishing a learning account; holding employee recognition events in Calgary and Edmonton to acknowledge long-service for over 400 employees; developing an Occupational Health and Safety Strategic Plan; and promoting leadership capacity through training and development.

CORPORATE INFORMATION MANAGEMENT/ INFORMATION TECHNOLOGY STRATEGY

The ministry developed an Information and Communication Technology Plan that is aligned with the cross ministry Corporate Information Management/ Information Technology Strategy. As well, an Information Technology Strategic Plan was completed for the Provincial Archives of Alberta. Significant progress was made in implementing the Collections Management Information System (HeRMIS) to reduce administrative overhead and dependency on over 40 other collections systems.

ALBERTA CORPORATE SERVICE CENTRE INITIATIVE

The ministry cooperated with the Alberta Corporate Service Centre (ACSC) to streamline processes and clarify roles and responsibilities. The procurement card module of ImAGis was implemented to streamline processing and achieve administrative savings, and the roles and responsibilities of ACSC were clarified for accounts payable and accounts receivable to ensure the integrity of the ministry's financial information.

ALBERTA ONE-WINDOW INITIATIVE

The ministry supported the Alberta One-Window Initiative through the identification of public libraries as Service Alberta Information Centres. Library staff received training to provide assistance to the public in accessing provincial government information on the Service Alberta Web site. The ministry also identified potential transactional initiatives for possible incorporation into Service Alberta online services including issuing of archaeological permits, provincial park reservations, electronic museum admission payments and electronic grants application processing.

FINANCIAL OVERVIEW

MINISTRY CONSOLIDATED STATEMENT OF OPERATIONS

For the year ended March 31, 2003
(millions of dollars)

	2003 Authorized Budget	2003 Actual	2002 Actual
Revenues			
Internal Government Transfers	$ 58.2	$ 56.3	$ 100.7
Transfers from the Government of Canada	19.3	15.4	16.3
Investment Income	1.4	1.2	1.5
Premiums, Fees and Licences	9.9	8.3	7.7
Other Revenue	11.7	9.4	11.2
	100.5	90.6	137.4
Expenses – Directly Incurred			
Promoting Community Development	78.9	74.8	80.8
Protecting Human Rights and Promoting Fairness and Access	4.4	4.5	5.8
Supporting the Inclusion and Participation for Albertans with Disabilities and Protecting Persons in Care	412.3	408.4	380.1
Preserving, Protecting and Presenting Alberta's History and Culture	38.9	38.2	44.7
Preserving, Protecting and Presenting Alberta's Provincial Parks and Protected Areas	40.5	37.4	39.8
Ministry Support Services	10.0	8.9	5.8
Valuation Adjustments	.2	.8	.1
	585.2	573.0	557.1
(Gain) Loss on Disposal of Capital Assets	(2.3)	9.2	.1
Net Operating Results	$ (482.4)	$ (491.6)	$ (419.8)

Source: Ministry of Community Development Financial Statements, Year Ended March 31, 2003

Revenues

Revenues in 2002-03 totalled $90.6 million. These consisted of $56.3 million in internal government transfers, primarily transfers from the Lottery Fund; $15.4 million in transfers from the Government of Canada, including $14.9 million in Canada Health and Social Transfers relating to the provision of services to adults with developmental disabilities; $1.2 million in investment income; $8.3 million in premiums, fees and licences, including admission, camping and film classification fees; and $9.4 million in other revenue, including $3.2 million in donations and contributions in kind and $1.2 million in refunds of grant expenditures; $1.1 million in sales; and $3.9 million in various miscellaneous revenues.

COMPARISON OF 2002-03 AUTHORIZED BUDGET TO ACTUAL

Total actual revenues were $9.9 million less than authorized, due primarily to $2.0 million in decreased internal government transfers (transfers from the Lottery Fund) for assistance to the First Nations Development Fund; $3.9 million in decreased transfers from the Government of Canada, primarily Canada Health and Social Transfers, due to modifications to the methodology for allocating funds; $1.6 million decreased premiums, fees and licences because of reduced revenues from camping fees collected at Provincial Parks, as well as decreased admission fees collected at Historic Sites; and $2.3 million decreased other revenue due primarily to decreased donations and contributions in kind and decreased various miscellaneous revenues.

COMPARISON OF 2002-03 ACTUAL TO 2001-02 ACTUAL

Total actual revenues decreased by $46.8 million from the previous year, due primarily to a $44.4 million decrease in transfers from the Lottery Fund as a result of the deferral of the Centennial Legacies Grant Program, and the end of the ministry's commitment to the 2001 World Championships in Athletics. In addition, there was a net decrease in other revenues, mainly due to a drop in prior year's expenditure refunds. In 2001-02, $2.4 million was returned to the ministry as a result of the cancellation of the 2005 Goodwill Games.

Expenses

Expenses in 2002-03 totalled $573.0 million. This consisted of $74.8 million for Promoting Community Development; $4.5 million for Protecting Human Rights and Promoting Fairness and Access; $408.4 million for Supporting the Inclusion and Participation for Albertans with Disabilities and Protecting Persons in Care; $38.2 million for Preserving, Protecting and Presenting Alberta's History and Culture; $37.4 million for Preserving, Protecting and Presenting Alberta's Provincial Parks and Protected Areas; $8.9 million for Ministry Support Services and $0.8 million for the provision for vacation pay and doubtful accounts.

COMPARISON OF 2002-03 AUTHORIZED BUDGET TO ACTUAL

Total actual expenses were $12.2 million less than authorized. This was due primarily to a $4.1 million decrease in funding in the core business Promoting Community Development associated with the assistance to the First Nations Development Fund, and the Alberta Film Development Program; $3.9 million decreased expenses in the core business Supporting the Inclusion and Participation for Albertans with Disabilities and Protecting Persons in Care, primarily for Persons with Developmental Disabilities boards, Gaps in Services Project and the Alberta Brain Injury Initiative; $3.1 million decrease in the core business Preserving, Protecting and Presenting Alberta's Provincial Parks and Protected Areas as there were no divestitures of provincial parks or recreation areas.

COMPARISON OF 2002-03 ACTUAL TO 2001-02 ACTUAL

Total actual expenses increased by $15.9 million from the previous year. The main increase was the result of a growth in the number of Persons with Developmental Disabilities recipients and increased salary and operating costs. This was partially offset by decreases in programs such as the Centennial Legacies Grant program, assistance to the 2001 World Championships in Athletics, and one-time funding to establish an endowment for the Queen's Golden Jubilee Awards.

Increased Ministry Support Services expenses were a result of the centralization of corporate costs from program areas, primarily from the core business Protecting and Presenting Alberta's Provincial Parks and Protected Areas.

FUTURE CHALLENGES

The ministry focused on realizing improvements in each of its five core business areas. Various challenges still remain as it pursues its long-term strategic priorities. Strategic issues that remain to be addressed in future years include the following:

1. Increasing demands generated by community needs within the arts and culture, sport and recreation, and voluntary sectors;
2. Rising expectations of Albertans for equitable access to the public library system from anywhere in Alberta in support of their work, leisure and learning goals;
3. Increasing complexity of human rights and diversity issues, and the need for programs and services that contribute to building a more inclusive society;
4. Increasing needs generated by the aging of persons with developmental disabilities and their parents/guardians;
5. Increasingly high expectations for up-to-date and sophisticated exhibits at provincial historic sites, museums and interpretive centres;
6. Balancing the public's expectations for outdoor recreation opportunities against their expectations for the protection and preservation of Alberta's natural heritage;
7. Effectively managing, protecting and monitoring Alberta's provincial parks and protected areas, given the expansion of 13 existing parks and protected areas and the creation of 81 new ones as a result of the Special Places program;
8. Integrating new information technologies within the ministry's operations to optimize the preservation, protection and presentation of Alberta's history, culture, provincial parks and protected areas; and
9. Upgrading and renewing the aging infrastructure for provincial historic sites, museums, interpretive centres, parks and protected areas.

Given these challenges, the following key strategic priorities are of primary importance in focusing the ministry on achieving its goals over the 2003-06 timeframe:

1. Fostering equality, strengthening community inclusion for persons with disabilities, and supporting the reduction of discrimination and barriers to full participation in society;
2. Upgrading, renewing and maintaining infrastructure for provincial historic sites, museums, interpretive centres, and parks and protected areas; and
3. Increasing local capacity for self-reliance in the arts and culture, film, sport and recreation, library and voluntary sectors.

Appendix

Methodology for Key Performance Measures

Community Development Survey of Albertans

(Measures: 1.1, 1.2, 1.3, 1.4, 1.6, 1.7, 1.8, 1.9, 2.1, 2.2, 4.1, 4.4, 4.5)
This annual province-wide telephone survey of 1,000 adult Albertans was conducted by the following private research firms: Research Innovations (known as The Advisory Group in 1999) and the Angus Reid Group (for part of the 1999 survey). The survey used a random sample stratified by age group, gender, and geographic location to be representative of Alberta's population. A pretest of the questionnaire was performed, and all interviews were conducted in January and February of 2003 by trained and experienced interviewers. Question order was randomly rotated to minimize potential question order bias. Interviews were monitored while in progress and 10 per cent of each interviewer's work was directly monitored. The response rate was 45.6 per cent. Data were analyzed with STATXP software. The margin of error is +/- 3.2 per cent at the 95 per cent confidence level.

Client Service Reporting System

(Measure: 1.5)
The Volunteer Services Branch provided services to communities across the province. Clients included community organizations, municipalities and other Government of Alberta ministries. Evaluation forms were collected from participants in ministry-sponsored workshops and forums that were conducted either by the ministry or on the ministry's behalf. Clients receiving services in excess of three hours of project time were surveyed. Overall satisfaction is based on the top two combined response categories of a six-point rating scale that includes the response categories: "very satisfied," "satisfied," "slightly satisfied," "slightly dissatisfied," "dissatisfied," and "very dissatisfied." A total of 2,038 forms were returned during the fiscal year for a response rate of 91.2 per cent. New procedures were implemented in 2002-03 that added considerable control to data collection; evaluation methods and processing of survey results.

Production Budgets, Films Made, and Film Production Employment Opportunities Statistics

(Measures: 1.10A-C)
Film production companies approved for funding under the Alberta Film Development Program submit film production reports to the ministry. Basic information from the production report was entered into an internal Excel spreadsheet and database. Data for a production are included in the fiscal year that the grant was paid or accrued. The production report includes a video copy of the finished production; appropriate financial statements (audits or review engagement) with clear schedules outlining Alberta expenses; a list of all personnel engaged on the project, including job titles and residency; and a declaration confirming that the applicant and the production meet all eligibility requirements for the program. In April 2002, new guidelines were announced that require newly approved productions with budgets over $500,000 to have audited financial statements with an audited Alberta cost schedule outlining expenses incurred in Alberta. Productions with budgets less than $500,000 will require a Review Engagement Report. These criteria will affect all productions with reporting dates starting next fiscal year.

PDD Satisfaction Survey: Are You Happy with Your Services?

(Measure: 3.1)
This biennial survey reflects persons with developmental disabilities overall satisfaction with Persons with Developmental Disabilities (PDD) funded services. Results are available for 2002-03. The Vocational and Rehabilitation Research Institute was contracted to conduct the PDD Satisfaction Survey. The questionnaire was available for the first time from the PDD Web site. In addition, it was distributed through regional board offices to potentially interested individuals receiving PDD-funded services who were identified by PDD service providers,

families/guardians, self-advocacy groups and in some regions, client service coordinators. The sampling strategy used was non-probability, convenience sampling based on respondents self-selection. The three survey questions used to calculate overall satisfaction dealt with whether the services met the person's needs; whether they were satisfied overall that the services provided enhanced the person's quality of life; and whether they were satisfied overall that the person's services helped him or her to be a part of the community as much as desired. Questionnaires were distributed starting mid-January. A total of 418 questionnaires, representing approximately five per cent of individuals receiving PDD-funded services, were received by the end of March 2003. Details of the response process are available for 404 questionnaires. Of these, 84 per cent were completed with the help of someone else, e.g., a staff member (67 per cent), family member (10 per cent), friend (four per cent) or other (three per cent); individuals receiving PDD-funded services completed 16 per cent by themselves. A total of 325 questionnaires included responses for all three questions used in the analysis. Data were analyzed with SPSS software. The margin of error is +/- 1.8 per cent at the 95 per cent confidence level.

PDD Family/Guardian Satisfaction Survey

(Measure: 3.2)

This biennial survey reflects the overall satisfaction of families/guardians (public and private) with PDD-funded services received by the person to whom they provide guardianship. Results are available for 2002-03. The Vocational and Rehabilitation Research Institute was contracted to conduct the Family/Guardian Satisfaction Survey. The population consisted of all legal guardians, including public guardians, and/or family members in the absence of a legal guardian of individuals receiving PDD-funded services in Alberta. Regional offices distributed the questionnaire to family/guardians by mail. The questionnaire was distributed in January. A total of 1,273 questionnaires were received by the end of March 2003 for a response rate of 34.1 per cent. Of these questionnaires, 1,101 included responses for all three questions used in the analysis. The same three survey questions identified above were also used in the family/guardian questionnaire to calculate overall satisfaction. The results for this measure were obtained by computing the mean average for the three indicators. Overall satisfaction results were determined using the top two combined response categories of a four-point rating scale for the categories: "strongly agree," "agree," "disagree" and "strongly disagree." Data were analyzed with SPSS software. The margin of error is +/- 1.6 per cent at the 95 per cent confidence level.

Site Attendance Report for Cultural Facilities and Historical Resources

(Measures: 4.2, 4.7A-B)

Staff at 18 provincial historic sites, museums and interpretive centres collected the data. The information was gathered daily and compiled on a monthly and annual basis. The total visitation at provincial historic sites, museums and interpretive centres was an overall estimation. It takes into account the unique circumstances of each facility such as differences in site designs; availability of up-to-date technological equipment to facilitate data collection; and availability of staffing resources. It was expected that 19 sites would be included in the measure for 2002-03. The Turner Valley Gas Plant was the intended additional site, but it was not developed as planned and the total number of sites for 2002-03 remained at 18. A review of the procedures for collecting site attendance statistics and the definition of "visitor" was initiated in 2002-03 for implementation in 2003-04.

Heritage Facilities Visitor Survey - Non-local and Local Residents

(Measures: 4.3, 4.6, 4.7A-B)

Surveys were conducted with "independent" visitors at 18 provincial historic sites, museums and interpretive centres. Independent visitors do not include after-hours visitors nor visitors in group tours, such as school groups, seniors groups and tour groups. Trained ministry field staff conducted the survey and results were analyzed by a private research firm (Infact Research and Consulting) according to a set of standard procedures. Over 5,500 interviews were processed. A multi-stage, stratified systematic random sample was used. Overall results for measures 4.3 and 4.6 were determined using the top two combined response categories of a five-point rating scale for the categories: "excellent," "good," "neither good nor poor," "poor," and "very poor." The sample was based on two seasons, winter 2000-01 and summer 2002. Winter data were collected the previous year, from September 2000 to May 2001, and adjusted to represent the winter of 2002; and summer data were collected from May to September 2002. Surveying during winter is conducted on an occasional basis only, as the winter period makes up a relatively small proportion of visitation. The margin of error is +/- 1.3 per cent at the 95 per cent confidence level.

Demand Economic Impact Model (DEIM)

(Measures: 4.7A-B)

The Demand Economic Impact Model provides an estimate of the economic impact of tourism expenditures by provincial historic sites, museums, and interpretive centres. Econometric Research was contracted to apply the model to assess the level of economic activity created by the operation of the ministry's provincial historic sites, museums and interpretive centres. Economic activity included direct operational expenditures, incremental visitor expenditures (based on information from the Heritage Facilities Visitor Survey) and significant indirect benefits for the local and provincial economies. The value-added impact and taxation returned to municipal, provincial and federal governments were measured and reported separately to assist in evaluating associated economic benefits.

Park User Statistics Collection System

(Measure: 5.1)

Visitation statistics were compiled and reported for provincial parks and major recreation areas that are accessible by automobile. Results were derived from camping, day-use, group-use and fixed-roof accommodation statistics. The ministry obtained data through camping permit sales, automatic traffic counter readings, periodic surveys of visitors and historic data. Data were collected and recorded on data collection forms by facility operations contractors and/or park staff and submitted to Parks and Protected Areas Division Head Office on a monthly basis. This information was used to provide the estimates of annual visitation that are reported in this measure. Data were collected from April to October 2002 and were analyzed using SAS software.

Parks and Protected Areas Visitor Satisfaction Survey

(Measure: 5.2)

The survey included a representative cross-section of 105 provincial park or recreation area campgrounds according to size (visitation) and geography. Only automobile accessible campgrounds where visitation is greater than 1,050 occupied campsite nights were included. A random sample of adult campers was surveyed at approximately 35 campgrounds per year on a three-year rotational cycle resulting in 5,336 returned questionnaires in 2002-03. Each of the 105 campgrounds is surveyed at least once every three-year cycle. Overall satisfaction with the quality of services and facilities provided was determined using the top two combined response categories of a five-point rating scale for the categories: "very good," "good," "average," "poor," and "very poor." Survey data were collected from May to September 2002. The data were analyzed using Scan Tools and SAS software. The margin of error is +/- 1.4 per cent at the 95 per cent confidence level.

Alberta Natural Heritage Information Centre (ANHIC) Database

(Measure: 5.3)

The total area (square kilometres - km^2) reported represents designated parks and protected areas on March 31, 2003 and is maintained on the ANHIC database. Reports were generated for the "area of individual parks and protected areas," "classes of parks and protected areas" and "total area." The size of an individual park or protected area was automatically generated by Microstation mapping software, based on boundaries that are registered/digitized to the 1:20,000 Provincial Digital Base Map series. The overall accuracy of the provincial total is estimated to be +/- 1 square kilometre. National parks and national wildlife areas are counted in the total area of parks and protected areas for the province in which they are located.

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Ministry of Community Development

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AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Legislative Assembly

I have audited the consolidated statement of financial position of the Ministry of Community Development as at March 31, 2003 and the consolidated statements of operations and changes in financial position for the year then ended. These consolidated financial statements are the responsibility of the Ministry. My responsibility is to express an opinion on these consolidated financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

Described in the following paragraphs are exceptions from Canadian generally accepted accounting principles. In aggregate, these matters result in an overstatement of liabilities of $306,000, and an understatement of revenues, expenses, assets, and net assets of $4,348,000, $2,375,000, $2,767,000 and $11,323,000 respectively in the accompanying financial statements.

The Ministry is required to follow the corporate government accounting policies and reporting practices established by Alberta Finance, including the following policies that are exceptions from Canadian generally accepted accounting principles:

Excluded operations

As disclosed in Note 17, the Ministry operates some of its cultural facilities with the assistance of volunteer societies. These volunteer societies collect government revenues, incur expenses and retain the surpluses for operating and improving the facilities. These Ministry revenues, expenses and surpluses have not been reported in these financial statements. We estimate that the omission of the amounts has resulted in revenues, expenses and net assets at March 31, 2003 being understated by approximately $4,348,000, $3,580,000 and $8,963,000 respectively.

For the year ended March 31, 2003, the Ministry operated all of its historical facilities with the assistance of volunteer societies. In prior years, when the Ministry operated some of its historical facilities with the assistance of volunteer societies, the revenues, expenses, and surpluses that related exclusively to the operation of those facilities operated by volunteer societies were excluded from the Ministry's financial statements. As of March 31, 2003, accumulated surpluses of $306,000 have been returned to the Ministry and recorded as deferred contributions rather than net assets. In addition, the Ministry has not recorded the remaining surpluses not returned to the Ministry, which are estimated to be in excess of $129,000.

The effect of this departure from Canadian generally accepted accounting principles is to overstate liabilities by $306,000, understate assets by approximately $129,000 and understate net assets by approximately $435,000 at March 31, 2003.

Capital assets

The Ministry employs a policy of expensing capital asset purchases under $15,000 in the year of acquisition. Consequently a significant amount of resources available to the Ministry for future use has been recorded as if it had been consumed. At March 31, 2003, assets in the Ministry have been understated by approximately $2,638,000, net assets have been understated by approximately $1,925,000 and expenses for the year have been overstated by approximately $1,205,000.

Related party disclosure

As the Ministry's reporting practices stipulate that related parties include only those organizations that are part of the government reporting entity, transactions with the regional health authorities are not disclosed in these financial statements as transactions with related parties. Under Canadian generally accepted accounting principles, the regional health authorities are related parties of the Ministry and a description of the nature of the relationship with these regional health authorities should be included in Schedule 5, Related Party Transactions. Also Schedule 5 should disclose the expense for the contract services provided by Chinook Regional Health Authority and Palliser Health Authority amounting to $2.1 million and $2.5 million respectively.

In my opinion, except for the effect of the matters discussed in the preceding paragraphs, these financial statements present fairly, in all material respects, the financial position of the Ministry as at March 31, 2003 and the results of its operations and changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

I also report that, as described in Note 16, consolidated expenses include payments made by Persons with Developmental Disabilities Boards for the provision of services to individuals whose disability did not meet the definition of a developmental disability as defined in the *Persons with Developmental Disabilities Community Governance Act.*

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 23, 2003

AUDITOR
GENERAL
Alberta

Ministry of Community Development
Consolidated Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 4)	Actual	Actual (Restated – Note 2 (d))
Revenues (Schedules 1 and 2)			
Internal Government Transfers	$ 58,256	$ 56,298	$ 100,714
Transfers from the Government of Canada	19,326	15,470	16,296
Investment Income	1,365	1,225	1,572
Premiums, Fees and Licences	9,911	8,271	7,684
Other Revenue	8,661	9,381	11,193
	97,519	90,645	137,459
Expenses – Directly Incurred (Note 2c and Schedules 2, 3 and 6)			
Promoting Community Development	78,868	74,775	80,830
Protecting Human Rights and Promoting Fairness and Access	4,376	4,488	5,740
Supporting the Inclusion and Participation for Albertans with Disabilities and Protecting Persons in Care	412,819	408,447	380,056
Preserving, Protecting and Presenting Alberta's History and Culture	35,151	38,169	44,743
Preserving, Protecting and Presenting Alberta's Provincial Parks and Protected Areas	41,959	37,474	39,802
Ministry Support Services	9,976	8,888	5,811
	583,149	572,241	556,982
Valuation Adjustments			
Provision for Vacation Pay	217	741	135
Provision for Doubtful Accounts	-	30	(5)
	217	771	130
Total Expenses	583,366	573,012	557,112
(Gain) Loss on Disposal of Capital Assets	(2,320)	9,165	137
Net Operating Results	$ (483,527)	$ (491,532)	$ (419,790)

The accompanying notes and schedules are part of these consolidated financial statements.

Ministry of Community Development
Consolidated Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002 (Restated – Note 2 (d))
Assets		
Cash (Note 4)	$ 39,695	$ 38,337
Accounts Receivable, Prepaid Expenses and Inventories (Note 5)	2,488	3,499
Long Term Investments (Note 6)	11,346	11,170
Capital Assets (Note 7)	188,499	208,569
	$ 242,028	$ 261,575
Liabilities		
Accounts Payable and Accrued Liabilities	$ 45,795	$ 44,694
Unearned Revenue	1,238	2,534
	47,033	47,228
Net Assets		
Net Assets, Beginning of Year	214,347	213,164
Net Operating Results	(491,532)	(419,790)
Net Transfer from General Revenues	472,180	420,973
Net Assets, End of Year (Note 9)	194,995	214,347
	$ 242,028	$ 261,575

The accompanying notes and schedules are part of these consolidated financial statements.

Ministry of Community Development
Consolidated Statement of Changes in Financial Position
For the year ended March 31, 2003
(thousands of dollars)

	2003	2002 (Restated – Note 2 (d))
Operating Transactions		
Net Operating Results	$ (491,532)	$ (419,790)
Non-cash Items		
Amortization	9,890	10,182
Grants in Kind	3,691	-
Valuation Adjustments	771	130
(Gain) Loss on Disposal of Capital Assets	9,165	137
Contribution in Kind	-	(71)
	(468,015)	(409,412)
(Increase) Decrease in Accounts Receivable, Prepaid Expenses and Inventories before Valuation Adjustments	981	(761)
(Decrease) Increase in Accounts Payable and Accrued Liabilities before Valuation Adjustments	360	(3,097)
(Decrease) Increase in Unearned Revenue	(1,296)	1,725
Cash Used by Operating Transactions	(467,970)	(411,545)
Investing Transactions		
(Increase) Decrease in Long-Term Investment	-	(4)
Proceeds from Disposal of Capital Assets	18	23
Capital Asset Transfers	(552)	9
Purchase of Investments	(176)	(141)
Purchase of Capital Assets	(2,142)	(4,290)
Cash Used by Investing Transactions	(2,852)	(4,403)
Financing Transactions		
Net Transfer from General Revenues	472,180	420,973
Cash Provided by Financing Transactions	472,180	420,973
Net Cash Provided	1,358	5,025
Cash and Short Term Investments, Beginning of Year	38,337	33,312
Cash and Short Term Investments, End of Year	$ 39,695	$ 38,337

The accompanying notes and schedules are part of these consolidated financial statements.

Ministry of Community Development
Notes to the Consolidated Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Minister of Community Development (Minister) has, by the Government Organization Act and its regulations, been designated responsible for various Acts. To fulfill these responsibilities, the Minister is responsible for the organizations listed in Note 2(a). The authority under which each organization operates is also listed in Note 2(a). Together these organizations form the Ministry of Community Development (Ministry).

The purpose of the Ministry is to enhance and preserve the quality of life for Albertans. This is done by:

- Promoting community development by designing and delivering programs and services that nurture and support, in collaboration with geographic communities and communities of interest, a high quality of life in Alberta;
- Protecting human rights and promoting fairness and access by designing and delivering programs and services that increase understanding and awareness of diversity, fostering equality and reducing discrimination so all Albertans have the opportunity to participate in the social, economic and cultural life of the Province;
- Supporting the inclusion and participation for Albertans with disabilities and protecting persons in care by designing and delivering individual-based programs that ensure that Albertans who live with a disability have opportunity to participate in the social, economic and cultural life of the Province and ensure that adult Albertans in care are protected from abuse;
- Preserving, protecting and presenting Alberta's history and culture by designing and delivering programs and services that preserve, protect, research, present and promote appreciation for Alberta's historical resources and culture, and provide significant educational, scientific and economic benefits; and
- Preserving, protecting and presenting Alberta's provincial parks and protected areas by managing and maintaining Alberta's provincial parks and protected areas to preserve the Province's natural heritage and provide opportunities for heritage appreciation, outdoor recreation and heritage tourism.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These consolidated financial statements are prepared in accordance with the following accounting policies that have been established by government for all ministries.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(a) Reporting Entity

The reporting entity is the Ministry of Community Development. The Government Accountability Act defines a Ministry as including the Department and any Provincial agency and Crown-controlled organization for which the Minister is responsible.

These consolidated financial statements include the accounts of the following organizations:

Organization	Authority
Department of Community Development	*Government Organization Act*
Alberta Foundation for the Arts	*Alberta Foundation for the Arts Act*
The Alberta Historical Resources Foundation	*Historical Resources Act*
Alberta Sport, Recreation, Parks and Wildlife Foundation	*Alberta Sport, Recreation, Parks and Wildlife Foundation Act*
The Government House Foundation	*Government House Act*
The Historic Resources Fund	*Historical Resources Act*
Human Rights, Citizenship and Multiculturalism Education Fund	*Human Rights, Citizenship and Multiculturalism Act*
The Wild Rose Foundation	*Wild Rose Foundation Act*
Persons with Developmental Disabilities Provincial Board and Community Boards	*Persons with Developmental Disabilities Community Governance Act*

All departments of the Government of Alberta operate within the General Revenue Fund (Fund). The Fund is administered by the Minister of Finance. All cash receipts of departments are deposited into the Fund and all cash disbursements made by the departments are paid from the Fund. Net Transfer from General Revenues is the difference between all cash receipts and all cash disbursements made.

(b) Basis of Consolidation

The accounts of the organizations listed in Note 2(a) above have been consolidated. Revenue and expense transactions, investing and financing transactions, and related asset and liability accounts between the consolidated organizations were eliminated upon consolidation.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(c) Basis of Financial Reporting

Revenues

All revenues are reported on the accrual method of accounting. Cash received for which goods or services have not been provided by year-end is recorded as unearned revenue.

Donations of materials and services that would otherwise have been purchased are recorded at fair value at the date of donation when fair value can reasonably be determined.

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive any goods or services directly in return.

Dedicated Revenue

Dedicated revenue initiatives provide a basis for authorizing spending. Dedicated revenues must be shown as credits or recoveries in the details of the Government Estimates for a supply vote. If actual dedicated revenues are less than budget and total voted expenses are not reduced by an amount sufficient to cover the deficiency in dedicated revenues, the following year's voted expenses are encumbered. If actual dedicated revenues exceed budget, the Ministry may with the approval of the Treasury Board, use the excess revenue to fund additional expenses on the program. Schedule 2 discloses information on the Ministry's dedicated revenue initiatives.

Expenses

Directly Incurred

Directly incurred expenses are those costs the Ministry has primary responsibility and accountability for, as reflected in the Government's budget documents.

Grants are recorded as expenses when authorized and when all eligibility criteria have been satisfied.

In addition to program operating expenses like salaries, supplies, etc., directly incurred expenses also include:

- Amortization of capital assets;
- Pension costs which comprise the cost of employer contributions for current service of employees during the year; and

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(c) Basis of Financial Reporting (continued)

Expenses (continued)

Directly Incurred (continued)

- Valuation adjustments which include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay.

Incurred by Others

Services contributed by other entities in support of the Ministry's operations are disclosed in Schedule 6.

Assets

Financial assets of the Ministry are limited to financial claims, such as advances to and receivables from other organizations, employees and other individuals, as well as inventories held for resale.

Investments are recorded at cost. Where there has been a loss in the value of an investment that is other than a temporary decline, the investment is written down to recognize the loss.

Inventories are valued at the lower of cost and net realizable value.

Assets acquired by right are not included. Capital assets of the Ministry are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets. The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is between $5,000 and $15,000 in accordance with each organization's capitalization policy. All land is capitalized.

Donated capital assets are recorded at their fair value at the time of contribution.

When physical assets (capital assets and inventories) are gifted or sold for a nominal sum to parties external to the government reporting entity, the fair values of these physical assets less any nominal proceeds are recorded as grants in kind.

Collections of historic and scientific artifacts, archival holdings, and works of art held by the Ministry are not recorded as assets. Purchases of collection items are expensed in the period in which the items are acquired. Donations of artworks and collection items are reported as revenue and expenses at their fair value when fair value can be determined. When fair value cannot be reasonably determined, these donations are recorded at nominal value.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(c) Basis of Financial Reporting (continued)

Liabilities

Liabilities represent all financial claims payable by the Ministry at fiscal year end.

Net Assets

Net assets represent the difference between the carrying value of assets held by the Ministry and its liabilities.

Restricted funds, endowment funds, and general reserves (Note 9) are considered appropriations from net assets and are reported as net assets.

An externally restricted fund accounts for non-government contributions, which can only be used for the purpose specified by the donor.

An internally restricted fund accounts for funds restricted by the Ministry Foundations for either matching non-government contributions, which can only be used for an identified purpose, or for retaining an ongoing funding capability.

An endowment fund accounts for contributions received under various agreements with sponsors and matching funds may be provided by Ministry Foundations. In addition, the endowment fund can include internally restricted funds to be used for identified purposes, or for retaining an ongoing funding capability.

Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, prepaid expenses, inventories, long-term investments, accounts payable and accrued liabilities, and unearned revenue are estimated to approximate their carrying values.

(d) Change in Accounting Policy (thousands of dollars)

Effective April 1, 2002, the Historic Resources Fund records capital assets. Previously, capital assets were expensed and not capitalized. With this accounting policy change, the Historic Resources Fund will capitalize assets valued over $5. This change in accounting policy has been applied retroactively with the restatement of comparative figures. As a result of this change, the capital assets and fund balance increased by $79 (April 1, 2001) and $135 (April 1, 2002), and the expenses for the year ended March 31, 2002 decreased by $56 (2001 – $66).

Ministry of Community Development
Notes to the Consolidated Financial Statements
For the year ended March 31, 2003

Note 3 Government Restructuring

In June 2001, the Alberta Government approved the strategic response to *Building Better Bridges* – Final Report on Programs and Services in Support of Persons with Developmental Disabilities. This strategic response included a commitment to transfer responsibility for the governance of Michener Centre and Youngstown Home to the Persons with Developmental Disabilities Central Alberta Community Board from the Michener Centre Facility Board.

On July 23, 2002, the Alberta Government approved the Michener Centre and Youngstown Home transfer of governance from the Michener Centre Facility Board to the Central Alberta Community Board and the wind-up of the Michener Centre Facility Board. The Order in Council 363/2002 transferred all assets and liabilities previously governed by the Michener Centre Facility Board to the Central Alberta Community Board.

Note 4 Cash (thousands of dollars)

Cash includes deposits in the Consolidated Cash Investment Trust Fund (CCITF) of the Province of Alberta. CCITF is being managed by Alberta Finance with the objective of providing competitive interest income to depositors while maintaining maximum security and liquidity of depositors' capital. The portfolio is comprised of high quality short-term and mid-term fixed income securities with a maximum term to maturity of five years. Interest is earned on the Ministry's daily cash balance at the average rate of CCITF's earnings, which varies depending on prevailing market interest rates.

	2003	2002
Cash	$ 47,862	$ 46,504
Less Appropriated for Non-current Use (Note 6)	(8,167)	(8,167)
	$ 39,695	$ 38,337

Due to the short-term nature of these deposits, the carrying value approximates fair value.

Ministry of Community Development
Notes to the Consolidated Financial Statements
For the year ended March 31, 2003

Note 5 Accounts Receivable, Prepaid Expenses and Inventories (thousands of dollars)

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Accounts Receivable	$ 1,369	$ (28)	$ 1,341	$ 2,244
Refunds from Suppliers	307	-	307	342
Advances	55	-	55	563
Others Including Prepaids and Inventories	785	-	785	350
	$ 2,516	$ (28)	$ 2,488	$ 3,499

Accounts receivable are unsecured and non-interest bearing.

Note 6 Long Term Investments (thousands of dollars)

	2003			2002	
	Effective Interest Rate	Cost	Market	Cost	Market
Deposit with Life Insurance Companies Maturing in five years[a]	5.125%	$ 300	$ 300	$ 300	$ 300
Mutual Funds-Bond Fund		2,879	2,992	2,703	2,738
Cash and Short Term Investments Appropriated for Non-Current Use[b]		8,167	8,167	8,167	8,167
		$ 11,346	$ 11,459	$ 11,170	$ 11,205

[a] The deposits with life insurance companies can be realized prior to maturity dates only with the payment of penalties.

[b] Cash and short-term investments have been appropriated for non-current use by several entities in the Ministry to segregate the amounts that are needed to meet their long-term needs for endowments, reserves and other restricted uses.

Note 7 Capital Assets (thousands of dollars)

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value (Restated – Note 2 (d))
General Capital Assets					
Land	N/A	$ 39,740	$ -	$ 39,740	$ 39,354
Buildings	20-40 years	107,026	(57,997)	49,029	63,304
Computer Hardware and Software	3-8 years	1,491	(1,039)	452	500
Equipment	3-15 years	21,608	(17,921)	3,687	3,412
Other	7-20 years	16,959	(13,767)	3,192	3,984
		186,824	(90,724)	96,100	110,554
Infrastructure Assets					
Land Improvements	40 years	138,550	(66,900)	71,650	75,825
Highways and Roads	40 years	47,427	(28,905)	18,522	19,913
Bridges	60 years	2,894	(667)	2,227	2,277
		188,871	(96,472)	92,399	98,015
		$ 375,695	$ (187,196)	$ 188,499	$ 208,569

Note 8 Collections

Collections consist of historical and scientific artifacts, archival holdings, and works of art of provincial, national and international significance located in the archives, museums and historical sites of the Province of Alberta. The Ministry has not recorded the value of these collections in the consolidated financial statements due to the practical difficulties of reflecting them at a meaningful value. The collections are insured for $356 million. A description of the major collections is as follows:

(a) The Province, through the Historic Sites and Cultural Facilities Branch, preserves and presents 9 historic sites that contain 48 restored historic buildings/structures and 3 stabilized ruins. The Branch also operates 3 interpretive centers, 2 museums and 2 cultural facilities. As well, it administers an additional 3 historic sites which contain 58 undeveloped historic buildings/structures. In addition, the Branch owns 1 developed historic resource (leased to a society), 13 cairns, 4 archaeological sites and 1 palaeontological site. In total, the Ministry owns 1,904 hectares of land deemed to be of historic significance.

Note 8 Collections (continued)

(b) The Provincial Museum of Alberta maintains 13 programs, with a total collection of approximately 10 million objects representing a highly diverse complement of cultural and natural heritage. These include mammals, birds, fish, insects, minerals, gems, First Nations ethnographical material, military and cultural history artifacts, coins, images, audio and books as well as all the permitted archaeological material recovered in Alberta.

(c) The Royal Tyrrell Museum of Paleontology collection has over 109,000 catalogued items including original and replica fossils. Annually, approximately 2,000 specimens are accessioned into the collection.

(d) Reynolds-Alberta Museum exhibits approximately 150 major agricultural, industrial and transportation artifacts, and provides conservation, maintenance and restoration services for an additional collection of approximately 3,000 major and 2,700 smaller artifacts. Included in these numbers are 79 vintage aircraft, 8 of which are on permanent loan to the museum. The museum also houses a collection of documents, numbering 47,480 pieces, related to the museum's mechanization themes.

(e) The Remington Carriage Museum houses one of the largest collections of horse drawn vehicles in North America, with 265 carriages, buggies, wagons and sleighs, and approximately 690 associated small artifacts.

(f) The Ukrainian Cultural Heritage Village is responsible for the management of Historic Sites and Cultural Facilities' collection of 46,300 artifacts. Approximately 5,000 of these objects are used to furnish various smaller sites throughout the province, and 8,000 objects furnish the historic buildings at the Ukrainian Cultural Heritage Village. The remaining artifacts are preserved in storage.

(g) The Provincial Archives of Alberta holds approximately 35,800 linear metres of government textual records; 4,530 linear metres of private textual records; 61,800 maps; 27,600 architectural drawings; 2,086,000 photographic images; 46,600 hours of recorded audio tapes; 65,900 hours of film and video materials; and 10,100 volumes of items in the reference library.

(h) The Collection Management Unit of the Arts Branch, manages fourteen collections containing approximately 1,500 donated, purchased and/or commissioned artworks.

(i) The Glenbow-Alberta Institute manages under contract, the care of, and access to, a government collection of approximately 223,900 artifacts in cultural history, military history, ethnology, art and mineralogy; 5 shelf kilometres of textual archival records; over 2 million historical photographs; 800,000 feet of film footage; and over 5,000 sound recordings. The collection is continually enhanced each year.

Note 8 Collections (continued)

(j) The Government House Foundation actively collects various significant items pertaining to the history of Government House. The collection is accessible to the public and consists of paintings, drawings, prints, sculptures, furnishings, books and silverware. The majority of the collection is used or displayed in Government House, while some items are on loan to other provincial institutions.

At March 31, 2003, the collection consisted of approximately 379 (2002 – 379) pieces of artworks and other items, with an approximate value $948,342 (2002 – $948,192). During the year, the Government House Foundation purchased artworks at a total cost of $Nil (2002 – $24,000). There were no contributions to the collections during the year, (2002 – $94,795), and there were no disposals during the year. The approximate value of the collection increased by $150 to reflect the valuation of one item that previously was unassessed.

(k) The Alberta Foundation for the Arts actively collects visual artworks, which document the Province's significant visual artistic achievement. The collection is accessible to the public and consists of paintings, sculptures, drawings, photographs, ceramics, glass, fibre and prints. At year end, the collection consisted of approximately 6,939 (2002 – 6,781) artworks with an approximate value of $7,439,000 (2002 – $7,072,250). During the year, the Alberta Foundation for the Arts purchased 110 (2002 – 215) artworks by Alberta artists at a total cost of $249,955 (2002 – $216,594). Contributions to the collection included 47 (2002 – 43) artworks with an appraised value of $112,975 (2002 – $387,675). There were 4 artwork disposals during the year for $1,307 (2002 – $95).

(l) The Alberta Historical Resources Foundation has a collection of historical assets which is comprised of paintings, sketches, photographs and antique furnishings. At year end, the collection consisted of 410 (2002 – 416) artworks with an estimated value of $17,290 (2002 – $17,470), and 30 (2002 – 30) antique furnishings estimated at $12,700 (2002 – $12,700). During the year, the Alberta Historical Resources Foundation did not acquire any historical assets and there were 6 dispositions.

(m) The Alberta Sport, Recreation, Parks and Wildlife Foundation has a collection of artworks consisting of 23 (2002 – 25) prints of the Waterfowl of North America Collection # 1250 with an approximate value of $6,558 (2002 – $7,297). During the year, there were 2 (2002 – 2) dispositions. The proceeds received of $275 (2002 – $275) were donated to the Lesser Slave Lake Bird Observatory for charitable purposes.

Ministry of Community Development
Notes to the Consolidated Financial Statements
For the year ended March 31, 2003

Note 9 Net Assets (thousands of dollars)

	2003	2002 (Restated Note 2 (d))
Unrestricted Funds	$ 179,885	$ 199,306
Endowment Funds	9,415	9,413
Externally Restricted Funds	3,591	3,540
General Reserves	1,967	1,967
Internally Restricted Funds	137	121
	$ 194,995	$ 214,347

Note 10 Commitments (thousands of dollars)

As at March 31, 2003, the Ministry had commitments for leases, contracts and grants approved but not expended, pending fulfillment of eligibility conditions as follows:

	2003	2002
Service Contract and Grant Commitments	$ 50,492	$ 35,496
Lease Commitments[a]	2,039	2,556
	$ 52,531	$ 38,052

[a] The Ministry leases certain equipment under operating leases that expire on various dates. The aggregate amounts payable for the unexpired terms of these leases are as follows:

	2003	2002
2002-2003	$ -	$ 994
2003-2004	840	636
2004-2005	609	450
2005-2006	319	209
2006-2007	109	124
2007-2008	61	143
Thereafter	101	-
	$ 2,039	$ 2,556

Ministry of Community Development
Notes to the Consolidated Financial Statements
For the year ended March 31, 2003

Note 11 Contingencies

The Ministry has a contingent liability in respect of 14 claims (2002 – 18 claims) aggregating $2.7 million (2002 – $15.1 million) relating to the decisions made by the Eugenics Board of Alberta pursuant to the Sexual Sterilization Act of 1928, which was repealed in 1972. The ultimate outcome of these claims cannot be determined.

At March 31, 2003, the Ministry is a defendant in nine other legal claims (2002 – seven legal claims). Eight of these claims have a specified amount totaling $1,406,000 and the remaining one has no specified amount (2002 – five claims with a specified amount of $1,190,000 and two with no specified amount). Four claims (2002 – three claims) amounting to $926,000 (2002 – $910,000) are covered by the Alberta Risk Management Fund.

The resulting loss, if any, from these claims cannot be determined.

Note 12 Trust Funds Under Administration (thousands of dollars)

The Ministry administers trust funds that are regulated funds consisting of public money over which the Legislature has no power of appropriation. Because the Province has no equity in the funds and administers them for the purposes of various trusts, they are not included in the Ministry's financial statements.

As at March 31, 2003, trust funds under administration were as follows:

	2003	2002
Parks General Trust and Performance Deposits[(a)]	$ 308	$ 275
Gakken Dinosaur Exhibit Trust Fund	154	150
Persons with Developmental Disabilities Community Board's Client Trust Funds	377	440
Fort Dunvegan Historical Society Trust Fund	6	6
	$ 845	$ 871

[(a)] In the prior year, these trusts were reported in the financial statements of the Ministry of Sustainable Resource Development.

In addition to the above trust funds under administration, the Ministry holds a bank guarantee in the form of a letter of credit in the amount of $2,209 (2002 – $222).

Ministry of Community Development
Notes to the Consolidated Financial Statements
For the year ended March 31, 2003

Note 13 Payments Under Agreement (thousands of dollars)

The Government of Alberta entered into an agreement to deliver services that were fully funded by the Government of Canada. Costs incurred under the agreement were made by the Ministry under authority of the *Financial Administration Act*, Section 25. This agreement had been budgeted as a Dedicated Revenue Initiative as disclosed in Schedule 2, however, after the release of the Government and Lottery Fund Estimates, it was determined that this agreement should be recorded as a Payment Under Agreement.

Amounts paid under the agreement were as follows:

	2003
Government of Canada	
G8 Summit Security Agreement	$ 211

Note 14 Defined Benefit Plans

The Ministry participates in the multi-employer pension plans, Management Employees Pension Plan and Public Service Pension Plan. The Ministry also participates in the multi-employer Supplementary Retirement Plan for Public Service Managers. The expense for these pension plans is equivalent to the annual contributions of $5,463,000 for the year ended March 31, 2003 (2002 – $4,927,000).

At December 31, 2002, the Management Employees Pension Plan reported a deficiency of $301,968,000 (2001 – surplus $5,338,000) and the Public Service Pension Plan reported an actuarial deficiency of $175,528,000 (2001 – actuarial surplus $320,487,000). At December 31, 2002, the Supplementary Retirement Plan for Public Service Managers had an actuarial surplus of $6,472,000 (2001– actuarial deficiency $399,000).

The Ministry also participates in two multi-employer Long Term Disability Income Continuance Plans. At March 31, 2003, the Bargaining Unit Plan reported an actuarial deficiency of $14,434,000 (2002 -- $8,646,000) and the Management, Opted Out and Excluded Plan reported an actuarial deficiency of $3,053,000 (2002 – $2,656,000). The expense for these two plans is limited to employer's annual contributions for the year.

Note 15 Surplus Retention Reserves

The Ministry has entered into contracts with third party agencies to provide support for adults with developmental disabilities, which it serves. Occasionally, the agencies do not spend all the funds they have been provided. When these unexpended amounts result from the efficient management of the

Note 15 Surplus Retention Reserves (continued)

program or fluctuations in service demand, the funds may be retained by the agency, and after obtaining approval, spent in the following manner:

- To eliminate deficits;
- To acquire assets;
- To fund exceptional maintenance costs; and
- For expenditures of a one-time nature that will not result in incremental or continuing operating costs.

The estimated balance of these reserves at March 31, 2003 was $112,000 (March 31, 2002 – $102,000). This amount is not reflected in these consolidated financial statements.

Note 16 Grandfathered Clients

When the *Persons with Developmental Disabilities Community Governance Act* (the *Act*) was passed by the Alberta Legislature in 1997, the new legislation narrowed the service mandate from the previous disability supports program and established eligibility criteria.

Certain individuals and agencies which were receiving services prior to the passing of the *Act* but which no longer met these new criteria for Persons with Developmental Disabilities (PDD) supports were grandfathered into the new PDD service system. In response to a recommendation from the *Building Better Bridges* Report, Government directed that PDD Boards continue providing services to grandfathered individuals and agencies until service responsibility is handed-off to a more appropriate provincial program.

Accordingly, expenses related to these grandfathered individuals and agencies do not comply with the *Act*. The total cost of these services for 126 (2002 – 143) individuals that have been included in the Consolidated Statement of Operations is estimated to be $4,765,000 (2002 – $5,146,000). The total cost for 10 agencies that have been included in the Statement of Operations is estimated to be $2,707,000 (2002 – $2,549,000).

Note 17 Economic Interest

The Ministry has entered into cooperating agreements and provided exclusive licences to two not-for-profit organizations to operate and provide front-of-house and related activities at the Northern Alberta Jubilee Auditorium and the Southern Alberta Jubilee Auditorium. These not-for-profit organizations are incorporated under the Societies Act (Alberta) and function independently of the Ministry. The cooperating agreements and licences expire on March 31, 2003, with the Minister having an option to

Note 17 Economic Interest (continued)

renew these for a further term of two years to March 31, 2005. The Ministry is in the process of renewing these agreements and licences on the same terms and conditions as the ones that expired on March 31, 2003.

Under the cooperating agreements, the societies are required to direct all revenues generated towards programs and services in support of the respective auditorium. Cash in excess of working capital requirements is placed by the societies into a capital reinvestment trust fund. As at March 31, 2003 the two societies had $8,332,256 (2002 – $7,863,459) held as restricted funds to be utilized specifically for capital upgrading and major renovations of the auditoriums. The Ministry is not responsible for any liabilities of either society.

The Ministry had also entered into cooperating agreements with other not-for-profit societies to operate admission services at various Ministry sites. These agreements were terminated on March 31, 2000. Upon termination, funds held by these societies for facility reinvestment were donated to the Ministry to be used for the same purpose. These funds have been placed in the Historical Resources Fund and held as deferred contributions until such time as the funds are used for the purposes intended. As at March 31, 2003 this portion of the deferred contributions amounted to $305,638 (2002 – $379,964). In addition to the deferred contributions, two not-for-profit societies have retained facility reinvestment funds. As at March 31, 2003 the funds retained amounted to $130,786 (2002 – $129,785).

Note 18 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 19 Approval of Consolidated Financial Statements

The consolidated financial statements were approved by the Senior Financial Officer and the Deputy Minister of Community Development.

Schedule 1

Ministry of Community Development
Revenues
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Internal Government Transfers			
Transfer from the Lottery Fund	$ 58,256	$ 56,256	$ 100,714
Transfer from Alberta Heritage Scholarship Fund	-	42	-
	58,256	56,298	100,714
Transfer from the Government of Canada			
Canada Health and Social Transfers	17,791	14,896	15,921
Other	1,535	574	375
	19,326	15,470	16,296
Investment Income			
Interest	1,365	1,225	1,572
Premiums, Fees and Licences			
Admission Fees	4,561	3,820	3,702
Film Classification	450	493	521
Maintenance Fees	675	885	824
Lands and Grazing	415	472	461
Other	3,810	2,601	2,176
	9,911	8,271	7,684
Other Revenue			
Donations and Contributions in Kind	1,926	3,218	2,325
Refunds of Expenses	665	1,202	4,131
Sales	-	1,113	1,166
Rental Revenue	-	741	346
Miscellaneous	6,070	3,107	3,225
	8,661	9,381	11,193
Total Revenues	$ 97,519	$ 90,645	$ 137,459

Schedule 2

Ministry of Community Development
Dedicated Revenue Initiatives
For the year ended March 31, 2003
(thousands of dollars)

	2003		
	Authorized Dedicated Revenues	Actual Dedicated Revenues[a]	(Shortfall) / Excess[h]
Cultural Facilities and Historical Resources[b]	$ 4,000	$ 1,078	$ (2,922)
Park Operations[c]	2,100	1,873	(227)
Parks Capital Reinvestment Levy[d]	1,500	777	(723)
Francophone Secretariat[e]	240	240	-
Government of Canada Admin Reform Agreement[f]	488	-	(488)
Government of Canada G8 Summit Security Agreement[g]	457	-	(457)
	$ 8,785	$ 3,968	$ (4,817)

[a] Revenues from dedicated revenue initiatives are included in the Ministry's revenues in the Consolidated Statement of Operations.

[b] Cultural facilities and historical resources dedicated revenue is related to donations of artifacts and other items to various historic sites and cultural facilities.

[c] Parks Operations dedicated revenue initiative is established to:

- Ensure that tendered campgrounds, that have not been contracted out, and other recreational facilities will remain open to the public;
- Facilitate the receipt of corporate and private sector contributions to the parks programs;
- Provide for the interim operation of tendered campgrounds and recreation facilities by redirecting fees, corporate and other contributions to parks operations; and
- Provide for the cost of firewood supply at sites which do not have facility operating agreements or firewood concessions.

[d] Revenues generated by the Parks capital reinvestment levy dedicated revenue are used for reinvestment in the aging infrastructure of Alberta's parks and recreation areas. This levy is included in the camping fees at all Natural Heritage Sites and those Recreation Facility sites operated to Ministry standards.

[e] Francophone Secretariat dedicated revenue is a Canada-Alberta Cooperation Agreement to promote the official languages.

[f] Government of Canada Admin Reform Agreement is a Canada-Alberta Agreement in which Alberta is reimbursed for those Social Services which are delivered to Natives who would ordinarily be residing on a Reserve.

[g] Government of Canada G8 Summit Security Agreement is a Canada-Alberta Agreement pertaining to security measures required in connection with the holding of the G8 Summit in Alberta. This agreement had been budgeted as a dedicated revenue initiative. However, after the Government and Lottery Fund Estimates were released, it was determined that this agreement would be recorded as a Payment Under Agreement (Note 13).

[h] Shortfall is deducted from current year's authorized budget, as disclosed in Schedule 4 to the financial statements.

Schedule 3

Ministry of Community Development
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual (Restated – Note 2 (d))
Grants	$ 237,987	$ 207,738	$ 223,701
Supplies and Services	212,963	235,962	213,207
Salaries, Wages and Employee Benefits	121,319	116,953	109,383
Amortization of Capital Assets	9,815	9,890	10,182
Supplies and Services from Support Service Arrangements with Related Parties[(a)]	829	3,193	2,383
Financial Transactions and Other	698	137	127
	583,611	573,873	558,983
Less: Recovery from Support Service Arrangements with Related Parties[(b)]	(462)	(1,632)	(2,001)
Total Expenses	$ 583,149	$ 572,241	$ 556,982
Valuation Adjustments			
Provision for Vacation Pay	$ 217	$ 741	$ 135
Provision for Doubtful Accounts	-	30	(5)
	$ 217	$ 771	$ 130

(a) The Ministry received information technology services from the Ministry of Seniors and financial and administrative services from the Ministry of Human Resources and Employment.

(b) The Ministry provided financial and administrative services to Ministries of Gaming and Seniors. Costs incurred by the Ministry for these services were recovered from the respective Ministries.

Schedule 4

Ministry of Community Development
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003				
	Estimates	Adjustment[a]	Budget	Authorized Supplementary[b]	Authorized Budget
Revenues					
Internal Government Transfers	$ 58,256	$ -	$ 58,256	$ -	$ 58,256
Transfers from the Government of Canada	19,326	-	19,326	-	19,326
Investment Income	1,365	-	1,365	-	1,365
Premiums, Fees and Licences	9,911	-	9,911	-	9,911
Other Revenue	8,661	-	8,661	3,000	11,661
	97,519	-	97,519	3,000	100,519
Expenses					
Promoting Community Development	78,868	-	78,868	-	78,868
Protecting Human Rights and Promoting Fairness and Access	4,376	-	4,376	-	4,376
Supporting the Inclusion and Participation for Albertans with Disabilities and Protecting Persons in Care	412,819	(488)	412,331	-	412,331
Preserving, Protecting and Presenting Alberta's History and Culture	35,151	(2,922)	32,229	6,700	38,929
Preserving, Protecting and Presenting Alberta's Provincial Parks and Protected Areas	41,959	(1,407)	40,552	-	40,552
Ministry Support Services	9,976	-	9,976	-	9,976
	583,149	(4,817)	578,332	6,700	585,032
Valuation Adjustments					
Provision for Vacation Pay	217	-	217	-	217
Provision for Doubtful Accounts	-	-	-	-	-
	217	-	217	-	217
	583,366	(4,817)	578,549	6,700	585,249
(Gain) Loss on Disposal of Capital Assets	(2,320)	-	(2,320)	-	(2,320)
Net Operating Results	$ (483,527)	$ 4,817	$ (478,710)	$ (3,700)	$ (482,410)
Capital Investment	$ 1,772	$ -	$ 1,772	$ -	$ 1,772

[a] Adjustments include dedicated revenue shortfalls.

[b] Supplementary estimates of $3,700 were approved on December 4, 2002. Treasury Board approval of $3,000 is pursuant to section 24(2) of the *Financial Administration Act* (for net budgeted initiatives).

Schedule 5

Ministry of Community Development
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management in the Ministry.

The Ministry and its employees paid or collected certain taxes and fees set by regulation for permits, licences, and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Ministry receives services under contracts managed by the Ministry of Government Services (ACSC). Any commitments under these contracts are reported by the Ministry of Government Services (ACSC).

The Ministry had the following transactions with related parties recorded in the consolidated financial statements at the amount of consideration agreed upon between the related parties:

	Other Entities	
	2003	2002
Revenues		
Lottery Fund	$ 56,256	$ 100,714
Alberta Heritage Scholarship Fund	42	-
	$ 56,298	$ 100,714
Expenses – Directly Incurred		
Other Services	$ 9,435	$ 10,346
Capital Assets Transferred From (To) Others	$ 552	$ (9)
Accounts Receivable	$ 22	$ 4
Accounts Payable	$ 6	$ 1,315

The above transactions do not include support service arrangement transactions disclosed in Schedule 3.

The Ministry also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the consolidated financial statements and are disclosed in Schedule 6.

	Other Entities	
	2003	2002
Expenses – Incurred by Others		
Accommodation	$ 30,077	$ 26,972
Parks Maintenance	1,500	-
Legal	390	362
	$ 31,967	$ 27,334

Schedule 6

Ministry of Community Development
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

	2003							2002 (Restated – Note 2 (d))
		Expenses – Incurred by Others			Valuation Adjustments			
Program	Expenses [(a)]	Accommodation Costs	Park Maintenance	Legal Services	Vacation Pay	Doubtful Accounts	Total Expenses	Total Expenses
Promoting Community Development	$ 74,775	$ 1,847	$ -	$ 106	$ 64	$ -	$ 76,792	$ 82,520
Protecting Human Rights and Promoting Fairness and Access	4,488	157	-	-	24	-	4,670	5,924
Supporting the Inclusion and Participation for Albertans with Disabilities and Protecting Persons in Care	408,447	9,145	-	70	351	-	418,013	388,688
Preserving, Protecting and Presenting Alberta's History and Culture	38,169	16,942	-	63	129	15	55,318	59,054
Preserving, Protecting and Presenting Alberta's Provincial Parks and Protected Areas	37,474	1,608	1,500	84	145	15	40,826	41,657
Ministry Support Services	8,888	378	-	67	28	-	9,360	6,388
	$ 572,241	$ 30,077	$ 1,500	$ 390	$ 741	$ 30	$ 604,979	$ 584,231

[(a)] Expenses – Directly Incurred as per Consolidated Statement of Operations, excluding valuation adjustments.

Department of Community Development

Financial Statements

March 31, 2003

Department of Community Development
Financial Statements
March 31, 2003

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Schedule 6 – Salary and Benefits Disclosure

Schedule 7 – Related Party Transactions

Schedule 8 – Allocated Costs

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Minister of Community Development

I have audited the statement of financial position of the Department of Community Development as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the Department's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

The Department is required to follow the corporate government accounting policies and reporting practices established by Alberta Finance, including the following policy that is an exception from Canadian generally accepted accounting principles. Items that are capital in nature have been expensed and not recognized as assets in the accompanying statement of financial position. Consequently, a significant amount of resources available to the Department for future use has been recorded as if it had been consumed. At March 31, 2003, assets and net assets have been understated by approximately $1,724,000 and expenses have been overstated by approximately $636,000.

In my opinion, except for the effect of the matter discussed in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Department as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

FCA
Auditor General

Edmonton, Alberta
May 23, 2003

Department of Community Development
Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 4)	Actual	Actual
Revenues (Schedules 1 and 2)			
Internal Government Transfers	$ 58,256	$ 56,266	$ 100,714
Transfers from the Government of Canada	18,976	15,329	16,196
Premiums, Fees and Licences	4,465	3,185	3,695
Other Revenue	1,295	2,126	5,539
	82,992	76,906	126,144
Expenses – Directly Incurred (Note 2b and Schedule 8)			
Voted (Schedules 2, 3 and 5)			
Ministry Support Services	9,976	8,888	5,811
Community Services	76,085	74,038	77,354
Human Rights and Citizenship	4,221	4,308	5,599
Community Support Systems	410,701	408,448	380,203
Cultural Facilities and Historical Resources	25,314	29,781	37,848
Parks and Protected Areas	41,959	37,474	39,802
	568,256	562,937	546,617
Statutory (Schedules 3 and 5)			
Queen's Golden Jubilee Scholarships	-	10	-
Valuation Adjustments			
Provision for Doubtful Accounts	-	15	(42)
Provision for Vacation Pay	217	402	460
	217	427	418
	568,473	563,364	547,035
(Gain) Loss on Disposal of Capital Assets	(2,320)	9,165	(37)
Net Operating Results	$ (483,161)	$ (495,623)	$ (420,854)

The accompanying notes and schedules are part of these financial statements.

Department of Community Development
Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002
Assets		
Cash	$ 29	$ 174
Accounts Receivable (Note 3)	740	1,045
Advances	-	507
Capital Assets (Note 4)	184,608	205,020
	$ 185,377	$ 206,746
Liabilities		
Accounts Payable and Accrued Liabilities	$ 19,585	$ 17,519
Unearned Revenue	187	179
	19,772	17,698
Net Assets		
Net Assets at Beginning of Year	189,048	188,929
Net Operating Results	(495,623)	(420,854)
Net Transfer from General Revenues	472,180	420,973
Net Assets at End of Year	165,605	189,048
	$ 185,377	$ 206,746

The accompanying notes and schedules are part of these financial statements.

Department of Community Development
Statement of Changes in Financial Position
For the year ended March 31, 2003
(thousands of dollars)

	2003	2002
Operating Transactions		
Net Operating Results	$ (495,623)	$ (420,854)
Non-cash Items		
Amortization	9,530	9,801
Grants in Kind	3,691	-
Valuation Adjustments	417	418
(Gain) Loss on Disposal of Capital Assets	9,165	(37)
Capital Assets Contribution in Kind	-	(71)
Transfers of Collections (Note 5)	-	174
	(472,820)	(410,569)
Decrease in Accounts Receivable before Valuation Adjustments	290	1,049
Decrease (Increase) in Advances	507	(507)
(Decrease) Increase in Accounts Payable and Accrued Liabilities before Valuation Adjustments	1,664	(7,966)
Increase in Unearned Revenue	8	4
Cash Used by Operating Transactions	(470,351)	(417,989)
Investing Transactions		
Purchase of Capital Assets (Schedule 5)	(1,440)	(3,307)
Proceeds from Disposal of Capital Assets	18	23
Transfers of Capital Assets	(552)	9
Cash Used by Investing Transactions	(1,974)	(3,275)
Financing Transactions		
Net Transfer from General Revenues	472,180	420,973
Net Cash Used	(145)	(291)
Cash, Beginning of Year	174	465
Cash, End of Year	$ 29	$ 174

The accompanying notes and schedules are part of these financial statements.

Department of Community Development
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Department of Community Development (Department) operates under the authority of the *Government Organization Act*, Chapter G-10, Revised Statutes of Alberta 2000.

The purpose of the Department is to enhance and preserve the quality of life for Albertans. This is done by:

- Promoting community development by designing and delivering programs and services that nurture and support, in collaboration with geographic communities and communities of interest, a high quality of life in Alberta;
- Protecting human rights and promoting fairness and access by designing and delivering programs and services that increase understanding and awareness of diversity, fostering equality and reducing discrimination so all Albertans have the opportunity to participate in the social, economic and cultural life of the Province;
- Supporting the inclusion and participation of Albertans with disabilities and protecting persons in care by designing and delivering individual-based programs that ensure that Albertans who live with a disability have opportunity to participate in the social, economic and cultural life of the province and ensure that adult Albertans in care are protected from abuse;
- Preserving, protecting and presenting Alberta's history and culture by designing and delivering programs and services that preserve, protect, research, present and promote appreciation for Alberta's historical resources and culture, and that provide significant educational, scientific and economic benefits; and
- Preserving, protecting and presenting Alberta's provincial parks and protected areas by managing and maintaining Alberta's provincial parks and protected areas to preserve the province's natural heritage and provide opportunities for heritage appreciation, outdoor recreation and heritage tourism.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These financial statements are prepared in accordance with the following accounting policies that have been established by government for all departments.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(a) Reporting Entity

The reporting entity is the Department of Community Development, which is part of the Ministry of Community Development (ministry) and for which the Minister of Community Development (Minister) is accountable. Other entities reporting to the Minister are:

- Alberta Foundation for the Arts
- The Alberta Historical Resources Foundation
- Alberta Sport, Recreation, Parks and Wildlife Foundation
- The Government House Foundation
- The Historic Resources Fund
- Human Rights, Citizenship and Multiculturalism Education Fund
- The Wild Rose Foundation
- Persons with Developmental Disabilities Provincial Board and Community Boards

The activities of these organizations are not included in these financial statements. The Ministry Annual Report provides a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

All departments of the Government of Alberta operate within the General Revenue Fund (Fund). The Fund is administered by the Minister of Finance. All cash receipts of departments are deposited into the Fund and all cash disbursements made by departments are paid from the Fund. Net transfer from General Revenues is the difference between all cash receipts and all cash disbursements made.

(b) Basis of Financial Reporting

Revenues

All revenues are reported on the accrual method of accounting. Cash received for goods or services which have not been provided by year end is recorded as unearned revenue.

Donations of materials and services that would otherwise have been purchased are recorded at fair value at the date of donation when fair value can reasonably be determined.

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive any goods or services directly in return.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Dedicated Revenue

Dedicated revenue initiatives provide a basis for authorizing spending. Dedicated revenues must be shown as credits or recoveries in the details of the Government Estimates for a supply vote. If actual dedicated revenues are less than budget and total voted expenses are not reduced by an amount sufficient to cover the deficiency in dedicated revenues, the following year's voted expenses are encumbered. If actual dedicated revenues exceed budget, the Department may, with the approval of the Treasury Board, use the excess revenue to fund additional expenses on the program. Schedule 2 discloses information on the Department's dedicated revenue initiatives.

Expenses

Directly Incurred

Directly incurred expenses are those costs the Department has primary responsibility and accountability for, as reflected in the Government's budget documents.

Grants are recorded as expenses when authorized and when all eligibility criteria have been satisfied.

In addition to program operating expenses like salaries, supplies, etc., directly incurred expenses also include:

- Amortization of capital assets;
- Pension costs which comprise the cost of employer contributions for current service of employees during the year; and
- Valuation adjustments which include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay.

Incurred by Others

Services contributed by other entities in support of the Department operations are disclosed in Schedule 8.

Assets

Financial assets of the Department are limited to financial claims, such as advances to and receivables from other organizations, employees and other individuals.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Assets (continued)

Assets acquired by right are not included. Capital assets of the Department are recorded at historical cost and are amortized on a straight-line basis over the estimated useful lives of the assets. The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is $15,000. All land is capitalized.

Donated capital assets are recorded at their fair value at the time of contribution.

When physical assets (capital assets and inventories) are gifted or sold for a nominal sum to parties external to the government reporting entity, the fair values of these physical assets less any nominal proceeds are recorded as grants in kind.

Collections of historic and scientific artifacts, archival holdings, and works of art held by the Department are not recorded as assets. Purchases of collection items are expensed in the period in which the items are acquired. Donations of artworks and collection items are reported as revenue and expenses at their fair value when fair value can be determined. When fair value cannot be reasonably determined, these donations are recorded at nominal value.

Liabilities

Liabilities represent all financial claims payable by the Department at fiscal year end.

Net Assets

Net assets represents the difference between the carrying value of assets held by the Department and its liabilities.

Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, advances, accounts payable and accrued liabilities, and unearned revenue are estimated to approximate their carrying values.

Department of Community Development
Notes to the Financial Statements
For the year ended March 31, 2003

Note 3 Accounts Receivable (thousands of dollars)

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Accounts Receivable	$ 700	$ (18)	$ 682	$ 746
Refunds from Suppliers	58	-	58	299
	$ 758	$ (18)	$ 740	$ 1,045

Accounts receivable are unsecured and non-interest bearing.

Note 4 Capital Assets (thousands of dollars)

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
General Capital Assets					
Buildings	20-40 years	$ 106,770	$ (57,962)	$ 48,808	$ 63,089
Land		37,794	-	37,794	37,408
Computer Hardware and Software	5-8 years	841	(487)	354	439
Equipment	3-10 years	15,854	(13,793)	2,061	2,086
Other	20 years	16,953	(13,761)	3,192	3,983
Infrastructure Assets					
Land Improvements	40 years	138,550	(66,900)	71,650	75,825
Highways and Roads	40 years	47,427	(28,905)	18,522	19,913
Bridges	60 years	2,894	(667)	2,227	2,277
		$ 367,083	$ (182,475)	$ 184,608	$ 205,020

Note 5 Collections

Collections consist of historical and scientific artifacts, archival holdings, and works of art of provincial, national and international significance located in the archives, museums and historical sites of the Province of Alberta. The Department has not recorded the value of these collections in the financial statements due to the practical difficulties of reflecting them at a meaningful value. The collections are insured for $344 million. A description of the major collections is as follows:

(a) The Province, through the Historic Sites and Cultural Facilities Branch, preserves and presents 9 historic sites that contain 48 restored historic buildings/structures and 3 stabilized ruins. The Branch also operates 3 interpretive centers, 2 museums and 2 cultural facilities. As well, it administers an additional 3 historic sites which contain 58 undeveloped historic buildings/structures. In addition, the Branch owns 1 developed historic resource (leased to a society), 13 cairns, 4 archaeological sites and 1 palaeontological site. In total, the Department owns 1,904 hectares of land deemed to be of historic significance.

(b) The Provincial Museum of Alberta maintains 13 programs, with a total collection of approximately 10 million objects representing a highly diverse complement of cultural and natural heritage. These include mammals, birds, fish, insects, minerals, gems, First Nations ethnographical material, military and cultural history artifacts, coins, images, audio and books as well as all the permitted archaeological material recovered in Alberta.

(c) The Royal Tyrrell Museum of Palaeontology collection has over 109,000 catalogued items including original and replica fossils. Annually, approximately 2,000 specimens are accessioned into the collection.

(d) Reynolds-Alberta Museum exhibits approximately 150 major agricultural, industrial and transportation artifacts, and provides conservation, maintenance and restoration services for an additional collection of approximately 3,000 major and 2,700 smaller artifacts. Included in these numbers are 79 vintage aircraft, 8 of which are on permanent loan to the museum. The museum also houses a collection of documents, numbering 47,480 pieces, related to the museum's mechanization themes.

(e) The Remington Carriage Museum houses one of the largest collections of horse drawn vehicles in North America, with 265 carriages, buggies, wagons and sleighs, and approximately 690 associated small artifacts.

(f) The Ukrainian Cultural Heritage Village is responsible for the management of Historic Sites and Cultural Facilities' collection of 46,300 artifacts. Approximately 5,000 of these objects are used to furnish various smaller sites throughout the province, and 8,000 objects furnish the historic buildings at the Ukrainian Cultural Heritage Village. The remaining artifacts are preserved in storage.

Department of Community Development
Notes to the Financial Statements
For the year ended March 31, 2003

Note 5 Collections (continued)

(g) The Provincial Archives of Alberta holds approximately 35,800 linear metres of government textual records; 4,530 linear metres of private textual records; 61,800 maps; 27,600 architectural drawings; 2,086,000 photographic images; 46,600 hours of recorded audio tapes; 65,900 hours of film and video materials; and 10,100 volumes of items in the reference library.

(h) The Collection Management Unit of the Arts Branch, manages fourteen collections containing approximately 1,500 donated, purchased and/or commissioned artworks.

(i) The Glenbow-Alberta Institute manages under contract, the care of, and access to, a government collection of approximately 223,900 artifacts in cultural history, military history, ethnology, art and mineralogy; 5 shelf kilometres of textual archival records; over 2 million historical photographs; 800,000 feet of film footage; and over 5,000 sound recordings. The collection is continually enhanced each year.

Note 6 Commitments (thousands of dollars)

As at March 31, 2003, the Department has the following commitments:

	2003	2002
Grant Agreements	$ 4,728	$ 1,459
Long-term Leases[a]	970	1,151
	$ 5,698	$ 2,610

[a] The Department leases vehicles under operating leases that expire on various dates to 2006. The aggregate amounts payable for the unexpired terms of these leases are as follows:

	2003	2002
2002-2003	$ -	$ 592
2003-2004	502	332
2004-2005	343	193
2005-2006	108	34
2006-2007	17	-
	$ 970	$ 1,151

Note 7 Contingencies

The Department of Community Development has a contingent liability in respect of 14 claims (2002 – 18 claims) aggregating $2.7 million (2002 – $15.1 million) relating to the decisions made by the Eugenics Board of Alberta pursuant to the Sexual Sterilization Act of 1928, which was repealed in 1972. The ultimate outcome of these claims cannot be determined.

At March 31, 2003, the Department is a defendant in nine other legal claims (2002 – seven legal claims). Eight of these claims have a specified amount totalling $1,406,000 and the remaining one has no specified amount (2002 – five claims with a specified amount of $1,190,000 and two with no specified amount). Four claims (2002 – three claims) amounting to $926,000 (2002 – $910,000) are covered by the Alberta Risk Management Fund.

The resulting loss, if any, from these claims cannot be determined.

Note 8 Trust Funds Under Administration (thousands of dollars)

The Department administers trust funds that are regulated funds consisting of public money over which the Legislature has no power of appropriation. Because the Province has no equity in the funds and administers them for the purposes of various trusts, they are not included in the Department's financial statements.

As at March 31, 2003, trust funds under administration were as follows:

	2003	2002
Parks General Trust and Performance Deposits[a]	$ 308	$ 275
Gakken Dinosaur Exhibit Trust Fund	154	150
Fort Dunvegan Historical Society Trust Fund	6	6
	$ 468	$ 431

[a] In the prior year, these trusts were reported in the financial statements of the Department of Sustainable Resource Development.

In addition to the above trust funds under administration, the Department holds a bank guarantee in the form of a letter of credit in the amount of $2,209 (2002 – $222).

Department of Community Development
Notes to the Financial Statements
For the year ended March 31, 2003

Note 9 Payments Under Agreement (thousands of dollars)

The Government of Alberta entered into an agreement to deliver services that were fully funded by the Government of Canada. Costs incurred under the agreement were made by the Department under authority of the *Financial Administration Act*, Section 25. This agreement had been budgeted as a Dedicated Revenue Initiative as disclosed in Schedule 2, however, after the release of the Government and Lottery Fund Estimates, it was determined that this agreement should be recorded as a Payment Under Agreement.

Amounts paid under the agreement were as follows:

	2003
Government of Canada	
G8 Summit Security Agreement	$ 211

Note 10 Defined Benefit Plans

The Department participates in the multi-employer pension plans, Management Employees Pension Plan and Public Service Pension Plan. The Department also participates in the multi-employer Supplementary Retirement Plan for Public Service Managers. The expense for these pension plans is equivalent to the annual contributions of $2,317,000 for the year ended March 31, 2003 (2002 – $2,155,000).

At December 31, 2002, the Management Employees Pension Plan reported a deficiency of $301,968,000 (2001 – surplus $5,338,000) and the Public Service Pension Plan reported an actuarial deficiency of $175,528,000 (2001 – actuarial surplus $320,487,000). At December 31, 2002, the Supplementary Retirement Plan for Public Service Managers had an actuarial surplus of $6,472,000 (2001 – actuarial deficiency $399,000).

The Department also participates in two multiemployer Long Term Disability Income Continuance Plans. At March 31, 2003, the Bargaining Unit Plan reported an actuarial deficiency of $14,434,000 (2002 – $8,646,000) and the Management, Opted Out and Excluded Plan an actuarial deficiency of $3,053,000 (2002 – $2,656,000). The expense for these two plans is limited to employer's annual contributions for the year.

Note 11 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 12 Approval of Financial Statements

The financial statements were approved by the Senior Financial Officer and the Deputy Minister.

Schedule 1

Department of Community Development
Revenues
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Internal Government Transfers			
Transfer from the Lottery Fund	$ 58,256	$ 56,256	$ 100,714
Transfer from Alberta Heritage Scholarship Fund	-	10	-
	58,256	56,266	100,714
Transfer from the Government of Canada			
Canada Health and Social Transfer	17,791	14,896	15,921
Other	1,185	433	275
	18,976	15,329	16,196
Premiums, Fees and Licences			
Residency Fees	-	-	824
Land and Grazing	415	472	461
Film Classification	450	493	521
Other	3,600	2,220	1,889
	4,465	3,185	3,695
Other Revenue			
Contribution in Kind	1,000	1,080	859
Refunds of Expenses	50	238	3,350
Other	245	808	1,330
	1,295	2,126	5,539
	$ 82,992	$ 76,906	$ 126,144

Schedule 2

Department of Community Development
Dedicated Revenue Initiatives
For the year ended March 31, 2003
(thousands of dollars)

	2003		
	Authorized Dedicated Revenues	Actual Dedicated Revenues[a]	(Shortfall) / Excess[h]
Cultural Facilities and Historical Resources[b]	$ 4,000	$ 1,078	$ (2,922)
Park Operations[c]	2,100	1,873	(227)
Parks Capital Reinvestment Levy[d]	1,500	777	(723)
Francophone Secretariat[e]	240	240	-
Government of Canada Admin Reform Agreement[f]	488	-	(488)
Government of Canada G8 Summit Security Agreement[g]	457	-	(457)
	$ 8,785	$ 3,968	$ (4,817)

[a] Revenues from dedicated revenue initiatives are included in the Department's revenues in the Statement of Operations.

[b] Cultural facilities and historical resources dedicated revenue is related to donations of artifacts and other items to various historic sites and cultural facilities.

[c] Parks Operations dedicated revenue initiative is established to:
- Ensure that tendered campgrounds, that have not been contracted out, and other recreational facilities will remain open to the public;
- Facilitate the receipt of corporate and private sector contributions to the parks programs;
- Provide for the interim operation of tendered campgrounds and recreation facilities by redirecting fees, corporate and other contributions to parks operations; and
- Provide for the cost of firewood supply at sites which do not have facility operating agreements or firewood concessions.

[d] Revenues generated by the Parks capital reinvestment levy dedicated revenue are used for reinvestment in the aging infrastructure of Alberta's parks and recreation areas. This levy is included in the camping fees at all Natural Heritage Sites and those Recreation Facility sites operated to Department standards.

[e] Francophone Secretariat dedicated revenue is a Canada-Alberta Cooperation Agreement to promote the official languages.

[f] Government of Canada Admin Reform Agreement is a Canada-Alberta Agreement in which Alberta is reimbursed for those Social Services which are delivered to Natives who would ordinarily be residing on a Reserve.

[g] Government of Canada G8 Summit Security Agreement is a Canada-Alberta Agreement pertaining to security measures required in connection with the holding of the G8 Summit in Alberta. This agreement had been budgeted as a dedicated revenue initiative. However, after the Government and Lottery Fund Estimates were released, it was determined that this agreement would be recorded as a Payment Under Agreement (Note 9).

[h] Shortfall is deducted from current year's authorized budget, as disclosed in Schedules 4 and 5 to the financial statements.

Schedule 3

Department of Community Development
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Voted			
Salaries, Wages and Employee Benefits	$ 49,870	$ 48,642	$ 45,361
Supplies and Services	28,239	25,978	27,138
Supplies and Services from Support Services Arrangements with Related Parties[a]	829	829	1,316
Grants	483,939	481,306	466,590
Financial Transactions and Other	96	131	118
Amortization of Capital Assets	9,612	9,530	9,801
Total Voted Expenses before Recoveries	572,585	566,416	550,324
Less: Recovery from Support Service Arrangements with Related Parties[b]	(4,329)	(3,479)	(3,707)
	$ 568,256	$ 562,937	$ 546,617
Statutory			
Grants	$ -	$ 10	$ -
Valuation Adjustments			
Provision for Doubtful Accounts	-	15	(42)
Provision for Vacation Pay	217	402	460
	$ 217	$ 427	$ 418

[a] The Department received information technology services from the Department of Seniors.

[b] The Department provided financial and administrative services to Ministry of Seniors, Ministry of Gaming and to the funds and agencies of the Ministry of Community Development. Costs incurred by the Department for these services were recovered from the Ministry of Seniors, Ministry of Gaming and from the funds and agencies of the Ministry of Community Development.

Schedule 4

Department of Community Development
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003				
	Estimates	Adjustment(a)	Budget	Authorized Supplementary(b)	Authorized Budget
Revenues					
Internal Government Transfers	$ 58,256	$ -	$ 58,256	$ -	$ 58,256
Transfers from the Government of Canada	18,976	-	18,976	-	18,976
Premiums, Fees and Licences	4,465	-	4,465	-	4,465
Other Revenue	1,295	-	1,295	3,000	4,295
	82,992	-	82,992	3,000	85,992
Expenses – Directly Incurred					
Voted Expenses					
Ministry Support Services	9,976	-	9,976	-	9,976
Community Services	76,085	-	76,085	-	76,085
Human Rights and Citizenship	4,221	-	4,221	-	4,221
Community Support Systems	410,701	(488)	410,213	-	410,213
Cultural Facilities and Historical Resources	25,314	(2,922)	22,392	6,700	29,092
Parks and Protected Areas	41,959	(1,407)	40,552	-	40,552
	568,256	(4,817)	563,439	6,700	570,139
Statutory Expenses					
Queen's Golden Jubilee Scholarships	-	-	-	-	-
Valuation adjustments					
Provision for Doubtful Accounts	-	-	-	-	-
Provision for Vacation Pay	217	-	217	-	217
	217	-	217	-	217
	568,473	(4,817)	563,656	6,700	570,356
(Gain) Loss on Disposal of Capital Assets	(2,320)	-	(2,320)	-	(2,320)
Net Operating Results	$ (483,161)	$ 4,817	$ (478,344)	$ (3,700)	$ (482,044)
Capital Investment	$ 1,312	$ -	$ 1,312	$ -	$ 1,312

(a) Adjustments include dedicated revenue shortfalls.

(b) Supplementary estimates of $3,700 were approved on December 4, 2002. Treasury Board approval of $3,000 is pursuant to section 24(2) of the *Financial Administration Act* (for net budgeted initiatives).

Schedule 5

Department of Community Development
Comparison of Expenses – Directly Incurred and Capital Investments by Element to Authorized Budget
For the year ended March 31, 2003
(thousands of dollars)

		2002-2003 Estimates	Adjustments[a]	2002-2003 Budget	2002-2003 Authorized Supplementary[b]	2002-2003 Authorized Budget	2002-2003 Actual[c]	Unexpended (Over Expended)
1	Ministry Support Services							
1.0.1	Minister's Office	$ 327	$ -	$ 327	$ -	$ 327	$ 320	$ 7
1.0.2	Deputy Minister's Office	264	-	264	-	264	264	-
1.0.3	Strategic Corporate Services							
	- Operating Expense	3,800	-	3,800	-	3,800	3,650	150
	- Capital Investment	50	-	50	-	50	-	50
1.0.4	Corporate Costs	5,192	-	5,192	-	5,192	4,256	936
1.0.5	Communications	393	-	393	-	393	398	(5)
		10,026	-	10,026	-	10,026	8,888	1,138
2	Community Services							
2.1	Management and Operations							
2.1.1	Program Support	1,197	-	1,197	-	1,197	619	578
2.1.2	Arts Development							
	- Operating Expense	-	-	-	-	-	-	-
	- Operating Expense funded by Lotteries	1,438	-	1,438	-	1,438	1,436	2
2.1.3	Volunteer Services							
	- Operating Expense	-	-	-	-	-	70	(70)
	- Operating Expense funded by Lotteries	3,461	-	3,461	-	3,461	3,461	-
2.1.4	Sports and Recreation							
	- Operating Expense	-	-	-	-	-	28	(28)
	- Operating Expense funded by Lotteries	1,143	-	1,143	-	1,143	1,143	-
2.1.5	Library Services	470	-	470	-	470	573	(103)
2.1.6	Francophone Secretariat	549	-	549	-	549	468	81
		8,258	-	8,258	-	8,258	7,798	460
2.2	Financial Assistance							
2.2.1	Community Services Grants							
	- Operating Expense	550	-	550	-	550	760	(210)
	- Operating Expense funded by Lotteries	500	-	500	-	500	500	-
2.2.2	Library Operating Grants	17,204	-	17,204	-	17,204	17,057	147
2.2.3	2001 World Championships in Athletics	-	-	-	-	-	-	-
2.2.4	Alberta NHL Teams Initiative	4,834	-	4,834	-	4,834	4,834	-

Schedule 5

Department of Community Development
Comparison of Expenses – Directly Incurred and Capital Investments by Element to Authorized Budget
For the year ended March 31, 2003
(thousands of dollars)

		2002-2003 Estimates	Adjustments[a]	2002-2003 Budget	2002-2003 Authorized Supplementary[b]	2002-2003 Authorized Budget	2002-2003 Actual[c]	Unexpended (Over Expended)
2.2.5	2005 World Master Games							
	- Operating Expense funded by Lotteries	-	-	-	-	-	100	(100)
2.2.6	Assistance to the Alberta Foundation for the Arts							
	- Operating Expense	-	-	-	-	-	250	(250)
	- Operating Expense funded by Lotteries	21,104	-	21,104	-	21,104	21,104	-
2.2.7	Assistance to the Alberta Sport, Recreation, Parks, and Wildlife Foundation							
	- Operating Expense funded by Lotteries	15,085	-	15,085	-	15,085	15,085	-
2.2.8	Assistance to the Wild Rose Foundation							
	- Operating Expense funded by Lotteries	6,550	-	6,550	-	6,550	6,550	-
2.2.9	Assistance to the First Nations Development Fund							
	- Operating Expense funded by Lotteries	2,000	-	2,000	-	2,000	-	2,000
		67,827	-	67,827	-	67,827	66,240	1,587
		76,085	-	76,085	-	76,085	74,038	2,047
3	Human Rights and Citizenship							
3.0.1	Human Rights and Citizenship	3,159	-	3,159	-	3,159	3,246	(87)
3.0.2	Assistance to the Human Rights, Citizenship and Multiculturalism Education Fund							
	- Operating Expense funded by Lotteries	1,062	-	1,062	-	1,062	1,062	-
		4,221	-	4,221	-	4,221	4,308	(87)
4	Community Support Systems							
4.1	Management and Operations							
4.1.1	Program Support	254	-	254	-	254	274	(20)
4.1.2	Community Support Systems	1,235	-	1,235	-	1,235	592	643
4.1.3	Premier's Council on the Status of Persons with Disabilities	758	-	758	-	758	480	278
4.1.4	Protection for Persons in Care	1,055	-	1,055	-	1,055	1,087	(32)
		3,302	-	3,302	-	3,302	2,433	869

Schedule 5

Department of Community Development
Comparison of Expenses – Directly Incurred and Capital Investments by Element to Authorized Budget
For the year ended March 31, 2003
(thousands of dollars)

		2002-2003 Estimates	Adjustments(a)	2002-2003 Budget	2002-2003 Authorized Supplementary(b)	2002-2003 Authorized Budget	2002-2003 Actual(c)	Unexpended (Over Expended)
4.2	Financial Assistance							
4.2.1	Brain Injury Initiative	2,502	-	2,502	-	2,502	1,788	714
4.2.2	Assistance to Persons with Developmental Disabilities Provincial Board	404,897	(488)	404,409	-	404,409	404,227	182
		407,399	(488)	406,911	-	406,911	406,015	896
		410,701	(488)	410,213	-	410,213	408,448	1,765
5	Cultural Facilities and Historical Resources							
5.1	Management and Operations							
5.1.1	Program Support	1,010	-	1,010	-	1,010	795	215
5.1.2	Provincial Museum	4,010	(38)	3,972	-	3,972	4,437	(465)
5.1.3	Royal Tyrrell Museum of Paleontology	1,837	-	1,837	-	1,837	2,157	(320)
5.1.4	Historic Sites and Cultural Facilities							
	- Operating Expense	8,491	(2,644)	5,847	3,000	8,847	8,682	165
	- Capital Investment	-	-	-	-	-	28	(28)
5.1.5	Provincial Archives of Alberta	1,651	(240)	1,411	-	1,411	1,444	(33)
5.1.6	Heritage Resources Management	2,140	-	2,140	-	2,140	2,384	(244)
5.1.7	Centennial Operations	262	-	262	-	262	278	(16)
		19,401	(2,922)	16,479	3,000	19,479	20,205	(726)
5.2	Financial Assistance							
5.2.1	Cultural Facilities and Historical Resources Grants	-	-	-	3,700	3,700	3,691	9
5.2.2	Assistance to the Alberta Historical Resources Foundation							
	- Operating Expense funded by Lotteries	5,913	-	5,913	-	5,913	5,913	-
		5,913	-	5,913	3,700	9,613	9,604	9
		25,314	(2,922)	22,392	6,700	29,092	29,809	(717)

Schedule 5

Department of Community Development
Comparison of Expenses – Directly Incurred and Capital Investments by Element to Authorized Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003 Estimates	Adjustments[a]	2002-2003 Budget	2002-2003 Authorized Supplementary[b]	2002-2003 Authorized Budget	2002-2003 Actual[c]	Unexpended (Over Expended)
6 Parks and Protected Areas							
6.0.1 Program Support	215	-	215	-	215	233	(18)
6.0.2 Parks Policy and Planning	3,442	-	3,442	-	3,442	3,499	(57)
6.0.3 Parks Operations							
- Operating Expense	25,283	(1,407)	23,876	-	23,876	24,687	(811)
- Capital Investment	1,262	-	1,262	-	1,262	1,412	(150)
6.0.4 Nominal Sum Disposals	4,000	-	4,000	-	4,000	-	4,000
6.0.5 Amortization of Capital Assets	9,019	-	9,019	-	9,019	9,055	(36)
	43,221	(1,407)	41,814	-	41,814	38,886	2,928
Total Voted Expenses	$ 569,568	$ (4,817)	$ 564,751	$ 6,700	$ 571,451	$ 564,377	$ 7,074
Program Operating Expense	$ 510,000	$ (4,817)	$ 505,183	$ 6,700	$ 511,883	$ 506,683	$ 5,200
Program Operating Expense funded by Lotteries	58,256	-	58,256	-	58,256	56,254	2,002
	$ 568,256	$ (4,817)	$ 563,439	$ 6,700	$ 570,139	$ 562,937	$ 7,202
Program Capital Investment	1,312	-	1,312	-	1,312	1,440	(128)
Total Voted Expenses	$ 569,568	$ (4,817)	$ 564,751	$ 6,700	$ 571,451	$ 564,377	$ 7,074
Statutory Expenses							
Queen's Golden Jubilee Scholarships	$ -	$ -	$ -	$ -	$ -	$ 10	$ (10)
Valuation Adjustments	217	-	217	-	217	417	(200)
	$ 217	$ -	$ 217	$ -	$ 217	$ 427	$ (210)

[a] Adjustments include dedicated revenue shortfalls.

[b] Supplementary estimates of $3,700 were approved on December 4, 2002. Treasury Board approval for $3,000 is pursuant to section 24(2) of the *Financial Administration Act*.

[c] Includes achievement bonus amounting to $551.

Schedule 6

Department of Community Development
Salary and Benefits Disclosure
For the year ended March 31, 2003

	2003			2002
	Salary[a]	Benefits and Allowances[b]	Total	Total
Senior Officials				
Deputy Minister [c][d]	$ 176,573	$ 48,981	$ 225,554	$ 208,845
Chief Commissioner, Alberta Human Rights and Citizenship Commission	119,354	27,783	147,137	134,330
Executives				
Assistant Deputy Minister, Community and Citizenship Services[d]	136,456	43,064	179,520	155,689
Assistant Deputy Minister, Cultural Facilities and Historical Resources[d][e]	119,293	25,573	144,866	26,917
Assistant Deputy Minister, Parks and Protected Areas	131,556	31,109	162,665	135,292
Assistant Deputy Minister, Community Support Systems[f]	148,197	38,577	186,774	128,423
Assistant Deputy Minister, Strategic Corporate Services	142,237	34,979	177,216	158,617

Prepared in accordance with Treasury Board Directive 12/98.
Total salary and benefits relating to a position are disclosed.

[a] Salary includes regular base pay, bonuses, overtime and lump sum payments.

[b] Benefits and allowances include the government's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, group life insurance, short and long term disability plans, WCB premiums, professional memberships and tuition fees.

[c] Automobile provided, no dollar amount included in benefits and allowances figures.

[d] Benefits and allowances include vacation payments for the Deputy Minister $Nil (2002 $6,663), and for the Assistant Deputy Minister, Community and Citizenship Services $9,116 (2002 $6,261).

[e] The position was vacant from April 1, 2001 to January 31, 2002.

[f] The position was vacant from April 1, 2001 to June 30, 2001.

Schedule 7

Department of Community Development
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management in the Department.

The Department and its employees paid or collected certain taxes and fees set by regulation for permits, licences, and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Department had the following transactions with related parties recorded in the financial statements at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Grants	$ -	$ -	$ 56,266	$ 100,714
Expenses – Directly Incurred				
Grants	$ 454,191	$ 426,331	$ -	$ -
Other services	-	-	4,493	4,622
	$ 454,191	$ 426,331	$ 4,493	$ 4,622
Capital Assets Transferred from (to) Others	$ -	$ -	$ 552	$ (9)
Accounts Payable	$ 355	$ 1,300	$ -	$ -
Accounts Receivable	$ 118	$ 406	$ 7	$ -

The above transactions do not include support service arrangement transactions disclosed in Schedule 3.

The Department also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 8.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Recoveries				
Services Provided	$ 1,421	$ 1,547	$ -	$ -
Expenses – Incurred by Others				
Accommodation	$ -	$ -	$ 20,089	$ 17,228
Legal Services	-	-	298	278
Parks Maintenance	-	-	1,500	-
	$ -	$ -	$ 21,887	$ 17,506

Schedule 8

Department of Community Development
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

	2003								2002
		Expenses – Incurred by Others				Valuation Adjustments			
Program	Expenses [(a)]	Services Provided	Accommodation Costs	Legal Services	Parks Maintenance	Provision for Vacation Pay	Provision for Doubtful Accounts	Total Expenses	Total Expenses
Ministry Support Services	$ 8,888	$ -	$ 378	$ 67	$ -	$ 28	$ -	$ 9,361	$ 6,388
Community Services	74,038	(804)	877	78	-	64	-	74,253	77,219
Human Rights and Citizenship	4,308	(96)	148	-	-	24	-	4,384	5,621
Community Support Systems	408,448	-	192	6	-	12	-	408,658	380,468
Cultural Facilities and Historical Resources	29,781	(521)	16,886	63	-	129	-	46,338	51,641
Parks and Protected Areas	37,474	-	1,608	84	1,500	145	15	40,826	41,657
	$ 562,937	$ (1,421)	$ 20,089	$ 298	$ 1,500	$ 402	$ 15	$ 583,820	$ 562,994

[(a)] Expenses – Directly Incurred as per Statement of Operations, excluding valuation adjustments.

Alberta Foundation for the Arts

Financial Statements

March 31, 2003

Alberta Foundation for the Arts
Financial Statements
March 31, 2003

Auditor's Report

Statement of Operations

Statement of Financial Position

Statement of Changes in Financial Position

Notes to the Financial Statements

Schedule 1 – Expenses – Directly Incurred Detailed by Object

Schedule 2 – Budget

Schedule 3 – Related Party Transactions

Schedule 4 – Allocated Costs

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Alberta Foundation for the Arts

I have audited the statement of financial position of the Alberta Foundation for the Arts as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the Foundation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Fred Dunn FCA
Auditor General

Edmonton, Alberta
May 23, 2003

Alberta Foundation for the Arts
Statement of Operations
For the year ended March 31, 2003

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Internal Government Transfers			
Transfers from the Department of Community Development			
- Operating	$ 16,104,000	$ 16,354,000	$ 15,880,000
- Film Development Program	5,000,000	5,000,000	5,000,000
Investment Income	200,000	210,623	295,208
Other Revenue			
Miscellaneous	30,000	50,591	72,396
Donations of Artworks	100,000	112,975	387,822
	21,434,000	21,728,189	21,635,426
Expenses – Directly Incurred (Note 2b and Schedules 1 and 4)			
Arts Promotion	10,798,000	11,191,368	11,506,662
Arts Support	2,139,000	2,299,607	1,755,817
Artist Development	1,331,000	1,440,500	1,318,920
Arts Participation	1,737,000	1,298,756	1,848,850
Administration	306,000	328,878	206,632
Collection, Preservation and Display of Provincial Artworks	132,000	121,259	80,113
	16,443,000	16,680,368	16,716,994
Film Development	5,000,000	3,677,345	5,688,292
	21,443,000	20,357,713	22,405,286
Net Operating Results	$ (9,000)	1,370,476	(769,860)
Fund Balance at Beginning of Year		678,548	1,448,408
Fund Balance at End of Year		$ 2,049,024	$ 678,548

The accompanying notes and schedules are part of these financial statements.

Alberta Foundation for the Arts
Statement of Financial Position
As at March 31, 2003

	2003	2002
Assets		
Cash (Note 3)	$ 2,868,996	$ 3,863,168
Accrued Interest	15,207	15,207
Accounts Receivable (Note 4)	250,541	20,903
	3,134,744	3,899,278
Long term Investments (Note 5)	466,746	466,746
Capital Assets (Note 6)	38,546	47,115
	$ 3,640,036	$ 4,413,139
Liabilities and Equity		
Accounts Payable and Accrued Liabilities	$ 1,124,266	$ 3,267,845
Equity		
Fund Balance	2,049,024	678,548
General Reserve (Note 8)	466,746	466,746
	2,515,770	1,145,294
	$ 3,640,036	$ 4,413,139

The accompanying notes and schedules are part of these financial statements.

Alberta Foundation for the Arts
Statement of Changes in Financial Position
For the year ended March 31, 2003

	2003	2002
Operating Transactions		
Net Operating Results	$ 1,370,476	$ (769,860)
Non-cash Items		
Amortization of Capital Assets	8,569	8,568
	1,379,045	(761,292)
Increase in Accounts Receivable	(229,638)	(19,511)
Increase (Decrease) in Accounts Payable and Accrued Liabilities	(2,143,579)	2,092,916
Cash Provided by (Used by) Operating Transactions	(994,172)	1,312,113
Increase (Decrease) in Cash	(994,172)	1,312,113
Cash at Beginning of Year	3,863,168	2,551,055
Cash at End of Year	$ 2,868,996	$ 3,863,168

The accompanying notes and schedules are part of these financial statements.

Alberta Foundation for the Arts
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Alberta Foundation for the Arts (Foundation) operates under the authority of the *Alberta Foundation for the Arts Act*, Chapter A-19, Revised Statutes of Alberta 2000.

The purposes of the Foundation are:

- To support and contribute to the development of literary, performing, visual and media arts in Alberta;
- To provide both individuals and organizations with opportunities to participate in the arts in Alberta;
- To promote the enjoyment of works of art by Alberta artists;
- To oversee the collection, preservation and display of works of art by Alberta artists; and
- To encourage artists living in Alberta in their work.

The Foundation is a crown agent of the Government of Alberta and as such has a tax exempt status.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These financial statements are prepared in accordance with the following accounting policies that have been established by government for all departments.

(a) Reporting Entity

The reporting entity is the Alberta Foundation for the Arts, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The Ministry Annual Report provides a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

(b) Basis of Financial Reporting

Revenues

All revenues are reported on the accrual method of accounting.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Revenues (continued)

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive goods or services directly in return.

Unrestricted donations are recognized as revenue when they are received.
Donations of materials and services that would otherwise have been purchased are recorded at fair value at the date of donation, when fair value can reasonably be determined.

Expenses

Directly Incurred

Directly incurred expenses are those costs the Foundation has primary responsibility and accountability for, as reflected in the Government's budget documents.

Directly incurred expenses include amortization of capital assets.

Grants are recorded as expenses when authorized and when all eligibility criteria have been satisfied.

Incurred by Others

Services contributed by other entities in support of the Foundation are disclosed in Schedule 4.

Artworks

Artworks are not recorded as assets. Purchases of artworks are expensed in the period in which the items are acquired. Donations of artworks and collection items are reported as revenue and expenses at their fair value when fair value can be determined. When fair value cannot be reasonably determined, these donations are recorded at nominal value.

Proceeds from the disposition of artworks can only be used to acquire other items to be added to the collection or for the direct care of existing artworks.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

Basis of Financial Reporting (continued)

Assets

Financial assets of the Foundation are limited to financial claims, such as receivables from other organizations.

Capital assets of the Foundation are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets. The threshold for capitalizing capital assets is $5,000.

Investments

Investments are recorded at cost. Where there has been a loss in value of an investment that is other than a temporary decline, the investment is written down to recognize the loss.

Liabilities

Liabilities represent all financial claims payable by the Foundation at fiscal year-end.

Fair Value

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accrued interest, accounts receivable, accounts payable and accrued liabilities are estimated to approximate their book values.

Alberta Foundation for the Arts
Notes to the Financial Statements
For the year ended March 31, 2003

Note 3 Cash

Cash consists of deposits in the Consolidated Cash Investment Trust Fund (CCITF) of the Province of Alberta. CCITF is managed by Alberta Finance with the objective of providing competitive interest income to depositors while maintaining maximum security and liquidity of depositors' capital. The portfolio is comprised of high quality short-term and mid-term fixed income securities with a maximum term to maturity of five years. Interest is earned on the daily cash balance at the average rate of CCITF's earnings, which varies depending on prevailing market interest rates.

	2003	2002
Cash	$ 3,035,742	$ 4,029,914
Less Cash Appropriated for Non-Current Use	(166,746)	(166,746)
	$ 2,868,996	$ 3,863,168

Due to the short-term nature of these deposits, the carrying value approximates fair value.

Note 4 Accounts Receivable

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Accounts Receivable	$ 250,541	$ -	$ 250,541	$ 20,903

Accounts receivable are unsecured and non-interest bearing.

Alberta Foundation for the Arts
Notes to the Financial Statements
For the year ended March 31, 2003

Note 5 Long Term Investments

	2003			2002	
	Effective Annual Interest Rate	Cost	Market	Cost	Market
Deposits with Life Insurance Companies, maturing in five years[a]	5.125%	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Cash Appropriated for Non-current Use		166,746		166,746	
		$ 466,746		$ 466,746	

[a] The deposits with life insurance companies can be realized prior to maturity dates only with the payment of penalties.

Note 6 Capital Assets

	2003				2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer equipment and software	4 years	$ 33,103	$ (23,103)	$ 10,000	$ 15,000
Equipment	10 years	35,683	(7,137)	28,546	32,115
Office Furnishings	7 years	5,533	(5,533)	-	-
		$ 74,319	$ (35,773)	$ 38,546	$ 47,115

Alberta Foundation for the Arts
Notes to the Financial Statements
For the year ended March 31, 2003

Note 7 Artworks

The Alberta Foundation for the Arts actively collects visual artworks, which document the Province's significant visual artistic achievement. The collection is accessible to the public and consists of paintings, sculptures, drawings, photographs, ceramics, glass, fibre and prints. At year end, the collection consisted of approximately 6,939 (2002 – 6781) artworks with an approximate value of $7,439,000 (2002 – $7,072,250). During the year, the Foundation purchased 110 (2002 – 215) artworks by Alberta artists at a total cost of $249,955 (2002 – $216,594); contributions to the collection included 47 (2002 – 43) artworks with an appraised value of $112,975 (2002 – $387,675). There were 4 artwork disposals during the year $1,307 (2002 – $95).

Note 8 General Reserve

The general reserve has been established by appropriation from the fund balance. The reserve was established for the purpose of retaining an ongoing funding capability. Transfers from the reserve to the operating fund require board approval.

Interest earned on the cash appropriated for the reserve is reported as operating revenue.

Note 9 Commitments

At March 31, 2003, the Foundation has the following commitments for grants approved but not expended, pending fulfillment of eligibility conditions.

	2003	2002
2002-2003	$ -	$ 10,932,575
2003-2004	16,956,908	1,105,443
2004-2005	2,353,246	-
	$ 19,310,154	$ 12,038,018

Alberta Foundation for the Arts
Notes to the Financial Statements
For the year ended March 31, 2003

Note 10 Honoraria

	2003			2002
	Honoraria[a]	Benefits and Allowances[b]	Total	Total
Board[c]				
Chair	$ 8,933	$ -	$ 8,933	$ 3,512
Other Members	33,100	-	33,100	18,267
	$ 42,033	$ -	$ 42,033	$ 21,779

[a] The Foundation has no employees. Staff of the Department of Community Development administers the Foundation. Disclosure of information on their salaries and benefits, a requirement under Treasury Directive 12/98, is included in the financial statements of the Department of Community Development.

[b] No benefits were provided to Board members.

[c] Members appointed to the Foundation are paid honoraria for attending Foundation meetings at rates set by Ministerial Order. They are also paid for sub-committee meetings, to attend out-of-town meetings and for attending to other Foundation duties.

Note 11 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 12 Approval of Financial Statements

The financial statements were approved by the Board of Directors.

Schedule 1

Alberta Foundation for the Arts
Expenses – Directly Incurred by Object
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual
Grants	$ 20,043,000	$ 18,747,717	$ 20,933,795
Supplies and Services	454,000	639,465	410,415
Supplies and Services from Support Service Arrangements with Related Parties[a]	557,000	557,000	391,000
Acquisition of Artworks	250,000	249,955	216,594
Donations of Artworks	100,000	112,975	387,675
Honoraria (Note 10)	30,000	42,033	21,779
Amortization	9,000	8,568	8,568
Other	-	-	35,460
	$ 21,443,000	$ 20,357,713	$ 22,405,286

(a) The Foundation receives financial and administrative services from the Department of Community Development.

Schedule 2

Alberta Foundation for the Arts
Budget
For the year ended March 31, 2003

	2002-2003 Estimates[a]	Treasury Board Approval	2002-2003 Authorized Budget
Revenues			
Internal Government Transfers			
Transfers from the Department of Community Development	$ 21,104,000	$ -	$ 21,104,000
Investment Income	200,000	-	200,000
Other Revenue		-	
Miscellaneous	30,000		30,000
Donations of Artworks	100,000	-	100,000
	21,434,000	-	21,434,000
Expenses – Directly Incurred			
Arts Promotion	10,798,000	-	10,798,000
Arts Support	2,139,000	-	2,139,000
Artist Development	1,331,000	-	1,331,000
Arts Participation	1,737,000	-	1,737,000
Administration	306,000	-	306,000
Collection, Preservation and Display of Provincial Artworks	132,000	-	132,000
	16,443,000	-	16,443,000
Film Development	5,000,000	-	5,000,000
	21,443,000	-	21,443,000
Net Operating Results	$ (9,000)	$ -	$ (9,000)
Capital Investment	$ -	$ -	$ -

[a] The budget was approved by the Board of Directors on June 26, 2002.

Schedule 3

Alberta Foundation for the Arts
Related Party Transactions
For the year ended March 31, 2003

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements.

The Foundation paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Foundation had the following transactions with related parties recorded in the financial statements at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues:				
Transfers from the Department of Community Development				
-Operating	$ 16,354,000	$ 15,880,000	$ -	$ -
-Film Development	5,000,000	5,000,000	-	-
-Donation of Artworks	-	174,000	-	-
	$ 21,354,000	$ 21,054,000	$ -	$ -
Expenses – Directly Incurred				
Grants	$ 125,000	$ 125,000	$ -	$ -
Other services	-	-	42,521	37,830
	$ 125,000	$ 125,000	$ 42,521	$ 37,830
Accounts Receivable	$ 250,000	$ -	$ -	$ -
Accounts Payable	$ 13,066	$ 125,000	$ -	$ -

The above transactions do not include support service arrangement transactions disclosed in Schedule 1.

The Foundation also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Accommodation	$ -	$ -	$ 185,794	$ 172,468
Legal Services	-	-	83	360
Other Services	512,860	595,829	-	-
	$ 512,860	$ 595,829	$ 185,877	$ 172,828

Schedule 4

Alberta Foundation for the Arts
Allocated Costs
For the year ended March 31, 2003

	2003					2002
		Expenses – Incurred by Others				
Program	Expenses [(a)]	Accommodation Costs	Legal Costs	Other Services	Total Expenses	Total Expenses
Arts Promotion	$ 11,191,368	$ 9,315	$ -	$ 164,477	$ 11,365,160	$ 11,695,485
Arts Support	2,299,607	4,943	-	79,967	2,384,517	1,845,120
Artist Development	1,440,500	6,854	-	120,816	1,568,170	1,432,968
Arts Participation	1,298,756	6,253	-	105,478	1,410,487	1,997,960
Administration	328,878	1,205	83	15,162	345,328	222,290
Collection, Preservation and Display of Provincial Artworks	121,259	156,114	-	13,846	291,219	242,850
Film Development	3,677,345	1,110	-	13,114	3,691,569	5,737,271
	$ 20,357,713	$ 185,794	$ 83	$ 512,860	$ 21,056,450	$ 23,173,944

[(a)] Expenses – Directly Incurred as per Statement of Operations

The Alberta Historical Resources Foundation

Financial Statements

March 31, 2003

The Alberta Historical Resources Foundation
Financial Statements
March 31, 2003

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Statement of Operations

Statement of Financial Position

Statement of Changes in Financial Position

Notes to the Financial Statements

Schedule 1 – Expenses – Directly Incurred Detailed by Object

Schedule 2 – Budget

Schedule 3 – Related Party Transactions

Schedule 4 – Allocated Costs

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Directors of the Alberta Historical Resources Foundation

I have audited the statement of financial position of the Alberta Historical Resources Foundation as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the Foundation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 23, 2003

The Alberta Historical Resources Foundation
Statement of Operations
For the year ended March 31, 2003

	2003				2002
		Actual			Actual
	Budget (Schedule 2)	Operating Fund	Restricted Fund	Total	Total
Revenues					
Internal Government Transfers					
Transfer from Department of Community Development	$ 5,913,000	$ 5,913,000	$ -	$ 5,913,000	$ 6,277,000
Investment Income	248,000	136,524	686	137,210	137,096
Other Revenue	6,000	7,769	-	7,769	32,441
	6,167,000	6,057,293	686	6,057,979	6,446,537
Expenses – Directly Incurred (Note 2(b) and Schedules 1 and 4)					
Support to Provincial Heritage Organizations					
Alberta Museums Association	1,200,000	1,200,000	-	1,200,000	1,200,000
Archives Society of Alberta	100,000	100,000	-	100,000	100,000
Other	78,000	78,450	-	78,450	78,450
	1,378,000	1,378,450	-	1,378,450	1,378,450
Glenbow Museum	2,563,000	2,563,000	-	2,563,000	2,563,000
Heritage Preservation Projects	1,007,000	940,085	-	940,085	747,214
Main Street Program	720,000	726,794	-	726,794	1,138,340
Heritage Awareness Projects	350,000	308,396	-	308,396	446,126
Roger Soderstrom Fellowship Projects	5,000	-	-	-	3,343
Administration	144,000	131,999	-	131,999	161,573
	6,167,000	6,048,724	-	6,048,724	6,438,046
Net Operating Results	$ -	8,569	686	9,255	8,491
Fund Balances at Beginning of Year		3,093,130	23,804	3,116,934	3,108,443
Fund Balances at End of Year		$ 3,101,699	$ 24,490	$ 3,126,189	$ 3,116,934

The accompanying notes and schedules are part of these financial statements.

The Alberta Historical Resources Foundation
Statement of Financial Position
As at March 31, 2003

	2003	2002
Assets		
Current Assets		
Cash (Note 3)	$ 3,238,059	$ 3,127,204
Inventory	5,368	5,581
Accounts Receivable	276	5,625
	3,243,703	3,138,410
Cash Appropriated for Non-current Uses (Notes 3 and 7)	50,000	50,000
	$ 3,293,703	$ 3,188,410
Liabilities and Equity		
Current Liabilities		
Accounts Payable and Accrued Liabilities	$ 117,514	$ 21,476
Equity		
Fund Balances		
Unrestricted Operating Fund	3,101,699	3,093,130
Restricted Funds (Note 6)	24,490	23,804
	3,126,189	3,166,934
Reserve (Note 7)	50,000	50,000
	3,176,189	3,166,934
	$ 3,293,703	$ 3,188,410

The accompanying notes and schedules are part of these financial statements.

The Alberta Historical Resources Foundation
Statement of Changes in Financial Position
For the year ended March 31, 2003

	2003	2002
Operating Transactions		
Net Operating Results	$ 9,255	$ 8,491
Non-cash Items		
Amortization of Capital Assets	-	316
	9,255	8,807
Decrease (Increase) in Inventory	213	(569)
Decrease (Increase) in Accounts Receivable	5,349	(464)
Increase in Accounts Payable and Accrued Liabilities	96,038	20,449
Cash Provided by Operating Transactions	110,855	28,223
Increase in Cash	110,855	28,223
Cash at Beginning of Year	3,127,204	3,098,981
Cash at End of Year	$ 3,238,059	$ 3,127,204

The accompanying notes and schedules are part of these financial statements.

The Alberta Historical Resources Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Alberta Historical Resources Foundation (Foundation) operates under the authority of the *Historical Resources Act*, Chapter H-9, Revised Statutes of Alberta 2000.

The purpose of the Foundation is to assist in the preservation and interpretation of Alberta's heritage primarily through the encouragement and sponsorship of community heritage initiatives.

The Foundation is a crown agent of the Government of Alberta and as such has a tax exempt status.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These financial statements are prepared in accordance with the following accounting policies that have been established by government for all departments.

(a) Reporting Entity

The reporting entity is the Alberta Historical Resources Foundation, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The Ministry Annual Report provides a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

(b) Basis of Financial Reporting

Fund Accounting

Transactions are grouped, for reporting purposes, into funds in accordance with specified activities or objectives. These funds are described as follows:

- The operating fund accounts for the revenues and expenses associated with the primary activities of the Foundation.
- Restricted funds account for contributions received with imposed conditions on how the funds are to be used, interest earned and the expenses associated with the specified activities.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Revenue

All revenues are reported on the accrual method of accounting. Cash received for which goods or services have not been provided by year end is recorded as unearned revenue.

Donations are recognized as revenues when they are received. Donations of materials and services that would otherwise have been purchased are recorded at fair value when fair value can reasonably be determined.

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive any goods or services directly in return.

Expenses

Directly Incurred

Directly incurred expenses are those costs the Foundation has primary responsibility and accountability for, as reflected in the Government's budget documents.

Directly incurred expenses include amortization of capital assets.

Grants are recorded as expenses when authorized and when all eligibility criteria have been satisfied.

Incurred by Others

Services contributed by other entities in support of the Foundation operations are disclosed in Schedule 4.

Assets

Financial assets of the Foundation are limited to financial claims, such as receivables from other organizations as well as inventories held for resale.

Capital assets of the Foundation are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets. The threshold for capitalizing capital assets is $5,000.

Collections of historical assets held by the Foundation are not recorded as assets. Purchases of collection items are expensed in the period in which the items are acquired. Donations of artworks and collection

The Alberta Historical Resources Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Assets (continued)

items are reported as revenue and expenses at their fair value when fair value can be determined. When fair value cannot be reasonably determined, these donations are recorded at nominal value.

Liabilities

Liabilities represent all financial claims payable by the Foundation at fiscal year end.

Fair Value

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, inventory, accounts payable and accrued liabilities are estimated to approximate their book values.

Note 3 Cash

Cash consists of deposits in the Consolidated Cash Investment Trust Fund (CCITF) of the Province of Alberta. CCITF is managed by Alberta Finance with the objective of providing competitive interest income to depositors while maintaining maximum security and liquidity of depositors' capital. The portfolio is comprised of high-quality short-term and mid-term fixed income securities with a maximum term to maturity of five years. Interest is earned on the Foundation's daily cash balance at the average rate of CCITF's earnings, which varies depending on prevailing market interest rates.

Due to the short-term nature of these deposits, the carrying value approximates fair value.

Note 4 Capital Assets

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Equipment	7 years	$ 5,290	$ (5,290)	$ -	$ -

The Alberta Historical Resources Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 5 Collections

The Foundation has a collection of historical assets which is comprised of paintings, sketches, photographs and antique furnishings. At year end, the collection consisted of 410 (2002 – 416) artworks with an estimated value of $17,290 (2002 – $17,470), and 30 (2002 – 30) antique furnishings estimated at $12,700 (2002 – $12,700). During the year, the Foundation did not acquire any historical assets and there were 6 dispositions.

Note 6 Restricted Funds

	2003	2002
Roger Soderstrom Fellowship Fund[a]	$ 24,490	$ 23,804

[a] The Roger Soderstrom Fellowship fund is a scholarship designed to encourage professional development and advanced studies in the field of heritage conservation in Alberta.

Note 7 Reserve

The reserve has been established from the operating fund for the purpose of retaining an ongoing funding capability. Transfers from the reserve to the operating fund require board approval.

Interest earned on the cash appropriated for the reserve is reported as operating revenue.

The Alberta Historical Resources Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 8 Honoraria

	2003			2002
	Honoraria[a]	Benefits and Allowances[b]	Total	Total
Board[c]				
Chair	$ 3,821	$ -	$ 3,821	$ 4,345
Other Members (10)	12,724	-	12,724	23,629
	$ 16,545	$ -	$ 16,545	$ 27,974

[a] The Foundation has no employees. Staff of the Department of Community Development administers the Foundation. Disclosure of information on their salaries and benefits, a requirement under Treasury Directive 12/98, is included in the financial statements of the Department of Community Development.

[b] No benefits were provided to Board members.

[c] Members appointed to the Foundation are paid for attending Foundation meetings at rates set by Ministerial Order. They are also paid for sub-committee meetings, out-of-town meetings and for attending to other Foundation duties.

The Alberta Historical Resources Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 9 Commitments

At the year-end, the Foundation has the following grant commitments:

	2003	2002
Heritage Preservation[a]	$ 1,101,847	$ 1,399,979
Heritage Awareness[a]	593,763	521,528
Main Street Program[b]		
2002-2003	-	485,000
2003-2004	370,000	170,000
2004-2005	175,000	40,000
Glenbow Museum		
2003-2004	2,688,000	-
2004-2005	2,738,000	-
Vehicle Leases		
2002-2003	-	2,325
2003-2004	9,370	-
2004-2005	9,370	-
2005-2006	2,733	-
	$7,688,083	$2,618,832

[a] These commitments are for grants approved as at March 31, 2003 but not disbursed because certain conditions were still to be met by applicants. Under this program, grant payments to successful applicants are provided only after completion or partial completion of the project, submission of invoices or receipts, and approval of eligible expenditures.

[b] These are contractual commitments to pay organizations in the periods indicated, subject to satisfactory progress of the projects.

Note 10 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 10 Approval of Financial Statements

The financial statements were approved by the Board of Directors.

Schedule 1

The Alberta Historical Resources Foundation
Expenses Directly Incurred Detailed by Object
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual
Grants	$ 3,225,000	$ 3,058,327	$ 3,377,535
Supplies and Services	2,739,500	2,792,852	2,854,221
Supplies and Services from Support Services Arrangements with Related Parties[a]	181,000	181,000	178,000
Honoraria (Note 8)	21,500	16,545	27,974
Amortization	-	-	316
	$ 6,167,000	$ 6,048,724	$ 6,438,046

[a] The Foundation receives financial and program related administrative services from the Department of Community Development.

Schedule 2

The Alberta Historical Resources Foundation
Budget
For the year ended March 31, 2003

	2002-2003 Estimates	Treasury Board Approval	2002-2003 Authorized Budget
Revenues			
Internal Government Transfers			
Transfer from the Department of Community Development	$ 5,913,000	$ -	$ 5,913,000
Investment Income	248,000	-	248,000
Other Revenue	6,000	-	6,000
	6,617,000	-	6,617,000
Expenses			
Support to Provincial Heritage Organizations	1,378,000	-	1,378,000
Glenbow Museum	2,563,000	-	2,563,000
Heritage Preservation Projects	1,007,000	-	1,007,000
Main Street Program	720,000	-	720,000
Heritage Awareness Projects	350,000	-	350,000
Roger Soderstrom Fellowship Projects	5,000	-	5,000
Administration	144,000	-	144,000
	6,167,000	-	6,167,000
Net Operating Results	$ -	$ -	$ -
Capital Investment	$ -	$ -	$ -

The budget was approved by the Board of Directors on May 3, 2002.

Schedule 3

The Alberta Historical Resources Foundation
Related Party Transactions
For the year ended March 31, 2003

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements.

The Foundation paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Foundation had the following transactions with related parties recorded in the financial statements at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Transfers from Department of Community Development	$ 5,913,000	$ 6,277,000	$ -	$ -
Expenses – Directly Incurred				
Grants	$ 25,000	$ 25,000	$ -	$ -
Other services	-	-	10,238	3,338
	$ 25,000	$ 25,000	$ 10,238	$ 3,338
Accounts Payable	$ 2,607	$ -	$ -	$ -

The above transactions do not include support service arrangement transactions disclosed in Schedule 1.

The Foundation also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Accommodation	$ -	$ -	$ 14,605	$ 9,434
Other Services	312,846	300,159	35	-
	$ 312,846	$ 300,159	$ 14,640	$ 9,434

Schedule 4

The Alberta Historical Resources Foundation
Allocated Costs
For the year ended March 31, 2003

	2003					2002
		Expenses – Incurred by Others				
Program	Expenses [a]	Accommodation Costs	Legal Costs	Other Services	Total Expenses	Total Expenses
Support to Provincial Heritage Organizations	$ 1,378,450	$ -	$ -	$ -	$ 1,378,450	$ 1,378,450
Glenbow-Alberta Institute	2,563,000	-	-	-	2,563,000	2,563,000
Heritage Preservation Projects	940,085	-	-	-	*940,085*	*747,214*
Main Street Program	726,794	6,260	-	10,059	743,113	1,198,354
Heritage Awareness Projects	308,396	-	-	-	308,396	446,126
Roger Soderstrom Fellowship	-	-	-	-	-	3,343
Administration	131,999	8,345	35	302,787	443,166	411,152
	$ 6,048,724	$ 14,605	$ 35	$ 312,846	$ 6,376,210	$ 6,747,639

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[a] Expenses – Directly Incurred as per Statement of Operations.

Alberta Sport, Recreation, Parks and Wildlife Foundation

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Alberta Sport, Recreation, Parks and Wildlife Foundation
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AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Alberta Sport, Recreation, Parks and Wildlife Foundation

I have audited the statement of financial position of the Alberta Sport, Recreation, Parks and Wildlife Foundation as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the Foundation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Alberta Sport, Recreation, Parks and Wildlife Foundation as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 23, 2003

Alberta Sport, Recreation, Parks and Wildlife Foundation
Statement of Operations
For the year ended March 31, 2003

	2003					2002
	Budget	Operating Fund	Restricted Fund	Endowment Fund	Total Actual	Total Actual
	(Schedule 2)					
Revenues						
Internal Government Transfers	$ 15,210,000	$ 15,210,000	$ -	$ -	$ 15,210,000	$ 15,212,000
Investment Income	230,000	114,281	67,833	-	182,114	261,291
Premiums, Fees and Licences	60,000	65,096	-	-	65,096	111,117
Other Revenue						
Donations	766,000	198,692	283,574	2,075	484,341	474,268
Percy Page Centre Sales (Note 10)	505,000	438,732	-	-	438,732	429,023
Refunds of Expenses	20,000	9,974	8,009	-	17,983	8,860
Parks and Wildlife Ventures Sales	-	-	3,872	-	3,872	2,276
Miscellaneous Revenue	80,000	82,563	-	-	82,563	94,938
	$ 16,871,000	$ 16,119,338	$ 363,288	$ 2,075	$ 16,484,701	$ 16,593,773
Expenses – Directly Incurred (Note 2b and Schedules 1 and 4)						
Provincial Programs	9,780,000	9,301,653	73,500	-	9,375,153	9,782,822
Alberta and Interprovincial Games	2,509,000	2,489,236	154,120	-	2,643,356	2,207,510
Municipal Recreation / Tourism Areas	1,478,000	1,498,400	-	-	1,498,400	1,512,400
Active Lifestyles	1,307,000	1,306,299	-	-	1,306,299	1,306,438
Provincial and Regional Development	514,000	514,443	-	-	514,443	599,629
Percy Page Centre (Note 10)	502,000	478,027	-	-	478,027	493,279
Parks and Wildlife Ventures	388,000	194,586	98,487	-	293,073	243,180
Other Initiatives	90,000	8,246	18,236	-	26,482	410,979
Administration	309,000	294,431	6,106	-	300,537	312,226
	16,877,000	16,085,321	350,449	-	16,435,770	16,868,463
Net Operating Results	$ (6,000)	34,017	12,839	2,075	48,931	(274,690)
Fund Balances at Beginning of Year		259,024	3,637,000	410,670	4,306,694	4,581,384
Interfund Transfers (Note 9)		(54,023)	54,023	-	-	-
Fund Balances at End of Year		$ 239,018	$ 3,703,862	$ 412,745	$ 4,355,625	$ 4,306,694

The accompanying notes and schedules are part of these financial statements.

Alberta Sport, Recreation, Parks and Wildlife Foundation
Statement of Financial Position
As at March 31, 2003

	2003	2002
Assets		
Cash and Short-term Investments (Note 3)	$ 2,692,500	$ 2,772,108
Accounts Receivable (Note 4)	112,507	205,557
Prepaid Expenses and Inventory	46,836	34,592
	2,851,843	3,012,257
Capital Assets (Note 5)	2,155,698	2,161,804
	5,007,541	5,174,061
Liabilities		
Accounts Payable and Accrued Liabilities	$ 644,837	$ 867,367
Unearned Revenue	7,079	-
	651,916	867,367
Fund Balances		
Operating	239,018	259,024
Endowment (Note 7)	412,745	410,670
Restricted (Note 8)	3,703,862	3,637,000
	4,355,625	4,306,694
	$ 5,007,541	$ 5,174,061

The accompanying notes and schedules are part of these financial statements.

Alberta Sport, Recreation, Parks and Wildlife Foundation
Statement of Changes in Financial Position
For the year ended March 31, 2003

	2003	2002
Operating Transactions		
Net Operating Results	$ 48,931	$ (274,690)
Non-cash Items		
Amortization	6,106	6,106
	55,037	(268,584)
Decrease (Increase) in Accounts Receivable	93,050	(22,454)
Decrease (Increase) in Prepaid Expenses and Inventory	(12,244)	(14,757)
Increase (Decrease) in Accounts Payable and Accrued Liabilities	(222,530)	670,555
Increase (Decrease) in Unearned Revenue	7,079	-
Cash Provided (Used) by Operating Transactions	(79,608)	364,760
Net Cash Provided (Used)	(79,608)	364,760
Cash at Beginning of Year	2,772,108	2,407,348
Cash at End of Year	$ 2,692,500	$ 2,772,108

The accompanying notes and schedules are part of these financial statements.

Alberta Sport, Recreation, Parks and Wildlife Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Alberta Sport, Recreation, Parks and Wildlife Foundation (Foundation) operates under the authority of the Alberta Sport, Recreation, Parks and Wildlife Foundation Act, Chapter A-34, Revised Statutes of Alberta 2000.

The purpose of the Foundation is to support enhancement of sport, recreation, parks and wildlife programs for all Albertans.

The Foundation is a Crown corporation of the Government of Alberta and as such has a tax-exempt status.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These financial statements are prepared in accordance with the following accounting policies that have been established by government for all departments.

(a) Reporting Entity

The reporting entity is the Alberta Sport, Recreation, Parks and Wildlife Foundation, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The Ministry Annual Report provides a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

(b) Basis of Financial Reporting

Fund Accounting

Transactions are grouped, for accounting and reporting purposes, into funds in accordance with specified activities or objectives. These funds are described as follows:

- The operating fund accounts for revenues and expenses associated with the primary activities of the Foundation;
- The restricted fund accounts for non-government contributions received for which donors have specified the purpose, restricted interest earned, related expenses incurred, and funds restricted by the Board of Directors; and

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Fund Accounting (continued)

- The endowment fund accounts for contributions received under various agreements with sponsors and matching funds provided by the Foundation. Interest earned on the existing endowment funds can only be used to fund various sport programs, and are therefore recorded as part of the restricted fund. The principal must remain intact.

Revenues

All revenues are reported on the accrual method of accounting.

Cash donations are reported when received. Donations of materials and services that would otherwise have been purchased are recorded at fair value at the date of donation when fair value can reasonably be determined.

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive any goods or services directly in return.

Expenses

Directly Incurred

Directly incurred expenses are those costs the Foundation has primary responsibility and accountability for, as reflected in the Government's budget documents.

Directly incurred expenses include amortization of capital assets.

Grants are recorded as expenses when authorized and when all eligibility criteria have been satisfied.

Incurred by Others

Services contributed by other entities in support of the Foundation's operations are disclosed in Schedule 4.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Assets

Financial assets of the Foundation are limited to financial claims, such as advances to and receivables from other organizations and individuals as well as inventories held for resale.

Capital assets of the Foundation are recorded at historical cost and amortized on a straight-line basis over the useful lives of the assets. The threshold for capitalizing assets is $5,000. All land is capitalized.

Donated capital assets are recorded at their fair value at date of contribution.

Artworks are not recorded as assets. Purchases of artworks are expensed in the period in which the items are acquired. Donations of artworks and collection items are reported as revenue and expenses at their fair value when fair value can be determined. When fair value cannot be reasonably determined, these donations are recorded at nominal value.

Liabilities

Liabilities represent all financial claims payable by the Foundation at fiscal year end.

Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of cash, short-term investments, accounts receivable, and accounts payable and accrued liabilities are estimated to approximate their book values.

Note 3 Cash

Cash consists of deposits in the Consolidated Cash Investment Trust Fund (CCITF) of the Province of Alberta. Alberta Finance manages the CCITF with the objective of providing competitive interest income to depositors while maintaining maximum security and liquidity of depositor's capital. The portfolio is comprised of high-quality short-term and mid-term fixed income securities with a maximum term to maturity of five years. Interest is earned on the Foundation's daily cash balance at the average rate of the CCITF's earnings, which varies depending on prevailing market interest rates.

Due to the short-term nature of these deposits, the carrying value approximates fair value.

Alberta Sport, Recreation, Parks and Wildlife Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 4 Accounts Receivable

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Accounts Receivable	$ 107,651	$ -	$ 107,651	$ 76,008
Other	4,856	-	4,856	4,549
Refunds of Expenses	-	-	-	125,000
	$ 112,507	$ -	$ 112,507	$ 205,557

Accounts receivable are unsecured and non-interest bearing.

Note 5 Capital Assets

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Land, Unrestricted	N/A	$ 181,300	$ -	$ 181,300	$ 181,300
Land, Use Restricted by Donors[a]	N/A	1,765,199	-	1,765,199	1,765,199
Buildings, Use Restricted by Donors[a]	40 years	244,234	(35,035)	209,199	215,305
		$ 2,190,733	$ (35,035)	$ 2,155,698	$ 2,161,804

(a) Restricted for use in the Parks and Wildlife Ventures program.

Note 6 Artworks

The Foundation has a collection of artworks consisting of 23 (2002 – 25) prints of the Waterfowl of North America Collection #1250 with an approximate value of $6,558 (2002 – $7,297). During the year, there were 2 (2002 – 2) dispositions. The proceeds received of $275 were donated to the Lesser Slave Lake Bird Observatory for charitable purposes.

Alberta Sport, Recreation, Parks and Wildlife Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 7 Endowment Fund

The endowment fund balance comprises:

	2003	2002
Externally Restricted Contributions	$ 214,835	$ 212,760
Internally Restricted Matching Funds	197,910	197,910
	$ 412,745	$ 410,670

Note 8 Restricted Fund

The restricted fund balance comprises:

	2003	2002
Investment in Land and Buildings[a]	$ 1,974,398	$ 1,980,504
Externally Restricted Funds	1,616,631	1,559,495
Internally Restricted Funds	112,833	97,001
	$ 3,703,862	$ 3,637,000

[a] The land and buildings are governed by restrictions that require the Foundation to use these assets for its programs.

Note 9 Interfund Transfer

The Board of Directors approved an interfund transfer of $54,023 from the operating fund to the restricted fund.

Note 10 Percy Page Centre

The Foundation operates the Percy Page Centre, Edmonton, to provide accommodation and office services to non-profit organizations. These organizations are charged for their use of office equipment, supplies and print shop facilities.

Alberta Sport, Recreation, Parks and Wildlife Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 11 Honoraria

	2003			2002
	Honoraria[a]	Benefits and Allowances[b]	Total	Total
Board[c]				
Chair	$ 1,066	$ -	$ 1,066	$ 2,939
Other Members (9)	17,835	-	17,835	10,405
	$ 18,901	$ -	$ 18,901	$ 13,344

[a] The Foundation has no employees. Staff of the Department of Community Development administer the Foundation. Disclosure of information on their salaries and benefits, a requirement under Treasury Board Directive 12/98, is included in the financial statements of the Department of Community Development.

[b] No benefits were provided to board members.

[c] Members appointed to the Foundation are paid honoraria for attending Foundation meetings at rates set by Ministerial Order. They are also paid for sub-committee meetings, to attend out-of-town meetings and for attending to other Foundation duties.

Note 12 Commitments

At March 31, 2003, the Foundation has the following commitments:

	2003	2002
Grant Agreements	$ 1,960,900	$ 5,460,752
Long-term Leases[a]	513,009	865,853
Service Contracts	264,075	111,800
	$ 2,737,984	$ 6,438,405

[a] The Percy Page Centre leases photocopiers, fax machines and other office equipment.

Alberta Sport, Recreation, Parks and Wildlife Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 12 Commitments (continued)

The aggregate amounts payable for these leases are as follows:

	2003	2002
2002-2003	$ -	$ 154,650
2003-2004	94,957	152,195
2004-2005	93,028	148,867
2005-2006	88,254	144,892
2006-2007	75,269	122,643
2007-2008	60,343	89,146
Thereafter	101,158	53,460
	$ 513,009	$ 865,853

Note 13 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 14 Approval of Financial Statements

The financial statements were approved by the Board of Directors.

Schedule 1

Alberta Sport, Recreation, Parks and Wildlife Foundation
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual
Grants	$ 13,454,000	$ 12,795,227	$ 12,934,883
Supplies and Services	1,984,500	2,194,536	2,623,830
Supplies and Services from Support Service Arrangements with Related Parties[a]	1,421,000	1,421,000	1,290,000
Honoraria (Note 11)	11,500	18,901	13,344
Amortization of Capital Assets	6,000	6,106	6,106
Other	-	-	300
	$ 16,877,000	$ 16,435,770	$ 16,868,463

[a] The Foundation receives financial and administrative services from the Department of Community Development.

Schedule 2

Alberta Sport, Recreation, Parks and Wildlife Foundation
Budget
For the year ended March 31, 2003

	2002-2003 Budget	Treasury Board Authorizations	2002-2003 Authorized Budget
Revenues			
Internal Government Transfers			
Department of Community Development	$ 15,085,000	$ -	$ 15,085,000
Alberta Foundation for the Arts	125,000	-	125,000
Investment Income	230,000	-	230,000
Premiums, Fees and Licences	60,000	-	60,000
Other Revenue			
Donations	766,000	-	766,000
Percy Page Centre Sales	505,000	-	505,000
Refunds of Expenses	20,000	-	20,000
Miscellaneous Revenue	80,000	-	80,000
	$ 16,871,000	$ -	$ 16,871,000
Expenses – Directly Incurred			
Provincial Programs	9,780,000	-	9,780,000
Alberta and Interprovincial Games	2,509,000	-	2,509,000
Municipal Recreation / Tourism Areas	1,478,000	-	1,478,000
Active Lifestyles	1,307,000	-	1,307,000
Provincial and Regional Development	514,000	-	514,000
Percy Page Centre	502,000	-	502,000
Parks and Wildlife Ventures	388,000	-	388,000
Other Initiatives	90,000	-	90,000
Administration	309,000	-	309,000
	16,877,000	-	16,877,000
Net Operating Results	$ (6,000)	$ -	$ (6,000)
Capital Investment	$ -	$ -	$ -

The budget was approved by the Board of Directors on April 27, 2002.

Alberta Sport, Recreation, Parks and Wildlife Foundation
Related Party Transactions
For the year ended March 31, 2003

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements.

The Foundation paid or collected certain taxes and fees set by regulation for permits, licences, and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Foundation had the following transactions with related parties recorded in the financial statements at the amount of consideration agreed upon between the related parties.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Internal Government Transfers				
Department of Community Development	$15,085,000	$15,087,000	$ -	$ -
Alberta Foundation for the Arts	125,000	125,000	-	-
	$15,210,000	$15,212,000	$ -	$ -
Expenses – Directly Incurred				
Other services	$ -	$ -	$ 67,196	$ 44,586
Accounts Receivable	$ -	$ 125,000	$ -	$ -
Accounts Payable	$ 18,574	$ -	$ 1,881	$ -

The above transactions do not include support service arrangement transactions disclosed in Schedule 1.

The Foundation also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Accommodation	$ -	$ -	$ 731,744	$ 635,686
Legal	2,074	21,039	27,528	31,011
Other Services	264,600	285,537	-	-
	$ 266,674	$ 306,576	$ 759,272	$ 666,697

Schedule 4

Alberta Sport, Recreation, Parks and Wildlife Foundation
Allocated Costs
For the year ended March 31, 2003

	2003					2002
		Expenses – Incurred by Others				
Program	Expenses[a]	Accommodation Costs	Legal Services	Other Services	Total Expenses	Total Expenses
Provincial Programs	$ 9,375,153	$ 6,588	$ -	$ 84,672	$ 9,466,413	$ 9,878,959
Alberta & Interprovincial Games	2,643,356	80,956	-	95,256	2,819,568	2,392,160
Municipal Recreation / Tourism Areas	1,498,400	1,174	-	13,230	1,512,804	1,527,472
Active Lifestyles	1,306,299	1,304	-	10,584	1,318,187	1,318,743
Provincial and Regional Development	514,443	65	-	2,646	517,154	602,528
Percy Page Centre (Note 10)	478,027	637,809	-	10,584	1,126,420	1,049,437
Parks and Wildlife Ventures	293,073	1,109	-	15,876	310,058	261,063
Other Initiatives	26,482	65	29,602	2,646	58,795	465,928
Administration	300,537	2,674	-	29,106	332,317	345,446
	$ 16,435,770	$ 731,744	$ 29,602	$ 264,600	$ 17,461,716	$ 17,841,736

[a] Expenses – Directly Incurred as per Statement of Operations.

The Government House Foundation

Financial Statements

March 31, 2003

The Government House Foundation
Financial Statements
March 31, 2003

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Schedule 1 – Expenses – Directly Incurred Detailed by Object

Schedule 2 – Budget

Schedule 3 – Related Party Transactions

Schedule 4 – Allocated Costs

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of Government House Foundation

I have audited the statement of financial position of the Government House Foundation as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the Foundation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 23, 2003

The Government House Foundation
Statement of Operations
For the year ended March 31, 2003

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Internal Government Transfers			
Transfers from the Alberta Historical Resources Foundation	$ 25,000	$ 25,000	$ 25,000
Investment Income	2,000	2,935	3,854
Other Revenue	-	8,131	-
Donations	-	800	100
Donations of Artworks and Collections	-	-	94,795
	27,000	36,866	123,749
Expenses – Directly Incurred (Note 2b and Schedules 1 and 4)			
Public Relations	1,000	10,891	4,209
Administration	5,000	10,390	8,815
Insurance	2,000	1,898	1,853
Board Expenses	2,000	1,141	1,934
Collection Acquisitions	35,000	-	118,795
Conservation	3,000	-	2,748
	48,000	24,320	138,354
Net Operating Results	$ (21,000)	12,546	(14,605)
Fund Balance at Beginning of Year		87,085	101,690
Fund Balance at End of Year		$ 99,631	$ 87,085

The accompanying notes and schedules are part of these financial statements.

The Government House Foundation
Statement of Financial Position
As at March 31, 2003

	2003	2002
Assets		
Cash (Note 3)	$ 99,728	$ 87,552
Accounts Receivable	48	63
	$ 99,776	$ 87,615
Liabilities and Equity		
Accounts Payable and Accrued Liabilities	$ 145	$ 530
Equity		
Fund Balance	99,631	87,085
	$ 99,776	$ 87,615

The accompanying notes and schedules are part of these financial statements.

The Government House Foundation
Statement of Changes in Financial Position
For the year ended March 31, 2003

	2003	2002
Operating Transactions		
Net Operating Results	$ 12,546	$ (14,605)
Decrease in Accounts Receivable	15	32
(Decrease) in Accounts Payable and Accrued Liabilities	(385)	(101)
Cash Provided by (Used by) Operating Transactions	12,176	(14,674)
Cash at Beginning of Year	87,552	102,226
Cash at End of Year	$ 99,728	$ 87,552

The accompanying notes and schedules are part of these financial statements.

The Government House Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Government House Foundation (Foundation) operates under the authority of the Government House Act, Chapter G-9, Revised Statutes of Alberta 2000.

The purpose of the Foundation is:

- To advise the Minister on the preservation of Government House as an historic site and building;
- To inform and stimulate the interest of the public in the historical and architectural development of Government House; and
- To solicit and receive, by gift, bequest, device, transfer or otherwise any personal property for use or display in Government House.

The Foundation is a crown agent of the Government of Alberta and as such has a tax-exempt status.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These financial statements are prepared in accordance with the following accounting policies that have been established by government for all departments.

(a) Reporting Entity

The reporting entity is the Government House Foundation, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The Ministry Annual Report provides a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

(b) Basis of Financial Reporting

Revenue

All revenues are reported on the accrual method of accounting. Cash received for which goods or services have not been provided by year-end is recorded as unearned revenue.

Donations of materials and services that would otherwise have been purchased are recorded at fair value at the date of donation, when fair value can reasonably be determined.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Revenue (continued)

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive any goods or services directly in return.

Expenses

Directly Incurred

Directly incurred expenses are those costs the Foundation has primary responsibility and accountability for, as reflected in the Government's budget documents

Incurred by Others

Services contributed by other entities in support of the Foundation operations are disclosed in schedule 4.

Artworks

Artworks are not recorded as assets. Purchases of artworks are expensed in the period in which the items are acquired. Donations of artworks and collection items are reported as revenue and expenses at their fair value when fair value can be determined. When fair value cannot be reasonably determined, these donations are recorded at nominal value.

Proceeds from the disposition of artworks can only be used to acquire other items to be added to the collection or for the direct care of existing artworks.

Assets

Financial assets of the Foundation are limited to receivables from other organizations.

Liabilities

Liabilities represent all financial claims payable by the Foundation at year-end.

The Government House Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 3 Cash

Cash consists of deposits in the Consolidated Cash Investment Trust Fund (CCITF) of the Province of Alberta. The CCITF is managed by Alberta Finance with the objective of providing competitive interest income to depositors while maintaining maximum security and liquidity of depositors' capital. The portfolio is comprised of high-quality short-term and mid-term fixed income securities with a maximum term to maturity of five years. Interest is earned on the Foundation's daily cash balance at the average rate of the CCITF earnings, which varies depending on prevailing market interest rates.

Due to the short-term nature of these deposits, the carrying value approximates fair value.

Note 4 Artworks and Collections

The Government House Foundation actively collects various significant items pertaining to the history of Government House. The collection is accessible to the public and consists of paintings, drawings, prints, sculptures, furnishings, books and silverware. The majority of the collection is used or displayed in Government House, while some items are on loan to other provincial institutions.

At March 31, 2003, the collection consisted of approximately 379 pieces of artworks and other items, (2002 – 379), with an approximate value of $948,342, (2002 – $948,192). During the year, the Foundation purchased artworks at a total cost of $Nil, (2002 – $24,000). There were no contributions to the collections during the year, (2002 – $94,795), and there were no disposals during the year. The approximate value of the collection increased by $150 to reflect the valuation of one item that previously was unassessed.

Note 5 Commitments

At March 31, 2003, the Foundation had commitments in the amount of approximately $4,000 (2002 – $3,325) relating to program contracts.

Note 6 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 7 Approval of Financial Statements

The financial statements were approved by the Board of Directors.

Schedule 1

The Government House Foundation
Expenses – Directly Incurred Detailed by Object
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual
Supplies and Services			
General Office	$ 2,000	$ 11,214	$ 2,529
Contract Services	5,600	8,329	10,743
Hosting	3,000	3,201	4,583
Materials and Supplies	37,400	1,576	120,488
Travel	-	-	11
	$ 48,000	$ 24,320	$ 138,354

Schedule 2

The Government House Foundation
Budget
For the year ended March 31, 2003

	2002-2003 Estimates[a]	Treasury Board Approval	2002-2003 Authorized Budget
Revenues			
Internal Government Transfers	$ 25,000	$ -	$ 25,000
Investment Income	2,000	-	2,000
Other Revenue	-	-	-
	27,000	-	27,000
Expenses – Directly Incurred			
Public Relations	1,000	-	1,000
Administration	5,000	-	5,000
Insurance	2,000	-	2,000
Board Expenses	2,000	-	2,000
Collection Acquisitions	35,000	-	35,000
Conservation	3,000	-	3,000
	48,000	-	48,000
Net Operating Results	$ (21,000)	$ -	$ (21,000)

[a] The budget was approved by the Minister of Community Development on February 27, 2002.

Schedule 3

The Government House Foundation
Related Party Transactions
For the year ended March 31, 2003

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements.

The Foundation paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Foundation had the following transactions with related parties recorded in the financial statements at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Transfers from the Alberta Historical Resources Foundation	$ 25,000	$ 25,000	$ -	$ -
Expenses – Directly Incurred				
Other Services	$ -	$ -	$ 2,043	$ 1,853
Accounts Payable	$ 145	$ -	$ -	$ -

The Foundation also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Accommodation	$ -	$ -	$ 745	$ 553
Other Services	6,616	6,654	-	-
	$ 6,616	$ 6,654	$ 745	$ 553

Schedule 4

The Government House Foundation
Allocated Costs
For the year ended March 31, 2003

	2003				2002
		Expenses – Incurred by Others			
Program	Expenses [a]	Accommodation	Other Services	Total Expenses	Total Expenses
Public Relations	$ 10,891	$ 334	$ 2,963	$ 14,188	$ 4,486
Administration	10,390	318	2,827	13,535	9,157
Insurance	1,898	58	516	2,472	1,949
Board Expenses	1,141	35	310	1,486	2,138
Collection Acquisitions	-	-	-	-	124,983
Conservation	-	-	-	-	2,848
	$ 24,320	$ 745	$ 6,616	$ 31,681	$ 145,561

[a] Expenses – Directly Incurred as per Statement of Operations.

The Historic Resources Fund

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March 31, 2003

The Historic Resources Fund
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Schedule 2 – Expenses – Directly Incurred Detailed by Object

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Schedule 4 – Related Party Transactions

Schedule 5 – Allocated Costs

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Minister of Community Development

I have audited the statement of financial position of the Historic Resources Fund as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the Fund's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

The Fund is required to follow the corporate government accounting policies and reporting practices established by Alberta Finance, including the following policies that are exceptions to Canadian generally accepted accounting principles:

> Recording of surpluses
>
> In prior years, the Ministry operated some of its facilities with the assistance of volunteer societies. The Ministry's revenues, expenses, and surpluses generated by the operation of these government-owned facilities were excluded from the Fund's financial statements. As of March 31, 2003, accumulated surpluses of $ 305,000 have been returned to the Fund and recorded as deferred contributions instead of being recorded as part of the fund balance. In addition, the Fund has not recorded Ministry's surpluses generated by the operation of government-owned facilities that have not been returned to the Fund by the volunteer societies, which are estimated to be in excess of $129,000. The effect of this departure from Canadian generally accepted accounting principles is to overstate liabilities by $ 305,000, understate assets by approximately $129,000 and understate fund balance by approximately $434,000 at March 31, 2003.

Capital assets

The Fund employs a policy of expensing capital asset purchases under $5,000 in the year of acquisition. Consequently a significant amount of resources available to the Ministry for future use has been recorded as if it had been consumed. It is estimated that for the year ended March 31, 2003, assets have been understated by $523,000, expenses have been overstated by $ 399,000, and opening fund balance understated by $124,000 as at March 31, 2003.

In my opinion, except for the effects of the matters discussed in the preceding section, these financial statements present fairly, in all material respects, the financial position of the Fund as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 23, 2003

AUDITOR
GENERAL
Alberta

The Historic Resources Fund
Statement of Operations
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual
	(Schedule 3)		(Restated Note 2(c))
Revenues (Schedule 1)			
Interpretative Programs and Services	$ 4,561,000	$ 3,747,769	$ 3,695,564
Promotion and Presentation	4,330,000	2,388,413	2,108,709
Donations	-	1,495,859	624,841
Other Initiatives	489,000	626,854	143,652
Provincial Archives Services	100,000	205,284	114,863
Investment Income	80,000	108,560	158,677
Miscellaneous	-	16,803	38,461
	9,560,000	8,589,542	6,884,767
Expenses – Directly Incurred (Note 2(b), Schedules 2 and 5)			
Interpretative Programs and Services	4,561,000	3,215,406	3,346,203
Promotion and Presentation	4,410,000	4,179,093	2,873,375
Other Initiatives	489,000	651,884	235,474
Provincial Archives	100,000	220,228	166,654
	9,560,000	8,266,611	6,621,706
Net Operating Results	$ -	322,931	263,061
Fund Balance at Beginning of Year		1,368,260	1,105,199
Fund Balance at End of Year		$ 1,691,191	$ 1,368,260

The accompanying notes and schedules are part of these financial statements.

The Historic Resources Fund
Statement of Financial Position
As at March 31, 2003

	2003	2002 (Restated Note 2(c))
Assets		
Current Assets		
Cash (Note 3)	$ 3,040,315	$ 3,752,125
Accounts Receivable (Note 4)	506,914	150,661
Inventory	182,495	117,030
Prepaid Expenses	23,467	17,040
Capital Assets (Notes 2(c) and 5)	262,999	134,422
	$ 4,016,190	$ 4,171,278
Liabilities and Fund Balance		
Liabilities		
Accounts Payable and Accrued Liabilities	$ 1,280,899	$ 452,535
Deferred Contributions (Note 6)	976,501	2,014,815
Unearned Revenue	67,599	335,668
	2,324,999	2,803,018
Fund Balance	1,691,191	1,368,260
	$ 4,016,190	$ 4,171,278

The accompanying notes and schedules are part of these financial statements.

The Historic Resources Fund
Statement of Changes in Financial Position
For the year ended March 31, 2003

	2003	2002 (Restated Note 2(c))
Operating Transactions		
Net Operating Results	$ 322,931	$ 263,061
Non-cash Items		
Amortization of Capital Assets	26,183	16,753
	349,114	279,814
Increase in Accounts Receivable	(356,253)	(72,335)
Increase in Inventory	(65,465)	(73,786)
Increase in Prepaid Expenses	(6,427)	(17,040)
Increase in Accounts Payable and Accrued Liabilities	828,364	226,115
Increase (Decrease) in Deferred Contributions	(1,038,314)	1,354,419
Increase (Decrease) in Unearned Revenue	(268,069)	328,459
Cash Provided (Used) by Operating Transactions	(557,050)	2,025,646
Investing Transactions		
Purchase of Capital Assets	(154,760)	(72,607)
Cash Provided (Used) by Investing Transactions	(154,760)	(72,607)
Net Cash Provided (Used)	(711,810)	1,953,039
Cash at Beginning of Year	3,752,125	1,799,086
Cash at end of Year	$ 3,040,315	$ 3,752,125

The accompanying notes and schedules are part of these financial statements.

The Historic Resources Fund
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Historic Resources Fund (Fund) operates under the authority of the *Historical Resources Act*, Chapter H-9, Revised Statutes of Alberta 2000, as amended.

The purpose of the Fund is to protect, enhance, promote and display Alberta's historic resources by funding programs designated by the Lieutenant Governor in Council, by providing operational grants to non-profit organizations, and by promoting the use and development of related facilities.

The Fund is a regulated fund of the Province of Alberta and as such has a tax-exempt status.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These financial statements are prepared in accordance with the following accounting policies that have been established by government for all departments.

(a) Reporting Entity

The reporting entity is the Historic Resources Fund, which is part of the Ministry of Community Development, and for which the Minister of Community Development is accountable. The Ministry Annual Report provides a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

(b) Basis of Financial Reporting

Revenues

All revenues are reported on the accrual basis of accounting. Cash received for which goods or services have not been provided by year-end is recorded as unearned revenue.

Grants and donations, that are restricted to a specific use, are recorded as deferred contributions and transferred to revenues in the period in which the related expenses are incurred.

Donations are recognized as revenues when they are received. Donations of materials and services that would otherwise have been purchased are recorded at fair value at the date of donation when fair value can reasonably be determined.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Revenues (continued)

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive goods or services directly in return.

Expenses

Directly Incurred

Directly incurred expenses are those costs the Fund has primary responsibility and accountability for, as reflected in the Government's budget documents. In addition to program operating expenses like salaries, supplies, etc., directly incurred expenses also include amortization of capital assets.

Incurred by Others

Services contributed by other entities in support of the Fund's operations are disclosed in Schedule 5.

Assets

Financial assets of the Fund include advances to and receivables from other organizations, employees, and other individuals, as well as inventories held for resale. Inventory is valued at the lower of cost and estimated net realizable value.

Capital assets of the Fund are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets. The threshold for capitalizing all capital assets is $5,000.

Liabilities

Liabilities represent all financial claims payable by the Fund at fiscal year-end.

Fair Value

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, inventory, prepaid expenses, accounts payable and accrued liabilities, deferred contributions and unearned revenue are estimated to approximate their book values.

The Historic Resources Fund
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(c) Change in Accounting Policy

Effective April 1, 2002, the Fund records capital assets. Previously, capital assets were expensed and not capitalized. With this accounting policy change, the Fund will capitalize assets valued over $5,000. This change in accounting policy has been applied retroactively with the restatement of comparative figures. As a result of this change, the capital assets and fund balance increased by $78,568 (April 1, 2001) and $134,422 (April 1, 2002), and the expenses for the year ended March 31, 2002 decreased by $55,854 (2001 - $65,651).

Note 3 Cash

Cash consists of deposits in the Consolidated Cash Investment Trust Fund (CCITF) of the Province of Alberta. CCITF is managed by Alberta Finance with the objective of providing competitive interest income to depositors while maintaining maximum security and liquidity of depositors' capital. The portfolio is comprised of high-quality short-term and mid-term fixed income securities with a maximum term to maturity of five years. Interest is earned on the Fund's daily cash balance at the average rate of CCITF earnings, which varies depending on prevailing market interest rates.

Due to the short-term nature of these deposits, the carrying value approximates fair value.

Note 4 Accounts Receivable

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Accounts Receivable	$ 412,561	$ 10,272	$ 402,289	$ 150,661
Accounts Receivable from Department of Community Development	104,625	-	104,625	-
	$ 517,186	$ 10,272	$ 506,914	$ 150,661

The Historic Resources Fund
Notes to the Financial Statements
For the year ended March 31, 2003

Note 5 Capital Assets

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value (Restated Note 2 (c))
Equipment	3-10 years	$ 214,135	$ (30,752)	$ 183,383	$ 100,255
Computer Hardware and Software	5 years	96,749	(17,133)	79,616	34,167
		$ 310,884	$ (47,885)	$ 262,999	$ 134,422

Note 6 Deferred Contributions

Deferred contributions represent restricted contributions received relating to expenses of future years.

Changes in the deferred contributions balance are as follows:

	2003	2002
Restricted Contributions Received During the Year		
Promotion and Presentation	$ 177,237	$2,013,695
Other Initiatives	271,447	191,663
	448,684	2,205,358
Less: Amounts Recognized as Revenue in the Year	(1,486,998)	(850,939)
Increase (Decrease) During the Year	(1,038,314)	1,354,419
Balance at Beginning of Year	2,014,815	660,396
Balance at End of Year	$ 976,501	$2,014,815
Balance at End of Year is Comprised of:		
Promotion and Presentation	$ 691,749	$1,897,232
Other Initiatives	284,752	117,583
	$ 976,501	$2,014,815

The Historic Resources Fund
Notes to the Financial Statements
For the year ended March 31, 2003

Note 7 Commitments

As at March 31, 2003, the Fund has the following commitments:

	2003	2002
Program Contracts	$ 297,314	$ 500,000
Long-term Leases[a]	36,001	35,193
	$ 333,315	$ 535,193

[a] The Fund leases vehicles under operating leases that expire on various dates to 2007. The aggregate amounts payable for the unexpired terms of these leases are as follows:

	2003	2002
2002-2003	$ -	$ 15,704
2003-2004	14,166	10,038
2004-2005	13,579	9,451
2005-2006	4,128	-
2006-2007	4,128	-
Service Contracts	$ 36,001	$ 35,193

Note 8 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 9 Approval of Financial Statements

The financial statements were approved by the Senior Financial Officer and the Deputy Minister of the Department of Community Development.

Schedule 1

The Historic Resources Fund
Revenues
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual
Transfers from Government of Canada	$ 350,000	$ 140,335	$ 100,053
Investment Income	80,000	108,560	158,677
Premiums, Fees and Licences	4,561,000	3,819,722	3,702,483
Other Revenue			
Recoveries	4,569,000	1,759,976	1,707,459
Donations	-	1,495,859	624,841
Rental Revenue	-	617,160	332,210
Other Grants and Contributions	-	622,772	200,220
Refunds of Expenses	-	16,764	37,502
Other Miscellaneous Revenue	-	8,394	21,322
	$ 9,560,000	$ 8,589,542	$ 6,884,767

Schedule 2

The Historic Resources Fund
Expenses – Directly Incurred Detailed by Object
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual (Restated - Note 2 (c))
Supplies and Services			
Materials and Supplies	$ 3,987,500	$ 1,926,227	$ 1,330,586
Contract Services	5,157,000	5,448,283	4,171,964
General Office	284,500	397,230	541,530
Supplies and Services from Support Service Arrangements with Related Parties[a]	-	322,973	375,916
Travel	116,000	126,081	150,453
Hosting	15,000	19,634	34,504
Amortization of Capital Assets	-	26,183	16,753
	$ 9,560,000	$ 8,266,611	$ 6,621,706

[a] The Fund receives financial and administrative services from the Department of Community Development.

Schedule 3

The Historic Resources Fund
Budget
For the year ended March 31, 2003

	2002-2003 Estimates	Treasury Board Approval	2002-2003 Authorized Budget
Revenues			
Transfers from the Government of Canada	$ 350,000	$ -	$ 350,000
Investment Income	80,000	-	80,000
Premiums, Fees and Licences	4,561,000	-	4,561,000
Other Revenue	4,569,000	-	4,569,000
	9,560,000	-	9,560,000
Expenses – Directly Incurred			
Interpretive Programs and Services	4,561,000	-	4,561,000
Promotion and Presentation	4,410,000	-	4,410,000
Other Initiatives	489,000	-	489,000
Provincial Archives	100,000	-	100,000
	9,560,000	-	9,560,000
Net Operating Results	$ -	$ -	$ -
Capital Investment	$ -	$ -	$ -

Schedule 4

The Historic Resources Fund
Related Party Transactions
For the year ended March 31, 2003

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements.

The Fund paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Fund had the following transactions with related parties recorded in the financial statements at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Grants	$ -	$ -	$ -	$ -
Expenses – Directly Incurred				
Other services	$ -	$ -	$ 20,248	$ 47,608
Accounts Payable	$ 30,452	$ 60,489	$ -	$ -
Accounts Receivable	$ 104,625	$ -	$ -	$ -

The above transactions do not include support service arrangement transactions disclosed in Schedule 2.

The Fund also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 5.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Accommodation	$ -	$ -	$ 39,998	$ 29,205
Other Services	281,066	171,100	-	-
	$ 281,066	$ 171,100	$ 39,998	$ 29,205

The Historic Resources Fund
Allocated Costs
For the year ended March 31, 2003

	2003				2002 (Restated – Note 2 (c))
		Expenses – Incurred by Others			
Program	Expenses[a]	Accommodation	Other Services	Total Expenses	Total Expenses
Interpretative Programs and Services	$ 3,215,406	$ 15,558	$ 109,775	$ 3,340,739	$ 3,447,590
Promotion and Presentation	4,179,093	20,220	141,772	4,341,085	2,960,231
Other Initiatives	651,884	3,154	22,065	677,103	242,537
Provincial Archives	220,228	1,066	7,454	228,748	171,653
	$ 8,266,611	$ 39,998	$ 281,066	$ 8,587,675	$ 6,822,011

[a] Expenses – Directly Incurred as per Statement of Operations.

Human Rights, Citizenship and Multiculturalism Education Fund

Financial Statements

March 31, 2003

Human Rights, Citizenship and Multiculturalism Education Fund
Financial Statements
March 31, 2003

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Schedule 3 – Related Party Transactions

Schedule 4 – Allocated Costs

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Directors of Human Rights, Citizenship and Multiculturalism Education Fund

I have audited the statement of financial position of the Human Rights, Citizenship and Multiculturalism Education Fund as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the Fund's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Human Rights, Citizenship and Multiculturalism Education Fund as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 23, 2003

Human Rights, Citizenship and Multiculturalism Education Fund
Statement of Operations
For the year ended March 31, 2003

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Internal Government Transfers			
Transfers from the Department of Community Development	$ 1,062,000	$ 1,062,000	$ 2,352,000
Transfers from the Alberta Heritage Scholarship Fund	-	32,216	-
Investment Income	130,000	101,621	138,908
Premiums, Fees and Licences	10,000	-	-
Other Revenue			
Refund of Expenses	15,000	23,189	4,087
Donations	-	19,000	-
Other	-	6,168	10
	1,217,000	1,244,194	2,495,005
Expenses – Directly Incurred (Note 2b and Schedules 1 and 4)			
Support to Community Groups	676,000	745,173	2,003,184
Education Programs	154,000	183,563	176,591
Cultural Diversity Institute	240,000	180,000	250,000
Administration	97,000	83,551	13,235
Fathers of Confederation	50,000	50,000	50,000
	1,217,000	1,242,287	2,493,010
Net Operating Results	$ -	1,907	1,995
Fund Balance at Beginning of Year		1,603,700	1,601,705
Fund Balance at End of Year		$ 1,605,607	$ 1,603,700

The accompanying notes and schedules are part of these financial statements.

Human Rights, Citizenship and Multiculturalism Education Fund
Statement of Financial Position
As at March 31, 2003

	2003	2002
Assets		
Cash (Note 3)	$ 1,895,006	$ 1,648,047
Accounts Receivable (Note 4)	535	1,300,170
	1,895,541	2,948,217
Cash Appropriated for Non-Current Use (Notes 3 and 5)	1,450,000	1,450,000
	$ 3,345,541	$ 4,398,217
Liabilities and Equity		
Accounts payable and Accrued Liabilities	$ 289,934	$ 1,344,517
Equity		
Fund Balance	1,605,607	1,603,700
General Reserve (Note 5)	1,450,000	1,450,000
	3,055,607	3,053,700
	$ 3,345,541	$ 4,398,217

The accompanying notes and schedules are part of these financial statements.

Human Rights, Citizenship and Multiculturalism Education Fund
Statement of Changes in Financial Position
For the year ended March 31, 2003

	2003	2002
Operating Transactions		
Net Operating Results	$ 1,907	$ 1,995
Decrease (Increase) in Accounts Receivable	1,299,635	(1,300,095)
Increase (Decrease) in Accounts Payable and Accrued Liabilities	(1,054,583)	956,616
Cash Provided (Used) by Operating Transactions	246,959	(341,484)
Cash at Beginning of Year	1,648,047	1,989,531
Cash at End of Year	$ 1,895,006	$ 1,648,047

The accompanying notes and schedules are part of these financial statements.

Human Rights, Citizenship and Multiculturalism Education Fund
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Human Rights, Citizenship and Multiculturalism Education Fund (Fund) operates under the authority of the *Human Rights, Citizenship and Multiculturalism Act*, Chapter H-14, Revised Statutes of Alberta 2000.

The purpose of the Fund is to promote equality, increase understanding and acceptance of Alberta's diverse racial and cultural composition, and inform Albertans about their rights and responsibilities under the Human Rights, Citizenship and Multiculturalism Act.

The Fund is owned by the Crown in right of Alberta and is not subject to taxation.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These financial statements are prepared in accordance with the following accounting policies that have been established by government for all departments.

(a) Reporting Entity

The reporting entity is the Fund, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The Ministry Annual Report provides a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

(b) Basis of Financial Reporting

Revenues

All revenues are reported on the accrual method of accounting.

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive any goods or services directly in return.

Cash donations are reported when received. Donations of materials and services that would otherwise have been purchased are recorded at fair value at the date of donation, when fair value can reasonably be determined.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Expenses

Directly Incurred

Directly incurred expenses are those costs the Fund has primary responsibility and accountability for, as reflected in the Government's budget documents.

Grants are recorded as expenses when authorized and when all eligibility criteria have been satisfied.

Incurred by Others

Services contributed by other entities in support of the Fund operations are disclosed in Schedule 4.

Assets

Financial assets of the Fund are limited to financial claims, such as advances to and receivables from other organizations.

Liabilities

Liabilities represent all financial claims payable by the Fund at fiscal year end.

Fair Value

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, accounts payable and accrued liabilities are estimated to approximate their book values.

Note 3 Cash

Cash consists of deposits in the Consolidated Cash Investment Trust Fund (CCITF) of the Province of Alberta. CCITF is managed by Alberta Finance with the objective of providing competitive interest income to depositors while maintaining maximum security and liquidity of depositors' capital. The

Human Rights, Citizenship and Multiculturalism Education Fund
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Note 3 Cash (continued)

portfolio is comprised of high-quality short-term and mid-term fixed income securities with a maximum term to maturity of five years. Interest is earned on the Fund's daily cash balance at the average rate of CCITF's earnings, which varies depending on prevailing market interest rates.

Due to the short-term nature of these deposits, the carrying value approximates fair value.

Note 4 Accounts Receivable

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Other	$ 535	$ -	$ 535	$ 170
Department of Community Development	-	-	-	1,300,000
	$ 535	$ -	$ 535	$ 1,300,170

Accounts receivable are unsecured and non-interest bearing.

Note 5 General Reserve

The general reserve has been established by appropriation from the fund balance. The purpose of the reserve is to maintain a source for ongoing funding capability. The reserve is not available for operations without authorization of the Treasury Board.

Interest earned on the cash appropriated for the reserve is reported as operating revenue.

Note 6 Commitments

At March 31, 2003, the Fund has the following commitments relating to program contracts and grants:

	2003	2002
2002-2003	$ -	$ 20,000
2003-2004	77,120	67,120
	$ 77,120	$ 87,120

Human Rights, Citizenship and Multiculturalism Education Fund
Notes to the Financial Statements
For the year ended March 31, 2003

Note 7 Honoraria

	2003			2002
	Honoraria[a]	Benefits and Allowances[b]	Total	Total
Advisory Committee				
Chair[c]	$ -	$ -	$ -	$ -
Vice-Chair[a][d]	-	-	-	-
Other Members[e]	1,868	-	1,868	1,332
	$ 1,868	$ -	$ 1,868	$ 1,332

[a] The Fund has no employees. Staff of the Department of Community Development administers the Fund. Disclosure of information on their salaries and benefits, a requirement under Treasury Directive 12/98, is included in the financial statements of the Department of Community Development.

[b] No benefits were provided to the Advisory Committee members.

[c] The Chair of the Advisory Committee is a Member of the Legislative Assembly and is not compensated by the Fund. The Chair received $15,255 from the Department of Community Development for his duties as Chair of the Advisory Committee.

[d] The Vice-chair of the Advisory Committee is the Chief Commissioner of the Alberta Human Rights and Citizenship Commission and is not compensated by the Fund. The Vice-chair's salary and benefits are reported in the financial statements of the Department of Community Development.

[e] Members appointed to the Advisory Committee are paid honoraria for attending meetings and performing other Fund duties at rates set by Ministerial Order.

Human Rights, Citizenship and Multiculturalism Education Fund
Notes to the Financial Statements
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Note 8 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 9 Approval of Financial Statements

The financial statements were approved by the Senior Financial Officer and the Deputy Minister of the Department of Community Development.

Schedule 1

Human Rights, Citizenship and Multiculturalism Education Fund
Expenses – Directly Incurred by Object
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual
Grants	$ 955,000	$ 980,635	$ 2,283,880
Supplies and Services	192,000	189,784	207,798
Supplies and Services from Support Service Arrangements with Related Parties[a]	70,000	70,000	-
Honoraria (Note 7)	-	1,868	1,332
	$ 1,217,000	$ 1,242,287	$ 2,493,010

[a] The Fund receives financial and administrative services from the Department of Community Development.

Schedule 2

Human Rights, Citizenship and Multiculturalism Education Fund
Budget
For the year ended March 31, 2003

	2002-2003 Estimates[a]	Treasury Board Approval	2002-2003 Authorized Budget
Revenues			
Internal Government Transfers			
Transfer from the Department of Community Development	$ 1,062,000	$ -	$ 1,062,000
Investment Income	130,000	-	130,000
Premiums, Fees and Licences	10,000	-	10,000
Other Revenue			
Refunds of Expenses	15,000	-	15,000
	1,217,000	-	1,217,000
Expenses – Directly Incurred			
Support to Community Groups	676,000	-	676,000
Education Programs	154,000	-	154,000
Cultural Diversity Institute	240,000	-	240,000
Administration	97,000	-	97,000
Fathers of Confederation	50,000	-	50,000
	1,217,000	-	1,217,000
Net Operating Results	$ -	$ -	$ -
Capital Investment	$ -	$ -	$ -

[a] The budget was approved by the Minister of Community Development on February 27, 2002.

Human Rights, Citizenship and Multiculturalism Education Fund
Related Party Transactions
For the year ended March 31, 2003

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements.

The Fund paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Fund had the following transactions with related parties recorded in the financial statements at the amount of consideration agreed upon between related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Transfers from the Department of Community Development	$ 1,062,000	$ 2,352,000	$ -	$ -
Transfers from the Alberta Heritage Scholarship Fund	-	-	32,216	-
	$ 1,062,000	$ 2,352,000	$ 32,216	$ -
Expenses – Directly Incurred				
Grants	$ -	$ -	$ 50,000	$ 1,325,000
Other Services	-	-	7,930	3,978
	$ -	$ -	$ 57,930	$ 1,328,978
Accounts Receivable	$ -	$ 1,300,000	$ -	$ -
Accounts Payable	$ 30,700	$ -	$ 3,600	$ 1,300,00

The above transactions do not include support service arrangement transactions disclosed in Schedule 1.

The Fund also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Accommodation	$ -	$ -	$ 8,857	$ 6,655
Other Services	95,303	155,357	-	-
	$ 95,303	$ 155,357	$ 8,857	$ 6,655

Schedule 4

Human Rights, Citizenship and Multiculturalism Education Fund
Allocated Costs
For the year ended March 31, 2003

	2003				2002
		Expenses – Incurred by Others			
Program	Expenses[a]	Accommodation Costs	Other Services	Total Expenses	Total Expenses
Support to Community Groups	$ 745,173	$ 4,476	$ 36,094	$ 785,743	$ 2,078,267
Education Programs	183,563	2,779	30,380	216,722	219,661
Cultural Diversity Institute	180,000	139	1,793	181,932	252,781
Administration	83,551	1,405	26,095	111,051	53,190
Fathers of Confederation	50,000	58	941	50,999	51,123
	$ 1,242,287	$ 8,857	$ 95,303	$ 1,346,447	$ 2,655,022

[a] Expenses – Directly Incurred as per Statement of Operations

The Wild Rose Foundation

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Schedule 4 – Allocated Costs

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Directors of the Wild Rose Foundation

I have audited the statement of financial position of the Wild Rose Foundation as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the Foundation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Wild Rose Foundation as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

FCA
Auditor General

Edmonton, Alberta
May 23, 2003

The Wild Rose Foundation
Statement of Operations
For the year ended March 31, 2003

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Internal Government Transfers			
Transfers from Department of Community Development	$ 6,550,000	$ 6,550,000	$ 6,526,000
Investment Income	475,000	300,399	387,510
Premiums, Fees and Licences			
- Vitalize Conference for Volunteers	140,000	136,719	158,738
Other Revenue			
Donations			
- Vitalize Conference for Volunteers	60,000	25,284	46,041
- Other Initiatives	-	-	12,500
Refunds of Expenses			
- Other Initiatives	50,000	94,909	108,830
Miscellaneous Revenue			
- Vitalize Conference for Volunteers	50,000	11,225	13,872
	7,325,000	7,118,536	7,253,491
Expenses – Directly Incurred (Note 2(b) and Schedules 1 and 4)			
Support to Alberta Non-Profit Organizations	4,060,000	4,049,954	4,124,097
International Development Program	1,696,000	1,672,018	1,635,348
Vitalize Conference for Volunteers	543,000	474,475	554,753
Other Initiatives	765,000	664,202	643,851
Administration	263,000	186,091	246,139
	7,327,000	7,046,740	7,204,188
Net Operating Results	$ (2,000)	71,796	49,303
Operating Fund Balance at Beginning of Year		1,832,230	1,782,927
Operating Fund Balance at End of Year		$ 1,904,026	$ 1,832,230

The accompanying notes and schedules are part of these financial statements.

The Wild Rose Foundation
Statement of Financial Position
As at March 31, 2003

	2003	2002
Assets		
Current Assets		
Cash (Note 3)	$ 3,007,059	$ 2,350,599
Accounts Receivable	1,307	768
Prepaid Expenses	51,734	40,837
	3,060,100	2,392,204
Investment (Note 3)	6,500,000	6,500,000
Capital Assets (Note 4)	1,730	3,317
	$ 9,561,830	$ 8,895,521
Liabilities and Equity		
Current Liabilities		
Accounts Payable and Accrued Liabilities	$ 1,157,804	$ 557,468
Unearned Revenue	-	5,823
	1,157,804	563,291
Equity		
Endowment Fund – Internally Restricted (Note 5)	6,500,000	6,500,000
Operating Fund	1,904,026	1,832,230
	8,404,026	8,332,230
	$ 9,561,830	$ 8,895,521

The accompanying notes and schedules are part of these financial statements.

The Wild Rose Foundation
Statement of Changes in Financial Position
For the year ended March 31, 2003

	2003	2002
Operating Transactions		
Net Operating Results	$ 71,796	$ 49,303
Non-cash Items		
Amortization of Capital Assets	1,587	1,587
	73,383	50,890
(Increase) in Accounts Receivable	(539)	(18)
Increase in Prepaid Expenses	(10,897)	(39,291)
Increase (Decrease) in Accounts Payable and Accrued Liabilities	600,336	(954,062)
Increase (Decrease) in Unearned Revenue	(5,823)	1,287
Cash Provided by (Used for) Operating Transactions	656,460	(941,194)
Increase (Decrease) in Cash	656,460	(941,194)
Cash at Beginning of Year	2,350,599	3,291,793
Cash at End of Year	$ 3,007,059	$ 2,350,599

The accompanying notes and schedules are part of these financial statements.

The Wild Rose Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Wild Rose Foundation (Foundation) operates under the authority of the *Wild Rose Foundation Act*, Chapter W-8, Revised Statutes of Alberta 2000.

The purposes of the Foundation are:

- To provide funding to volunteer, non-profit organizations that provide valuable services to Albertans;
- To foster or promote the use of volunteers, or to assist those who volunteer or use the services of volunteers in Alberta; and
- To foster or promote charitable, philanthropic, humanitarian, or public spirited acts or to assist those who perform them.

The Foundation is a crown agent of the Government of Alberta and as such has a tax exempt status.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

The recommendations of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants are the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate. These financial statements are prepared in accordance with the following accounting policies that have been established by government for all departments.

(a) Reporting Entity

The reporting entity is the Wild Rose Foundation, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The Ministry Annual Report provides a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

(b) Basis of Financial Reporting

Revenue

All revenues are reported on the accrual method of accounting. Cash received for which goods or services have not been provided by year end is recorded as unearned revenue.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Revenue (continued)

Donations are recognized as revenues when they are received. Donations of materials and services that would otherwise have been purchased are recorded at fair value at the date of donation when fair value can reasonably be determined.

Internal Government Transfers

Internal government transfers are transfers between entities within the government reporting entity where the entity making the transfer does not receive any goods or services directly in return.

Expenses

Directly Incurred

Directly incurred expenses are those costs the Foundation has primary responsibility and accountability for, as reflected in the Government's budget documents.

Directly incurred expenses include amortization of capital assets.

Grants are recorded as expenses when authorized and when all eligibility criteria have been satisfied.

Incurred by Others

Services contributed by other entities in support of the Foundation operations are disclosed in Schedule 4.

Assets

Financial assets of the Foundation are limited to financial claims, such as receivables from other organizations.

Capital assets of the Foundation are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets. The threshold for capitalizing capital assets is $5,000.

Liabilities

Liabilities represent all financial claims payable by the Foundation at fiscal year end.

The Wild Rose Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Fair Value

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, prepaid expenses, accounts payable and accrued liabilities, and unearned revenues are estimated to approximate their book values.

Note 3 Cash and Investment

Cash consists of deposits in the Consolidated Cash Investment Trust Fund (CCITF) of the Province of Alberta. CCITF is managed by Alberta Finance with the objective of providing competitive interest income to depositors while maintaining maximum security and liquidity of depositors' capital. The portfolio is comprised of high-quality short-term and mid-term fixed income securities with a maximum term to maturity of five years. Interest is earned on the Foundation's daily cash balance at the average rate of CCITF's earnings, which varies depending on prevailing market interest rates.

Investment also consists of deposits in the CCITF. It represents deposits equivalent to the endowment fund balance. These deposits are restricted in accordance with the terms of the endowment.

Due to the short-term nature of these deposits, the carrying value approximates fair value.

Note 4 Capital Assets

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
General Capital Assets					
Equipment	7 years	$ 10,582	$ (8,852)	$ 1,730	$ 3,317
Computer Equipment	3 years	18,274	(18,274)	-	-
		$ 28,856	$ (27,126)	$ 1,730	$ 3,317

The Wild Rose Foundation
Notes to the Financial Statements
For the year ended March 31, 2003

Note 5 Endowment Fund – Internally Restricted

In 1985, the members of the Foundation directed that the initial contribution from lottery funds amounting to $4,500,000 be placed in an endowment fund so that the funds are not available for use in its operations. In 1993, a further $2,000,000 was transferred from the operating fund balance to the endowment fund. The purpose of the fund is to earn income and to retain an ongoing funding capability.

Interest earned on the endowment fund is reported as operating revenue.

Note 6 Honoraria

	2003			2002
	Honoraria[a]	Benefits and Allowances[b]	Total	Total
Board[c]				
Chair	$ 12,814	$ -	$ 12,814	$ 12,692
Other Members (6)	21,864	-	21,864	29,830
	$ 34,678	$ -	$ 34,678	$ 42,522

[a] The Foundation has no employees. Staff of the Department of Community Development administers the Foundation. Disclosure of information on their salaries and benefits, a requirement under Treasury Directive 12/98, is included in the financial statements of the Department of Community Development.

[b] No benefits were provided to Board members.

[c] Members appointed to the Foundation are paid honoraria for attending Foundation meetings at rates set by Ministerial Order. They are also paid for sub-committee meetings, to attend out of town meetings, and for attending to other Foundation duties.

Note 7 Commitments

As at March 31, 2003, the Foundation has the following commitments:

	2003	2002
Service Contracts	$ 151,520	$ 63,200

Note 8 Approval of Financial Statements

The financial statements have been approved by the Board of Directors.

Schedule 1

The Wild Rose Foundation
Expenses – Directly Incurred Detailed by Object
For the year ended March 31, 2003

	2003		2002
	Budget	Actual	Actual
Grants	$ 5,454,000	$ 5,501,899	$ 5,447,969
Supplies and Services	1,154,000	918,576	1,121,110
Supplies and Services from Support Services Arrangements with Related Parties(a)	673,000	590,000	591,000
Honoraria (Note 6)	44,000	34,678	42,522
Amortization	2,000	1,587	1,587
	$ 7,327,000	$ 7,046,740	$ 7,204,188

(a) The Foundation receives financial and program related administrative services from the Department of Community Development.

Schedule 2

The Wild Rose Foundation
Budget
For the year ended March 31, 2003

	2002-2003 Estimates[a]	Treasury Board Approval	2002-2003 Authorized Budget
Revenues			
Internal Government Transfers			
Transfer from the Department of Community Development	$ 6,550,000	$ -	$ 6,550,000
Investment Income	475,000	-	475,000
Premiums, Fees and Licences	140,000	-	140,000
Other Revenue	160,000	-	160,000
	7,325,000	-	7,325,000
Expenses			
Support to Alberta Non-Profit Organizations	4,060,000	-	4,060,000
International Development Program	1,696,000	-	1,696,000
Vitalize Conference for Volunteers	543,000	-	543,000
Other Initiatives	765,000	-	765,000
Administration	263,000	-	263,000
	7,327,000	-	7,327,000
Net Operating Results	$ (2,000)	$ -	$ (2,000)
Capital Investment	$ -	$ -	$ -

[a] The budget was approved by the Board of Directors on December 6, 2001.

The Wild Rose Foundation
Related Party Transactions
For the year ended March 31, 2003

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements.

The Foundation paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Foundation had the following transactions with related parties recorded in the financial statements at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Transfers from Department of Community Development	$ 6,550,000	$ 6,526,000	$ -	$ -
Expenses – Directly Incurred				
Other services	$ -	$ -	$ 38,796	$ 42,692
Accounts Payable	$ 13,275	$ -	$ -	$ -

The above transactions do not include support service arrangement transactions disclosed in Schedule 1.

The Foundation also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Accommodation	$ -	$ -	$ 52,347	$ 36,469
Other Services	36,670	32,478	12	12
	$ 36,670	$ 32,478	$ 52,359	$ 36,481

Schedule 4

The Wild Rose Foundation
Allocated Costs
For the year ended March 31, 2003

Program	2003					2002
		Expenses – Incurred by Others				
	Expenses [a]	Accommodation Costs	Legal Costs	Other Services	Total Expenses	Total Expenses
Support to Alberta Non-Profit Organizations	$ 4,049,954	$ 15,704	$ -	$ 11,001	$ 4,076,659	$ 4,144,781
International Development Program	1,672,018	15,704	-	11,001	1,698,723	1,656,032
Vitalize Conference for Volunteers	474,475	7,852	-	5,501	487,828	565,095
Other Initiatives	664,202	7,852	-	5,500	677,554	654,193
Administration	186,091	5,235	12	3,667	195,005	253,046
	$ 7,046,740	$ 52,347	$ 12	$ 36,670	$ 7,135,769	$ 7,273,147

[a] Expenses – Directly Incurred as per Statement of Operations.

Calgary Region Community Board
Persons with Developmental Disabilities

Financial Statements

March 31, 2003

Calgary Region Community Board
Persons with Developmental Disabilities
Financial Statements
March 31, 2003

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Schedule 4 – Allocated Costs

Schedule 5 – Related Party Transactions

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Board of Directors of the Calgary Region Community Board Persons with Developmental Disabilities and the Minister of Community Development

I have audited the statement of financial position of the Calgary Region Community Board Persons with Developmental Disabilities as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Board. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Calgary Region Community Board Persons with Developmental Disabilities as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

I also report that, as described in Note 10, the Board made certain payments that did not comply with the *Persons with Developmental Disabilities Community Governance Act.*

Fred Dunn FCA
Auditor General

Edmonton, Alberta
May 16, 2003

Calgary Region Community Board
Persons with Developmental Disabilities
Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 2)	Actual	Actual (Note 11)
Revenues			
Grant from Persons with Developmental Disabilities Provincial Board	$ 93,421	$ 96,663	$ 89,437
Previous Year's Refund of Expenditures	-	167	-
	93,421	96,830	89,437
Expenses – Directly Incurred (Note 2b and Schedule 1)			
Community Living Supports	46,598	47,949	46,861
Employment Supports	10,630	9,568	10,051
Community Access Supports	17,957	19,477	16,091
Specialized Community Supports	1,873	1,746	1,598
Direct Operations	-	960	856
Supports to Delivery System	16,258	16,219	13,887
Board Governance	105	89	94
	93,421	96,008	89,438
Valuation Adjustments			
Provision for Vacation Pay	-	47	(77)
	93,421	96,055	89,361
Net Operating Results	$ -	$ 775	$ 76

The accompanying notes and schedules are part of these financial statements.

Calgary Region Community Board
Persons with Developmental Disabilities
Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002
Assets		
Cash	$ 4,425	$ 2,831
Accounts Receivable	2	1
Capital Assets (Note 6)	195	-
	$ 4,622	$ 2,832
Liabilities		
Accounts Payable and Accrued Liabilities (Note 3)	$ 4,964	$ 3,949
Net Assets (Liabilities)		
Net Liabilities, Beginning of Year	(1,117)	(1,193)
Net Operating Results	775	76
Net Liabilities, End of Year	(342)	(1,117)
	$ 4,622	$ 2,832

The accompanying notes and schedules are part of these financial statements.

Calgary Region Community Board
Persons with Developmental Disabilities
Statement of Changes in Financial Position
For the year ended March 31, 2003
(thousands of dollars)

	2003	2002
Operating Transactions		
Net Operating Results	$ 775	$ 76
Non-Cash Items		
Valuation Adjustment – Provision for Vacation Pay	47	(77)
Amortization	5	-
	827	(1)
Increase in Accounts Receivable	(1)	-
Increase in Accounts Payable and Accrued Liabilities[(a)]	968	615
Cash Provided by Operating Transactions	1,794	614
Investing Transactions		
Purchase of Capital Assets	(200)	-
Net Cash Provided	1,594	614
Cash, Beginning of Year	2,831	2,217
Cash, End of Year	$ 4,425	$ 2,831

(a) Adjusted for valuation adjustments.

The accompanying notes and schedules are part of these financial statements.

Calgary Region Community Board
Persons with Developmental Disabilities
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Calgary Region Community Board Persons with Developmental Disabilities (the Board) is a corporation that was established on October 30, 1997 by way of a Ministerial Order. The Board operates under the authority of the *Persons with Developmental Disabilities Community Governance Act* and the *Government Organization Act.*

The Board reports to the Ministry of Community Development through the Persons with Developmental Disabilities Provincial Board. The Board has the responsibility to help adults with developmental disabilities to live as independently as possible by providing advocacy and a variety of services within the region.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

These financial statements are prepared in accordance with the following accounting policies that have been established by government. The Canadian Institute of Chartered Accountants is the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate.

(a) Reporting Entity

The reporting entity is the Board, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The financial statements of the Ministry provide a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

The Board is economically dependent upon the Provincial Board for its funding. This funding is allocated in a manner approved by the Minister.

Calgary Region Community Board
Persons with Developmental Disabilities
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting

Expenses

Directly Incurred

Directly incurred expenses are those costs the Board has primary responsibility and accountability for, as reflected in the government's budget documents. Directly incurred expenses include:

- Amortization of capital assets;
- Valuation Adjustments include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay, guarantees and indemnities; and
- The cost of salaries, wages and benefits related to employees assigned to the Board through an arrangement with the Department of Community Development are included in Manpower Expense. Pension costs comprise the cost of employer contributions for current service of employees during the year.

Employees are assigned to the Board through an arrangement with the Department of Community Development.

Description of Program Expenses Reported on the Statement of Operations

Community Living Supports – expenses incurred to assist adults with developmental disabilities to live in a home of their choice.

Employment Supports – expenses incurred to assist adults with developmental disabilities in gaining and maintaining employment.

Community Access Supports – expenses incurred to assist adults with developmental disabilities to participate in community activities and personal development activities.

Specialized Community Supports – expenses incurred to provide other unique supports that are needed to assist adults with developmental disabilities in their environment or to enhance their access to the community.

Calgary Region Community Board
Persons with Developmental Disabilities
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

Basis of Financial Reporting (continued)

Direct Operations – other expenses incurred to operate the following facilities:

- Bow Park Court
- Scenic Bow Legion Group Homes
- Parkmont Achievement Center

Supports to Delivery System – expenses incurred to provide administrative and financial support for program delivery.

Board Governance – expenses incurred in support of Board related activities.

Incurred by Others

Services contributed by other entities in support of the Board operations are disclosed in Schedule 5 and the amounts are not reported in the Statement of Operations.

Fees related to the audit of the March 31, 2003 financial statements have not been included in the Statement of Operations. Costs for this service have been estimated at $43,000 (2002 – $39,000).

Assets

Financial assets of the Board include cash and financial claims, such as receivables from other organizations.

Capital assets of the Board are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets.

The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is $5,000.

Liabilities

Liabilities represent all financial claims payable by the Board at fiscal year end.

Net Assets (Liabilities)

Net liabilities represents the difference between the values of assets held by the Board and its liabilities.

Calgary Region Community Board
Persons with Developmental Disabilities
Notes to the Financial Statements
For the year ended March 31, 2003

Note 3 Accounts Payable and Accrued Liabilities (thousands of dollars)

	2003	2002
Accrued Grants to Individuals	$ 3,100	$ 2,854
Employee Accrued Vacation Pay and Manpower Costs	1,025	1,008
Accrued Supplies and Services	839	87
	$ 4,964	$ 3,949

Note 4 Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, and accounts payable and accrued liabilities are estimated to approximate their book values.

Note 5 Voluntary Contributions

These financial statements do not include amounts relating to voluntary contributions of services.

Note 6 Capital Assets (thousands of dollars)

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Vehicles	3 years	$ 187	$ 5	$ 182	$ -
Equipment	15 years	13	-	13	-
		$ 200	$ 5	$ 195	$ -

Calgary Region Community Board
Persons with Developmental Disabilities
Notes to the Financial Statements
For the year ended March 31, 2003

Note 7 Commitments (thousands of dollars)

As at March 31, 2003, the Board has the following commitments:

	2003	2002 (restated)
Program Contracts[a]	$ 56	$ -
Long-term Leases[b]	43	142
	$ 99	$ 142

[a] The actual amounts are dependent on the usage of service.

[b] The Board leases certain equipment under operating leases that expire on various dates. The aggregate amounts payable for the unexpired terms of these leases are as follows:

2004	$ 18
2005	15
2006	8
2007	2
	$ 43

Note 8 Surplus Retention Reserves (thousands of dollars)

The Board has entered into contracts with third party agencies to provide support for individuals which it serves. Occasionally, the Agencies do not spend all the funds they have been provided. When these unexpended amounts result from the efficient management of the program or fluctuations in service demand, the funds may be retained by the Agency and, after obtaining approval from the CEO of the Board, spent in the following manner.

- To eliminate deficits;
- To acquire assets;
- To fund exceptional maintenance costs; and
- For expenses of a one-time nature that will not result in incremental or continuing operating costs.

The estimated balance of these reserves at March 31, 2003 was $30 (March 31, 2002 – $30). This amount is not reflected in these financial statements.

Calgary Region Community Board
Persons with Developmental Disabilities
Notes to the Financial Statements
For the year ended March 31, 2003

Note 9 Trust Fund Under Administration (thousands of dollars)

The Board administers trust funds. Because the Province has no equity in the funds and administers them for the purpose of various trusts, they are not included in the Board's financial statements.

As at March 31, 2003 trust funds under administration were as follows:

	2003	2002
Client Trust Funds	$ 83	$ 94

Note 10 Grandfathered Clients and Services (thousands of dollars)

When the *Persons with Developmental Disabilities Community Governance Act* (the *Act*) was passed by the Alberta Legislature in 1997, the new legislation narrowed the service mandate from the previous disability supports program and established eligibility criteria.

Certain individuals and agencies which were receiving services prior to the passing of the *Act* but which no longer met these new criteria for Persons with Developmental Disabilities (PDD) supports were grandfathered into the new PDD service system. In response to a recommendation from the *Building Better Bridges* Report, Government directed that PDD Boards continue providing services to grandfathered individuals and agencies until service responsibility is handed-off to a more appropriate provincial program.

Accordingly, expenses related to these grandfathered individuals and agencies do not comply with the *Act*. The total cost of these services for 71 (2002 – 86) individuals that have been included in the Statement of Operations is estimated to be $1,535 (2002 – $1,715). The total cost for 2 agencies (2002 – 3) that has been included in the Statement of Operations is estimated to be $1,020 (2002 – $1,135).

In addition, there are specialized program supports to children who are the responsibility of Calgary Rocky View Child and Family Services Authority. The total cost of these services that has been included in Schedule 1 is estimated to be $1,295 (2002 – $1,120).

Note 11 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 12 Approval of Financial Statements

The financial statements were prepared by management and approved by the Board.

Schedule 1

Calgary Region Community Board
Persons with Developmental Disabilities
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Manpower Costs[a]	$ 10,806	$ 9,620	$ 9,097
Supplies and Services	32,765	41,828	34,794
Grants	49,850	45,850	46,667
Amortization of Capital Assets	-	5	-
	93,421	97,303	90,558
Provision for Vacation Pay	-	47	(77)
Less Recovery from Support Service Arrangements with Related Parties[b]	-	(1,295)	(1,120)
	$ 93,421	$ 96,055	$ 89,361

[a] Manpower costs relate to employees seconded to the Board from the Department of Community Development and are not employees of the Board.

[b] The Board provides specialized program supports to children who are the responsibility of the Calgary Rocky View Child and Family Services Authority. Costs incurred for these activities are recovered from Calgary Rocky View Child and Family Services Authority.

Calgary Region Community Board
Persons with Developmental Disabilities
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003 Original Budget[a]	Transfer of Responsibility[b]	Reallocation From Provincial Board	2002-2003 Current Budget
Revenue				
Grant from Persons with Development Disabilities Provincial Board	$ 93,421	$ (123)	$ 3,365	$ 96,663
Other Revenue	-	-	115	115
	93,421	(123)	3,480	96,778
Expenses				
Community Living Supports	46,598	(123)	5,799	52,274
Employment Supports	10,630	-	(264)	10,366
Community Access Supports	17,957	-	(1,294)	16,663
Specialized Community Supports	1,873	-	(214)	1,659
Direct Operations	-	-	-	-
Supports to Delivery System	16,258	-	(550)	15,708
Board Governance	105	-	3	108
	93,421	(123)	3,480	96,778
Net Operating Results	$ -	$ -	$ -	$ -

The 2002-2003 Original Budget was reported as part of the Government Estimates that were tabled in the Legislative Assembly of Alberta on May 14, 2002. As a result of changes in operational requirements that emerged during the fiscal year, the Provincial Board provided direction regarding changes in the level of funding to be allocated to the Edmonton Community Board on December 12, 2002 and March 13, 2003.

[a] The 2002-2003 Original Budget corresponds to the 2003 Budget in the Statement of Operations for the year ended March 31, 2003.

[b] A contract serving the deaf and hard-of-hearing was transferred to the Department of Community Development effective September 1, 2002 and grant funding for the contract was reduced accordingly.

Schedule 3

Calgary Region Community Board
Persons with Developmental Disabilities
Salary and Benefits Disclosure
For the year ended March 31, 2003
(thousands of dollars)

	2003			2002
	Salaries / Honoraria	Benefits and Allowances	Total	Total
Chair of the Board[a]	$ 14	$ -	$ 14	$ 15
Board Members (7)[a]	60	-	60	63
Chief Executive Officer[b]	105	22	127	110

[a] These amounts represent honoraria payments made to the Chair and Members of the Board.

[b] These payments are made to the Chief Executive Officer under contract with the Department of Community Development. The Chief Executive Officer is assigned to the Board under an arrangement with the Department of Community Development. Benefits and allowances include payments for pension, health care, dental and medical coverage, group life insurance, long and short term disability plans.

Calgary Region Community Board
Persons with Developmental Disabilities
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

	2003					2002
		Expenses – Incurred by Others		Valuation Adjustments[d]		
Program	Expenses [a]	Accommodation Costs[b]	Legal Services[c]	Vacation Pay	Total Expenses	Total Expenses (Note 11)
Community Living Supports	$ 47,949	$ 1,233	$ -	$ -	$ 49,182	$ 47,977
Employment Supports	9,568	-	-	-	9,568	10,051
Community Access Supports	19,477	-	-	-	19,477	16,091
Specialized Community Supports	1,746	-	-	-	1,746	1,598
Direct Operations	960	-	-	-	960	856
Supports to Delivery System	16,219	207	7	47	16,480	14,016
Board Governance	89	-	-	-	89	94
	$ 96,008	$ 1,440	$ 7	$ 47	$ 97,502	$ 90,683

[a] Expenses – Directly Incurred as per Statement of Operations excluding vacation pay.
[b] Costs shown for Accommodation (including grants in lieu taxes) per Schedule 5, Department of Infrastructure.
[c] Costs for Legal Services per Schedule 5, Department of Justice.
[d] Valuation Adjustments as per the Statement of Operations.

Calgary Region Community Board
Persons with Developmental Disabilities
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management in the Board.

The Board and the employees seconded to it from the Department of Community Development paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Board had the following transactions with related parties recorded at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Persons with Development Disabilities Provincial Board	$ 96,663	$ 89,437	$ -	$ -
Expenses				
Department of Government Services	$ -	$ -	$ 313	$ 330
Department of Innovation and Science	-	-	195	-
Department of Finance	-	-	-	120
Department of Infrastructure	-	-	-	15
	$ -	$ -	$ 508	$ 465

The Board also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Department of Infrastructure	$ -	$ -	$ 1,440	$ 1,322
Department of Justice	-	-	7	-
	$ -	$ -	$ 1,447	$ 1,322

The above transactions do not include support service arrangement transactions disclosed in Schedule 1.

Persons with Developmental Disabilities Central Alberta Community Board

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Financial Statements

March 31, 2003

Persons with Developmental Disabilities
Central Alberta Community Board
Financial Statements
March 31, 2003

Auditor's Report

Statement of Operations

Statement of Financial Position

Statement of Changes in Financial Position

Notes to the Financial Statements

Schedule 1 – Expenses – Directly Incurred Detailed by Object

Schedule 2 – Budget

Schedule 3 – Salary and Benefit Disclosure

Schedule 4 – Allocated Costs

Schedule 5 – Related Party Transactions

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Board of Directors of the Persons with Developmental Disabilities Central Alberta Community Board and the Minister of Community Development

I have audited the statement of financial position of the Persons with Developmental Disabilities Central Alberta Community Board as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Board. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with the Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Persons with Developmental Disabilities Central Alberta Community Board as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with the Canadian generally accepted accounting principles.

I also report that, as described in Note 15, the Board made certain payments that did not comply with the *Persons with Developmental Disabilities Community Governance Act*.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 12, 2003

Persons with Developmental Disabilities
Central Alberta Community Board
Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 2)	Actual	Actual (As Restated – Note 3)
Revenues			
Grant from Persons with Developmental Disabilities Provincial Board	$ 104,513	$ 107,108	$ 99,721
Previous Year's Refund of Expenditures	-	103	101
Fee Revenue (Notes 4 and 8)	675	1,062	985
Program Fund Revenue (Note 2)	615	596	661
	105,803	108,869	101,468
Expenses – Directly Incurred (Note 2 and Schedule 1)			
Community Living Supports	60,805	62,735	58,367
Employment Supports	3,298	2,887	2,838
Community Access Supports	11,772	11,045	10,621
Specialized Community Supports	1,749	2,153	1,963
Direct Operations	14,603	15,490	14,175
Supports to Delivery System	12,456	13,309	11,991
Board Governance	278	138	244
Program Fund	546	569	639
	105,507	108,326	100,838
Valuation Adjustments			
Provision for Vacation Pay	-	112	(241)
Net Operating Results	$ 296	$ 431	$ 871

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Central Alberta Community Board
Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002 (As Restated – Note 3)
Assets		
Cash	$ 6,163	$ 5,616
Inventory	476	479
Accounts Receivable (Note 5)	187	83
Capital Assets (Note 6)	1,091	990
	$ 7,917	$ 7,168
Liabilities		
Accounts Payable and Accrued Liabilities (Note 7)	$ 7,606	$ 7,288
Net (Assets) Liabilities		
Net Assets (Liabilities), Beginning of Year	(120)	(991)
Net Operating Results	431	871
Net Assets (Liabilities), End of Year	311	(120)
	$ 7,917	$ 7,168

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Central Alberta Community Board
Statement of Changes in Financial Position
For the year ended March 31, 2003
(thousands of dollars)

	2003	2002 (As Restated – Note 3)
Operating Transactions		
Net Operating Results	$ 431	$ 871
Non-Cash Items		
Valuation Adjustment	112	(241)
Amortization	246	265
	789	895
Increase in Accounts Receivable	(104)	(50)
Decrease (Increase) in Inventory	3	(1)
Increase in Accounts Payable and Accrued Liabilities[a]	206	752
Cash Provided by Operating Transactions	894	1,596
Investing Transactions		
Purchase of Capital Assets	(347)	(881)
Net Cash Provided	547	715
Cash, Beginning of Year	5,616	4,901
Cash, End of Year	$ 6,163	$ 5,616

[a] Adjusted for valuation adjustment.

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Persons with Developmental Disabilities Central Alberta Community Board (the Board) is a corporation that was established on October 30, 1997 by way of a Ministerial Order. The Board operates under the authority of the *Persons with Developmental Disabilities Community Governance Act* and the *Government Organization Act.*

The Board reports to the Ministry of Community Development through the Persons with Developmental Disabilities Provincial Board. The Board has the responsibility to help adults with developmental disabilities to live as independently as possible by providing advocacy and a variety of services within the region.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

These financial statements are prepared in accordance with the following accounting policies that have been established by government. The Canadian Institute of Chartered Accountants is the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate.

(a) Reporting Entity

The reporting entity is the Board, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The financial statements of the Ministry provide a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

The Board is economically dependent upon the Persons with Developmental Disabilities Provincial Board for its funding. This funding is allocated in a manner approved by the Minister.

(b) Basis of Financial Reporting

Revenues

All revenues are reported on the accrual method of accounting.

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Expenses

Directly Incurred

Directly incurred expenses are those costs the Board has primary responsibility and accountability for, as reflected in the government's budget documents. Directly incurred expenses include:

- Amortization of capital assets;
- Valuation Adjustments include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay, guarantees and indemnities; and
- The cost of salaries, wages and benefits related to employees assigned to the Board through an arrangement with the Department of Community Development are included in Manpower Expense. Pension costs comprise the cost of employer contributions for current service of employees during the year.

Employees are assigned to the Board through an arrangement with the Department of Community Development.

Incurred by Others

Services contributed by other entities in support of the Board operations are disclosed in Schedule 5 and the amounts are not reported in the Statement of Operations.

Fees related to the audit of the March 31, 2003 financial statements have not been included in the Statement of Operations. Costs for this service have been estimated at $64,000 (2002 – $67,000).

Description of Revenues and Expenses Reported on the Statement of Operations

Program Fund Revenue and Expenses – The Board administers funds that are designated by the Provincial Treasurer as regulated. Revenues are generated from and expenses are incurred for the production and sale of goods and the provision of dental services to external users. The funds are used to provide recreational, social and vocational opportunities and dental services to persons with developmental disabilities.

Community Living Supports – expenses incurred to assist adults with developmental disabilities to live in a home of their choice.

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Description of Revenues and Expenses Reported on the Statement of Operations (continued)

Employment Supports – expenses incurred to assist adults with developmental disabilities in gaining and maintaining employment.

Community Access Supports – expenses incurred to assist adults with developmental disabilities to participate in community activities and personal development activities.

Specialized Community Supports – expenses incurred to provide other unique supports that are needed to assist adults with developmental disabilities in their environment or to enhance their access to the community.

Direct Operations – other expenses that are unique within the Persons With Developmental Disabilities environment to government operated facilities. The Board operates the following facilities:

- Michener Center, Red Deer, Alberta
- Youngstown Home, Youngstown, Alberta

Supports to Delivery System – expenses incurred to provide administrative and financial support for service delivery.

Board Governance – expenses incurred in support of Board related activities.

Assets

Financial assets of the Board include cash and financial claims, such as receivables from other organizations as well as inventories held for resale or future use.

Inventories are valued at the lower of cost and net realizable value, cost being determined by using the average cost method.

Capital assets of the Board are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets.

The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is $5,000.

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Liabilities

Liabilities represent all financial claims payable by the Board at fiscal year end.

Net Assets (Liabilities)

Net liabilities represents the difference between the values of assets held by the Board and its liabilities.

Note 3 Government Restructuring

In June 2001, the Alberta Government approved the strategic response to *Building Better Bridges* – Final Report on Programs and Services in Support of Persons with Developmental Disabilities. This strategic response included a commitment to transfer responsibility for the governance of Michener Centre and Youngstown Home to the Persons with Developmental Disabilities Central Alberta Community Board from the Michener Centre Facility Board.

On July 23, 2002, the Alberta government approved the Michener Centre and Youngstown Home transfer of governance from the Michener Centre Facility Board to the Central Alberta Community Board and the wind-up of the Michener Centre Facility Board. The Order in Council 363/2002 transferred all assets and liabilities previously governed by the Michener Centre Facility Board to the Central Alberta Community Board.

The activities of Michener Centre and Youngstown Home for the 2002/03 fiscal year have been included in the Central Alberta Community Board financial statements as if the restructuring took place on April 1, 2002. The restructuring has been applied on a retroactive basis for comparative purposes.

Financial statements for the period April 1, 2002 to July 23, 2002 were not prepared as the operations of Michener Centre and Youngstown Home continued and did not change as a result of the restructuring. The Board operates the Michener Centre and Youngstown Home activities as a distinct operating segment (Note 14).

Note 4 Change in Accounting Policy (thousands of dollars)

In prior years, the Fee Revenue was recorded as revenue in the financial statements of the Department of Community Development. In the current year, this revenue, in the amount of $1,062, was recorded in the financial statements of the Board. This change in accounting policy has been applied on a retroactive basis with the 2002 comparative amount being restated.

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 5 Accounts Receivable (thousands of dollars)

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Goods and Services Tax	$ 5	$ -	$ 5	$ 6
Service Providers	-	-	-	28
Trades Receivables	182	-	182	49
	$ 187	$ -	$ 187	$ 83

Accounts receivable are unsecured and non-interest bearing.

Note 6 Capital Assets (thousands of dollars)

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer Equipment	5 years	$ 513	$ 494	$ 19	$ 11
Automotive Equipment	5 years	1,231	777	454	534
Other Equipment	10 years	1,804	1,186	618	445
		$ 3,548	$ 2,457	$ 1,091	$ 990

Note 7 Accounts Payable and Accrued Liabilities (thousands of dollars)

	2003	2002
Grants to Individuals	$ 1,566	$ 1,784
Vacation Pay and Manpower Costs	4,159	3,838
Supplies and Services	1,881	1,666
	$ 7,606	$ 7,288

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 8 Fee Revenue (thousands of dollars)

The Fee Revenue that the Board collects consists of the following:

(a) Maintenance Fee Revenue
The Board collects fees from certain residents in accordance with the Social Care Facilities Residents Rates Order. Fees in the amount of $882 were collected during the year (2002 – $803).

(b) Roland Michener Recreation Centre Fee Revenue
The Board collects fees from external users of the Roland Michener Recreation Centre. Fees in the amount of $180 were collected during the year (2002 – $182).

Note 9 Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, and accounts payable and accrued liabilities are estimated to approximate their book values.

Note 10 Commitments (thousands of dollars)

As at March 31, 2003, the Board has the following commitments:

	2003	2002
Service Contracts[a]	$ 6,842	$ 5,006
Long-term Leases[b]	366	306
	$ 7,208	$ 5,312

[a] The actual amounts are dependent on the usage of service.

[b] The Board leases certain equipment under operating leases that expire on various dates. The aggregate amounts payable for the unexpired terms of these leases are as follows:

2004	$ 171
2005	108
2006	87
	$ 366

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 11 Measurement Uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Although these estimates are based on management's best knowledge of current events and actions that the Board may undertake in the future, actual results could differ from the estimates.

Note 12 Voluntary Contributions

These financial statements do not include amounts relating to voluntary contributions received for materials and services.

Note 13 Trust Funds Under Administration (thousands of dollars)

The Board administers trust funds on behalf of clients. Because the Province has no equity in the funds, they are not included in the Board's financial statements.

As at March 31, 2003 trust funds under administration totaled $235 (2002 – $269).

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 14 Segmented Information (thousands of dollars)

	Michener Services	Community Delivery	Total
Revenues from External Parties			
2003	$ 1,658	$ 103	$ 1,761
2002	661	101	762
Total Revenues			
2003	48,336	60,533	108,869
2002	45,647	55,821	101,468
Directly Incurred Expenses			
2003	48,062	60,264	108,326
2002	45,168	55,670	100,838
Valuation Adjustment			
2003	97	15	112
2002	(261)	20	(241)
Net Operating Results			
2003	177	254	431
2002	740	131	871
Assets			
2003	4,363	3,554	7,917
2002	3,770	3,398	7,168
Liabilities			
2003	5,466	2,140	7,606
2002	5,050	2,238	7,288
Additions to Capital Assets			
2003	347	-	347
2002	881	-	881

The Board operates two operating segments. Budgets are allocated separately for each segment. The Michener Services segment delivers accommodation, program and health care services directly through the Michener Centre and Youngstown Home facilities. The Community Delivery segment manages accommodation and program services delivered through contracts and grants to individuals.

Note 15 Grandfathered Clients (thousands of dollars)

When the *Persons with Developmental Disabilities Community Governance Act* (the *Act*) was passed by the Alberta Legislature in 1997, the new legislation narrowed the service mandate from the previous disability supports program and established eligibility criteria.

Persons with Developmental Disabilities
Central Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 15 Grandfathered Clients (thousands of dollars) (continued)

Certain individuals who were receiving services prior to the passing of the *Act* but who no longer met these new criteria for Persons with Developmental Disabilities (PDD) supports were grandfathered in to the new PDD service system. In response to a recommendation from the *Building Better Bridges* Report, Government directed that PDD Boards continue providing services to grandfathered individuals until service responsibility is handed-off to a more appropriate provincial program.

Accordingly, expenses related to the care of these grandfathered individuals do not comply with the *Act*. The total cost of these services for 9 individuals (2002 – 9 individuals) that have been included in the Statement of Operations is estimated to be $594 (2002 – $568).

Note 16 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 17 Approval of Financial Statements

The financial statements were prepared by management and approved by the Board.

Schedule 1

Persons with Developmental Disabilities
Central Alberta Community Board
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Manpower Costs[(a)]	$ 40,778	$ 40,000	$ 37,560
Supplies and Services	44,483	51,363	47,089
Grants	20,082	16,717	15,924
Amortization of Capital Assets	164	246	265
	$ 105,507	$ 108,326	$ 100,838

[(a)] Manpower costs relate to employees assigned to the Board from the Ministry of Community Development and are not employees of the Board.

Schedule 2

Persons with Developmental Disabilities
Central Alberta Community Board
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003 Original Budget[a]	Reallocation from Provincial Board[b]	Board Reallocation	2002-2003 Current Budget
Revenue				
Grant from Persons with Development Disabilities Provincial Board	$ 104,513	$ 2,705	$ -	$ 107,218
Fee Revenue	675	-	-	675
Other Revenue	615	-	-	615
	$ 105,803	$ 2,705	$ -	$ 108,508
Expenses				
Community Living Supports	60,805	1,400	158	62,363
Employment Supports	3,298	123	-	3,421
Community Access Supports	11,772	336	(266)	11,842
Specialized Community Supports	1,749	6	51	1,806
Direct Operations	14,603	-	590	15,193
Supports to Delivery System	12,456	840	(445)	12,851
Board Governance	278	-	(64)	214
Program Fund	546	-	(31)	515
	105,507	2,705	(7)	108,205
Net Operating Results	$ 296	$ -	$ 7	$ 303
Capital Investments	$ 296	$ -	$ 7	$ 303

[a] An interim budget was reported as part of the Government Estimates that were tabled in the Legislative Assembly of Alberta on May 14, 2002.

[b] As a result of changes in operational requirements that emerged during the fiscal year, the Provincial Board provided direction regarding changes in the level of funding to be allocated to the Board on December 13, 2002 and March 13, 2003.

Schedule 3

Persons with Developmental Disabilities
Central Alberta Community Board
Salary and Benefits Disclosure
For the year ended March 31, 2003
(thousands of dollars)

	2003			2002
	Salaries / Honoraria	Benefits and Allowances	Total	Total
Chair of the Board[a]	$ 29	$ -	$ 29	$ 56
Board Members[a]	71	-	71	114
Chief Executive Officer[b]	107	23	130	114
Chief Executive Officer – Michener Services[b]	29	6	35	117

[a] These amounts represent honoraria payments made to the Chair and Members of the Board. On July 23, 2002, the Alberta government approved the Michener Centre transfer of governance from the Michener Centre Facility Board to the Central Alberta community Board. The Michener Centre Facility Board was dissolved. For the period from April 1, 2002 to July 23, 2002 and for the entire prior year, the Chair position was occupied by two individuals; a chair of the Michener Centre Facility Board and a chair of the Central Alberta Community Board. For the period from April 1, 2002 to July 23, 2002 and for the entire prior year, there were six Members of the Michener Centre Facility Board and seven Members of the Central Alberta Community Board.

[b] These payments are made to the Chief Executive Officer under contract with the Ministry of Community Development. The Chief Executive Officer is assigned to the Board under an arrangement with the Ministry of Community Development. The Central Alberta Community Board Chief Executive Officer assumed responsibility for Michener Services in July 2002. Payments include salary, achievement bonus, retroactive pay and vacation payout. Benefits and allowances include payments for pension, health care, dental and medical coverage, long and short term disability plans and group life insurance.

Schedule 4

Persons with Developmental Disabilities
Central Alberta Community Board
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

	2003					2002
		Expenses – Incurred by Others		Valuation Adjustment		
Program	Expenses[(a)]	Accommodation Costs[(b)]	Legal Services[(c)]	Vacation Pay[(d)]	Total Expenses	Total Expenses (As restated – Note 3)
Community Living Supports	$ 62,735	$ 3,495	$ -	$ 61	$ 66,291	$ 61,155
Employment Supports	2,887	-	-	-	2,887	2,838
Community Access Supports	11,045	592	-	7	11,644	11,090
Specialized Community Supports	2,153	165	-	4	2,322	1,998
Direct Operations	15,490	1,050	15	18	16,573	15,330
Supports to Delivery System	13,309	645	-	22	13,976	12,574
Board Governance	138	-	-	-	138	244
Program Fund	569	-	-	-	569	639
	$ 108,326	$ 5,947	$ 15	$ 112	$ 114,400	$ 105,868

(a) Expenses – Directly Incurred as per Statement of Operations.
(b) Costs shown for Accommodation (including grants in lieu taxes) per Schedule 5.
(c) Costs shown for Legal Services per Schedule 5.
(d) Provision for vacation pay has been allocated based on actual provision relating to the program.

Schedule 5

Persons with Developmental Disabilities
Central Alberta Community Board
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management in the Board.

The Board and the employees assigned to it from the Department of Community Development paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Board had the following transactions with related parties recorded at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Persons with Development Disabilities Provincial Board	$ 107,108	$ 100,706	$ -	$ -
Expenses				
Department of Government Services	$ -	$ -	$ 814	$ 850
Department of Innovation and Science	-	-	219	139
Department of Finance	-	-	-	62
Department of Infrastructure	-	-	17	22
	$ -	$ -	$ 1,050	$ 1,073
Accounts Receivable				
Persons with Development Disabilities Provincial Board	$ 1	$ -	$ -	$ -
Accounts Payable and Accrued Liabilities				
Department of Community Development	$ 9	$ -	$ -	$ -
Persons with Development Disabilities Provincial Board	-	520	-	-
	$ 9	$ 520	$ -	$ -

The Board also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Department of Justice	$ -	$ -	$ 15	$ 33
Department of Infrastructure	-	-	5,947	5,238
	$ -	$ -	$ 5,962	$ 5,271

Persons with Developmental Disabilities Edmonton Region Community Board

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Persons with Developmental Disabilities
Edmonton Region Community Board
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AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Board of Directors of the Persons with Developmental Disabilities Edmonton Region Community Board and the Minister of Community Development

I have audited the statement of financial position of the Persons with Developmental Disabilities Edmonton Region Community Board as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Board. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Persons with Developmental Disabilities Edmonton Region Community Board as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

I also report that, as described in Note 10, the Board made certain payments that did not comply with the *Persons with Developmental Disabilities Community Governance Act.*

Fred Dunn FCA
Auditor General

Edmonton, Alberta
May 21, 2003

Persons with Developmental Disabilities
Edmonton Region Community Board
Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Grant from Persons with Developmental Disabilities Provincial Board	$ 111,093	$ 116,105	$ 106,329
Previous Year's Refund of Expenditures	-	228	133
Other	-	3	-
	111,093	116,336	106,462
Expenses – Directly Incurred (Note 2b and Schedule 1)			
Community Living Supports	71,701	76,812	68,542
Employment Supports	6,176	5,541	5,810
Community Access Supports	15,141	15,110	14,427
Specialized Community Supports	760	678	713
Direct Operations	1,356	1,301	1,239
Supports to Delivery System	15,835	16,468	15,719
Board Governance	126	126	136
	111,095	116,036	106,586
Valuation Adjustments			
Provision for Vacation Pay	-	(4)	16
	111,095	116,032	106,602
Net Operating Results	$ (2)	$ 304	$ (140)

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Edmonton Region Community Board
Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002
Assets		
Cash	$ 4,374	$ 4,303
Accounts Receivable (Note 3)	234	114
Capital Assets (Note 7)	10	12
	$ 4,618	$ 4,429
Liabilities		
Accounts Payable and Accrued Liabilities (Note 4)	$ 5,390	$ 5,505
	5,390	5,505
Net Assets (Liabilities)		
Net Assets (Liabilities), Beginning of Year	(1,076)	(936)
Net Operating Results	304	(140)
Net Assets (Liabilities), End of Year	(772)	(1,076)
	$ 4,618	$ 4,429

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Edmonton Region Community Board
Statement of Changes in Financial Position
For the year ended March 31, 2003
(thousands of dollars)

	2003	2002
Operating Transactions		
Net Operating Results	$ 304	$ (140)
Non-Cash Items		
Valuation Adjustment – Manpower	(4)	16
Amortization	2	2
	302	(122)
(Increase) in Accounts Receivable	(120)	(113)
(Decrease) in Accounts Payable and Accrued Liabilities[a]	(111)	(57)
Cash Provided (Used) by Operating Transactions	71	(292)
Cash, Beginning of Year	4,303	4,595
Cash, End of Year	$ 4,374	$ 4,303

[a] Adjusted for valuation adjustments.

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Edmonton Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Edmonton Community Board for Persons with Developmental Disabilities (the Board) is a corporation that was established on October 30, 1997 by way of a Ministerial Order. The Board operates under the authority of the *Persons with Developmental Disabilities Community Governance Act* and the *Government Organization Act.*

The Board reports to the Ministry of Community Development through the Persons with Developmental Disabilities Provincial Board. The Board has the responsibility to help adults with developmental disabilities to live as independently as possible by providing advocacy and a variety of services within the region.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

These financial statements are prepared in accordance with the following accounting policies that have been established by government. The Canadian Institute of Chartered Accountants is the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate.

(a) Reporting Entity

The reporting entity is the Board, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The financial statements of the Ministry provide a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

The Board is economically dependent upon the Provincial Board for its funding. This funding is allocated in a manner approved by the Minister.

Persons with Developmental Disabilities
Edmonton Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting

Expenses

Directly Incurred

Directly incurred expenses are those costs the Board has primary responsibility and accountability for, as reflected in the government's budget documents. Directly incurred expenses include:

- Amortization of capital assets;
- Valuation Adjustments include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay, guarantees and indemnities; and
- The cost of salaries, wages and benefits related to employees assigned to the Board through an arrangement with the Department of Community Development are included in Manpower Expense. Pension costs comprise the cost of employer contributions for current service of employees during the year.

Employees are assigned to the Board through an arrangement with the Department of Community Development.

Description of Program Expenses Reported on the Statement of Operations

Community Living Supports – expenses incurred to assist adults with developmental disabilities to live in a home of their choice.

Employment Supports – expenses incurred to assist adults with developmental disabilities in gaining and maintaining employment.

Community Access Supports – expenses incurred to assist adults with developmental disabilities to participate in community activities and personal development activities.

Specialized Community Supports – expenses incurred to provide other unique supports that are needed to assist adults with developmental disabilities in their environment or to enhance their access to community.

Persons with Developmental Disabilities
Edmonton Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Description of Program Expenses Reported on the Statement of Operations (continued)

Direct Operations – other expenses incurred to operate the following facilities:
- Eric Cormack Center and 11 community homes in the greater Edmonton area.

Supports to Delivery System – expenses incurred to provide administrative and financial support for program delivery.

Board Governance – expenses incurred in support of Board related activities.

Incurred by Others

Services contributed by other entities in support of the Board operations are disclosed in Schedule 5 and the amounts are not reported in the Statement of Operations.

Fees related to the audit of the March 31, 2003 financial statements have not been included in the Statement of Operations. Costs for this service have been estimated at $32,000 (2002 – $32,000).

Assets

Financial assets of the Board include cash and financial claims, such as receivables from other organizations.

Capital assets of the Board are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets.

The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is $5,000. All land is capitalized.

Liabilities

Liabilities represent all financial claims payable by the Board at fiscal year end.

Net Assets (Liabilities)

Net liabilities represents the difference between the values of assets held by the Board and its liabilities.

Persons with Developmental Disabilities
Edmonton Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 3 Accounts Receivable (thousands of dollars)

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
GST	$ 2	$ -	$ 2	$ 1
IF Recovery(a)	20	-	20	-
Contract Vacancy	212	-	212	113
	$ 234	$ -	$ 234	$ 114

(a) Individual Funding (IF)

Accounts receivable are unsecured and non-interest bearing.

Note 4 Accounts Payable and Accrued Liabilities (thousands of dollars)

	2003	2002
Accrued Grants to Individuals	$ 3,737	$ 4,207
Employee Accrued Vacation Pay and Manpower Costs	1,230	1,173
Accrued Supplies and Services	423	125
	$ 5,390	$ 5,505

Note 5 Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, and accounts payable and accrued liabilities are estimated to approximate their book values.

Note 6 Voluntary Contributions

These financial statements do not include amounts relating to voluntary contributions received for materials and services.

Persons with Developmental Disabilities
Edmonton Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 7 Capital Assets (thousands of dollars)

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Equipment	10 years	$ 17	$ 7	$ 10	$ 12

Note 8 Commitments (thousands of dollars)

As at March 31, 2003, the Board has the following commitments:

	2003	2002
Service Contracts[a]	$ 5,516	$ 4,312
Long-term Leases[b]	3	3
	$ 5,519	$ 4,315

[a] The actual amounts are dependent on the usage of service.

[b] The Board leases certain equipment under operating leases that expire on various dates. The aggregate amounts payable for the unexpired terms of these leases are as follows:

2004	$ 1
2005	1
2006	1
	$ 3

Note 9 Trust Fund Under Administration (thousands of dollars)

The Board administers trust funds. Because the Province has no equity in the funds and administers them for the purpose of various trusts, they are not included in the Board's financial statements.

As at March 31, 2003 trust funds under administration were as follows:

	2003	2002
Donation to Clients	$ 3	$ 3
Client Trust Funds	56	74
	$ 59	$ 77

Persons with Developmental Disabilities
Edmonton Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 10 Grandfathered Clients (thousands of dollars)

When the *Persons with Developmental Disabilities Community Governance Act* (the *Act*) was passed by the Alberta Legislature in 1997, the new legislation narrowed the service mandate from the previous disability supports program and established eligibility criteria.

Certain individuals and agencies which were receiving services prior to the passing of the *Act* but which no longer met these new criteria for Persons with Developmental Disabilities (PDD) supports were grandfathered in to the new PDD service system. In response to a recommendation from the *Building Better Bridges* Report, Government directed that PDD Boards continue providing services to grandfathered individuals and agencies until service responsibility is handed-off to a more appropriate provincial program.

Accordingly, expenses related to these grandfathered individuals and agencies do not comply with the *Act*. The total cost of these services for 16 (2002 – 18) individuals that have been included in the Statement of Operations is estimated to be $1,000 (2002 – $1,059). The total cost for nine agencies that has been included in the Statement of Operations is estimated to be $1,412 (2002 – $1,429).

Note 11 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 12 Approval of Financial Statements

The financial statements were prepared by management and approved by the Board.

Schedule 1

Persons with Developmental Disabilities
Edmonton Region Community Board
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Manpower Costs[a]	$ 13,907	$ 13,392	$ 12,386
Supplies and Services	44,338	56,899	47,908
Grants	52,848	45,743	46,290
Amortization of Capital Assets	2	2	2
	$ 111,095	$ 116,036	$ 106,586

[a] Manpower costs relate to employees seconded to the Board from the Department of Community Development and are not employees of the Board.

Schedule 2

Persons with Developmental Disabilities
Edmonton Region Community Board
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003 Original Budget	Transfer of Responsibility[a]	Reallocation From Provincial Board	2002-2003 Current Budget
Revenue				
Grant from Persons with Development Disabilities Provincial Board	$ 111,093	$ (59)	$ 5,071	$ 116,105
Other Revenue	-	-	115	115
	$ 111,093	$ (59)	$ 5,186	$ 116,220
Expenses				
Community Living Supports	71,701	(59)	5,356	76,998
Employment Supports	6,176	-	(635)	5,541
Community Access Supports	15,141	-	(31)	15,110
Specialized Community Supports	760	-	(82)	678
Direct Operations	1,356	-	(55)	1,301
Supports to Delivery System	15,835	-	633	16,468
Board Governance	126	-	-	126
	111,095	(59)	5,186	116,222
Net Operating Results	$ (2)	$ -	$ -	$ (2)

An interim budget was reported as part of the Government Estimates that were tabled in the Legislative Assembly of Alberta on May 14, 2002. As a result of changes in operational requirements that emerged during the fiscal year, the Provincial Board provided direction regarding changes in the level of funding to be allocated to the Edmonton Community Board on December 13, 2002 and March 13, 2003.

[a] A contract serving the deaf and hard-of-hearing was transferred to the Department of Community Development effective September 1, 2002 and grant funding for the contract was reduced accordingly.

Schedule 3

Persons with Developmental Disabilities
Edmonton Region Community Board
Salary and Benefits Disclosure
For the year ended March 31, 2003
(thousands of dollars)

	2003			2002
	Salaries / Honoraria	Benefits and Allowances	Total	Total
Chair of the Board[a]	$ 30	$ -	$ 30	$ 31
Board Members[a][c]	60	-	60	77
Chief Executive Officer[b]	109	17	126	129

[a] These amounts represent honoraria payments made to the Chair (occupied by two individuals during the year) and Members of the Board.

[b] These payments are made to the Chief Executive Officer (occupied by two individuals during the year) under contract with the Department of Community Development. The salary amount includes an earned vacation payment of $13. The Chief Executive Officer is assigned to the Board under an arrangement with the Department of Community Development.
Benefits and allowances include payments for health care, dental and medical coverage, group life insurance, pension and short term disability plan.

[c] These positions were occupied by eight individuals during the year.

Schedule 4

Persons with Developmental Disabilities
Edmonton Region Community Board
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

	2003					2002
		Expenses – Incurred by Others				
Program	Expenses [a]	Accommodation Costs[b]	Legal Services[d]	Vacation Pay[c]	Total Expenses	Total Expenses
Community Living Supports	$ 76,812	$ 786	$ -	$ (7)	$ 77,591	$ 69,183
Employment Supports	5,541	-	-	-	5,541	5,810
Community Access Supports	15,110	-	-	-	15,110	14,427
Specialized Community Supports	678	-	-	-	678	713
Direct Operations	1,301	-	-	-	1,301	1,239
Supports to Delivery System	16,468	306	5	3	16,782	16,954
Board Governance	126	-	-	-	126	136
	$ 116,036	$ 1,092	$ 5	$ (4)	$ 117,129	$ 108,462

[a] Expenses – Directly Incurred as per Statement of Operations.
[b] Costs shown for Accommodation (including grants in lieu of taxes) per Schedule 5.
[c] Provision for vacation pay has been allocated based on actual provision relating to the program
[d] Costs shown for Legal Services per Schedule 5.

Schedule 5

Persons with Developmental Disabilities
Edmonton Region Community Board
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management in the Board.

The Board and the employees seconded to it from the Department of Community Development paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Board had the following transactions with related parties recorded at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Persons with Development Disabilities Provincial Board	$ 116,105	$ 106,329	$ -	$ -
Expenses				
Department of Innovation and Science	$ -	$ -	$ 235	$ -
Department of Finance	-	-	-	19
Department of Government Services	-	-	410	364
Department of Infrastructure	-	-	-	163
CFSA #10 – Ma'Mowe Capital Region	-	-	102	53
	-	-	747	599
Accounts Payable and Accrued Liabilities				
CFSA #10 – Ma'Mowe Capital Region	$ -	$ -	$ -	$ 15

The Board also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Department of Infrastructure	$ -	$ -	$ 1,092	$ 1,860
Department of Justice	-	-	5	-
	$ -	$ -	$ 1,097	$ 1,860

Persons with Developmental Disabilities
Northeast Alberta Community Board

Financial Statements

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Persons with Developmental Disabilities
Northeast Alberta Community Board
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AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Board of Directors of the Persons with Developmental Disabilities Northeast Alberta Community Board and the Minister of Community Development

I have audited the statement of financial position of the Persons with Developmental Disabilities Northeast Alberta Community Board as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Board. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Persons with Developmental Disabilities Northeast Alberta Community Board as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

I also report that, as described in Note 9, the Board made certain payments that did not comply with the *Persons with Developmental Disabilities Community Governance Act*.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 21, 2003

Persons with Developmental Disabilities
Northeast Alberta Community Board
Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Grant from Persons with Developmental Disabilities Provincial Board	$ 18,340	$ 19,399	$ 17,740
Previous Year's Refund of Expenditures	-	40	75
	18,340	19,439	17,815
Expenses – Directly Incurred (Note 2b and Schedule 1)			
Programs			
Community Living Supports	9,520	9,514	8,729
Employment Supports	1,550	1,584	1,648
Community Access Supports	3,015	3,250	2,909
Specialized Community Supports	388	398	418
Supports to Delivery System	3,710	4,199	3,765
Board Governance	157	126	141
	18,340	19,071	17,610
Valuation Adjustments			
Provision for Vacation Pay	-	(14)	(16)
	18,340	19,057	17,594
Net Operating Results	$ -	$ 382	$ 221

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Northeast Alberta Community Board
Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002
Assets		
Cash	$ 2,541	$ 2,025
Accounts Receivable (Note 3)	7	14
Advances	5	5
	$ 2,553	$ 2,044
Liabilities		
Accounts Payable and Accrued Liabilities (Note 4)	$ 995	$ 868
	995	868
Net Assets (Liabilities)		
Net Assets (Liabilities), Beginning of Year	1,176	955
Net Operating Results	382	221
Net Assets (Liabilities), End of Year	1,558	1,176
	$ 2,553	$ 2,044

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Northeast Alberta Community Board
Statement of Changes in Financial Position
For the year ended March 31, 2003

(thousands of dollars)

	2003	2002
Operating Transactions		
Net Operating Results	$ 382	$ 221
Non-Cash Items		
Provision for Vacation Pay	(14)	(16)
	368	205
Decrease (Increase) in Accounts Receivable	7	(13)
Increase (Decrease) in Accounts Payable and Accrued Liabilities[a]	141	(207)
Cash Provided (Used) by Operating Transactions	516	(15)
Cash, Beginning of Year	2,025	2,040
Cash, End of Year	$ 2,541	$ 2,025

[a] Adjusted for valuation adjustments.

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Northeast Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Persons with Developmental Disabilities Northeast Community Board (the Board) is a corporation established on October 30, 1997 by way of a Ministerial Order. The Board operates under the authority of the *Persons with Developmental Disabilities Community Governance Act* and the *Government Organization Act.*

The Board reports to the Ministry of Community Development through the Persons With Developmental Disabilities Provincial Board. The Board has the responsibility to help adults with developmental disabilities to live as independently as possible by providing advocacy and a variety of services within the region.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

These financial statements are prepared in accordance with the following accounting policies established by government. The Canadian Institute of Chartered Accountants is the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate.

(a) Reporting Entity

The reporting entity is the Board, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The financial statements of the Ministry provide a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

The Board is economically dependent upon the Provincial Board for it's funding. This funding is allocated in a manner approved by the Minister.

Persons with Developmental Disabilities
Northeast Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting

Expenses

Directly Incurred

Directly incurred expenses are those costs the Board has primary responsibility and accountability for, as reflected in the government's budget documents. Directly incurred expenses include:

- Amortization of capital assets.
- Valuation adjustments include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay, guarantees and indemnities.

The cost of salaries, wages and benefits related to employees assigned to the Board through an arrangement with the Department of Community Development are included in Manpower Expenses. Pension costs comprise the cost of employer contributions for current service of employees during the year.

Employees are assigned to the Board through an arrangement with the Department of Community Development.

Description of Program Expenses Reported on the Statement of Operations

Community Living Supports – expenses incurred to assist adults with developmental disabilities to live in a home of their choice.

Employment Supports – expenses incurred to assist adults with developmental disabilities in gaining and maintaining employment.

Community Access Supports – expenses incurred to assist adults with developmental disabilities to participate in community activities and personal development activities.

Specialized Community Supports –expenses incurred to provide other unique supports that are needed to assist adults with developmental disabilities in their environment or to enhance their access to the community.

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Description of Program Expenses Reported on the Statement of Operations (continued)

Supports to Delivery System – expenses incurred to provide administrative and financial support for program delivery.

Board Governance –expenses incurred in support of Board related activities.

Incurred by Others

Services contributed by other entities in support of the Board Operations are disclosed in Schedule 5 and the amounts are not reported in the Statement of Operations.

Fees related to the audit of the March 31, 2003 financial statements have not been included in the Statement of Operations. Costs for this service have been estimated at $24,000 (2002 – $24,000)

Assets

Financial assets of the Board include cash and financial claims, such as receivables from other organizations.

Capital assets of the Board are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets.

The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is $5,000. All land is capitalized.

Liabilities

Liabilities represent all financial claims payable by the Board at fiscal year end.

Net Assets (Liabilities)

Net assets (liabilities) represents the difference between the values of assets held by the Board and its liabilities.

Persons with Developmental Disabilities
Northeast Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 3 Accounts Receivable (thousands of dollars)

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
GST Receivable	$ 5	$ -	$ 5	$ 5
Accrued Receivable	2	-	2	9
	$ 7	$ -	$ 7	$ 14

Accounts receivable are unsecured and non-interest bearing.

Note 4 Accounts Payable and Accrued Liabilities (thousands of dollars)

	2003	2002
Accrued Grants to Individuals	$ 726	$ 689
Employee Accrued Vacation Pay and Manpower Costs	94	107
Accrued Supplies and Services	175	72
	$ 995	$ 868

Note 5 Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, accounts payable, and accrued liabilities are estimated to approximate their book values.

Note 6 Voluntary Contributions

These financial statements do not include amounts relating to voluntary contributions received for materials and services.

Persons with Developmental Disabilities
Northeast Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 7 Commitments (thousands of dollars)

As at March 31, 2003, the Board has the following commitments:

	2003	2002
Service Contracts[(a)]	$ -	$ -
Long-term Leases[(b)]	34	7
	$ 34	$ 7

[(a)] The actual amounts are dependent on the usage of service.

[(b)] The Board leases certain equipment under operating leases that expire on various dates. The aggregate amounts payable for the unexpired terms of these leases are as follows:

2004	$ 11
2005	9
2006	8
2007	6
	$ 34

Note 8 Surplus Retention Reserves (thousands of dollars)

The Board has entered into contracts with third party agencies to provide support for individuals which it serves. Occasionally, the Agencies do not spend all the funds they have been provided. When these unexpended amounts result from the efficient management of the program or fluctuations in service demand, the funds may be retained by the Agency and, after obtaining approval from the CEO of the Board, spent in the following manner:

- To eliminate deficits;
- To acquire assets;
- To fund exceptional maintenance costs; and
- For expenses of a one-time nature that will not result in incremental or continuing operating costs.

The estimated balance of these reserves at March 31, 2003 was $4 (March 31, 2002 – $0). This amount is not reflected in these financial statements.

Persons with Developmental Disabilities
Northeast Alberta Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 9 Grandfathered Clients (thousands of dollars)

When the *Persons with Developmental Disabilities Community Governance Act* (the *Act*) was passed by the Alberta Legislature in 1997, the new legislation narrowed the service mandate from the previous disability supports program and established eligibility criteria.

Certain individuals who were receiving services prior to the passing of the *Act* but who no longer met these new criteria for Persons with Developmental Disabilities (PDD) supports were grandfathered in to the new PDD service system. In response to a recommendation from the *Building Better Bridges* Report, Government directed that PDD Boards continue providing services to grandfathered individuals until service responsibility is handed-off to a more appropriate provincial program.

Accordingly, expenses related to the care of these grandfathered individuals do not comply with the *Act*. The total cost of these services for eight individuals that have been included in the Statement of Operations is estimated to be $154 (2002 – $124).

Note 11 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 12 Approval of Financial Statements

The financial statements were prepared by management and approved by the Board.

Schedule 1

Persons with Developmental Disabilities
Northeast Alberta Community Board
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Manpower Costs[(a)]	$ 1,308	$ 978	$ 970
Supplies and Services	7,674	8,911	8,264
Grants	9,358	9,182	8,376
	$ 18,340	$ 19,071	$ 17,610

[(a)] Manpower costs relate to employees seconded to the Board from the Department of Community Development and are not employees of the Board.

Schedule 2

Persons with Developmental Disabilities
Northeast Alberta Community Board
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003 Original Budget	Reallocation From Provincial Board	2002-2003 Current Budget
Revenue			
Grant from Persons with Development Disabilities Provincial Board	$ 18,340	$ 1,059	$ 19,399
Other Revenue	-	-	25
	$ 18,340	$ 1,059	$ 19,424
Expenses			
Community Living Supports	9,520	284	9,804
Employment Supports	1,550	38	1,588
Community Access Supports	3,015	264	3,279
Specialized Community Supports	388	9	397
Supports to Delivery System	3,710	464	4,199
Board Governance	157	-	157
	18,340	1,059	19,424
Net Operating Results	$ -	$ -	$ -

An interim budget was reported as part of the Government Estimates that were tabled in the Legislative Assembly of Alberta on May 14, 2002. As a result of changes in operational requirements that emerged during the fiscal year, the Provincial Board provided direction regarding changes in the level of funding to be allocated to the Northeast Alberta Community Board on December 13, 2002 and March 13, 2003.

Schedule 3

Persons with Developmental Disabilities
Northeast Alberta Community Board
Salary and Benefits Disclosure
For the year ended March 31, 2003
(thousands of dollars)

	2003			2002
	Salaries / Honoraria	Benefits and Allowances	Total	Total
Chair of the Board[a]	$ 22	$ -	$ 22	$ 27
Board Members (7)[a]	55	-	55	63
Chief Executive Officer[b]	102	16	118	107

[a] These amounts represent honoraria payments made to the Chair and Members of the Board.

[b] These payments are made to the Chief Executive Officer under contract with the Department of Community Development. The Chief Executive Officer is assigned to the Board under an arrangement with the Department of Community Development.

Benefits and allowances include payments for pension, health care, dental and medical coverage, group life insurance, long and short term disability plans.

Persons with Developmental Disabilities
Northeast Alberta Community Board
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

	2003					2003
		Expenses – Incurred by Others				
Program	Expenses [(a)]	Accommodation Costs[(b)]	Vacation Pay[(c)]	Legal Cost[(d)]	Total Expenses	Total Expenses
Community Living Supports	$ 9,514	$ -	$ -	$ -	$ 9,514	$ 8,729
Employment Supports	1,584	-	-	-	1,584	1,648
Community Access Supports	3,250	-	-	-	3,250	2,909
Specialized Community Supports	398	-	-	-	398	418
Supports to Delivery System	4,199	76	(14)	3	4,264	3,801
Board Governance	126	-	-	-	126	141
	$ 19,071	$ 76	$ (14)	$ 3	$ 19,136	$ 17,646

[(a)] Expenses – Directly Incurred as per Statement of Operations.
[(b)] Costs shown for Accommodation (including grants in lieu of taxes) per Schedule 5.
[(c)] Provision for Vacation Pay has been allocated based on actual provision relating to the program.
[(d)] Costs shown for Legal Services per Schedule 5.

Schedule 5

Persons with Developmental Disabilities
Northeast Alberta Community Board
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management in the Board.

The Board and the employees assigned to it from the Ministry of Community Development paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Board had the following transactions with related parties recorded at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Persons with Developmental Disabilities Provincial Board	$ 19,399	$ 17,740	$ -	$ -
Expenses				
Persons with Developmental Disabilities Provincial Board	$ -	$ -	$ -	$ -
Department of Government Services	-	-	300	249
Department of Innovation and Science	-	-	39	24
Department of Finance	-	-	-	1
	$ -	$ -	$ 339	$ 274

The Board also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Department of Infrastructure	$ -	$ -	$ 76	$ 52
Department of Justice	-	-	3	-
	$ -	$ -	$ 79	$ 52

Persons with Developmental Disabilities Northwest Region Community Board

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Financial Statements

March 31, 2003

Persons with Developmental Disabilities
Northwest Region Community Board
Financial Statements
March 31, 2003

Auditor's Report

Statement of Operations

Statement of Financial Position

Statement of Changes in Financial Position

Notes to the Financial Statements

Schedule 1 – Expenses – Directly Incurred Detailed by Object

Schedule 2 – Budget

Schedule 3 – Salary and Benefit Disclosure

Schedule 4 – Allocated Costs

Schedule 5 – Related Party Transactions

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Board of Directors of the Persons with Developmental Disabilities Northwest Region Community Board and the Minister of Community Development

I have audited the statement of financial position of the Persons with Developmental Disabilities Northwest Region Community Board as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Board. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Persons with Developmental Disabilities Northwest Region Community Board as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

I also report that, as described in Note 9, the Board made certain payments that did not comply with the *Persons with Developmental Disabilities Community Governance Act*.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 21, 2003

Persons with Developmental Disabilities
Northwest Region Community Board
Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Grant from Persons with Developmental Disabilities Provincial Board	$ 14,278	$ 15,048	$ 13,824
Previous Year's Refund of Expenditures	-	5	158
	14,278	15,053	13,982
Expenses – Directly Incurred (Note 2b and Schedule 1)			
Programs			
Community Living Supports	8,287	8,163	7,817
Employment Supports	948	1,129	988
Community Access Supports	1,625	1,947	1,453
Specialized Community Supports	250	344	362
Supports to Delivery System	3,040	3,295	3,204
Board Governance	128	115	109
	14,278	14,993	13,933
Valuation Adjustments			
Provision for Vacation Pay	-	7	5
	14,278	15,000	13,938
Net Operating Results	$ -	$ 53	$ 44

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Northwest Region Community Board
Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002
Assets		
Cash	$ 807	$ 727
Accounts Receivable (Note 3)	8	1
	$ 815	$ 728
Liabilities		
Accounts Payable and Accrued Liabilities (Note 4)	$ 794	$ 760
	794	760
Net Assets (Liabilities)		
Net Liabilities, Beginning of Year	(32)	(76)
Net Operating Results	53	44
Net Assets (Liabilities), End of Year	21	(32)
	$ 815	$ 728

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Northwest Region Community Board
Statement of Changes in Financial Position
For the year ended March 31, 2003
(thousands of dollars)

	2003	2002
Operating Transactions		
Net Operating Results	$ 53	$ 44
Non-Cash Items		
Valuation Adjustment	7	5
	60	49
Decrease (Increase) in Accounts Receivable	(7)	93
Decrease in Advances	-	1
Increase in Accounts Payable and Accrued Liabilities[a]	27	11
Cash Provided (Used) by Operating Transactions	80	154
Cash, Beginning of Year	727	573
Cash, End of Year	$ 807	$ 727

[a] Adjusted for valuation adjustments.

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
Northwest Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Northwest Region Community Board for Persons with Developmental Disabilities (the Board) is a corporation that was established on October 30, 1997 by way of a Ministerial Order. The Board operates under the authority of the *Persons with Developmental Disabilities Community Governance Act* and the *Government Organization Act.*

The Board reports to the Ministry of Community Development through the Persons with Developmental Disabilities Provincial Board. The Board has the responsibility to help adults with developmental disabilities to live as independently as possible by providing advocacy and a variety of services within the region.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

These financial statements are prepared in accordance with the following accounting policies that have been established by government. The Canadian Institute of Chartered Accountants is the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate.

(a) Reporting Entity

The reporting entity is the Board, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The financial statements of the Ministry provide a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

The Board is economically dependent upon the Provincial Board for its funding. This funding is allocated in a manner approved by the Minister.

(b) Basis of Financial Reporting

Expenses

Directly Incurred

Directly incurred expenses are those costs the Board has primary responsibility and accountability for, as reflected in the government's budget documents. Directly incurred expenses include:

Persons with Developmental Disabilities
Northwest Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Expenses (continued)

Directly Incurred (continued)

- Valuation Adjustments include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay, guarantees and indemnities; and
- The cost of salaries, wages and benefits related to employees assigned to the Board through an arrangement with the Department of Community Development are included in Manpower Expense. Pension costs comprise the cost of employer contributions for current service of employees during the year.

Employees are assigned to the Board through an arrangement with the Department of Community Development

Description of Program Expenses Reported on the Statement of Operations

Community Living Supports – expenses incurred to assist adults with developmental disabilities to live in a home of their choice.

Employment Supports – expenses incurred to assist adults with developmental disabilities in gaining and maintaining employment.

Community Access Supports – expenses incurred to assist adults with developmental disabilities to participate in community activities and personal development activities.

Specialized Community Supports – expenses incurred to provide other unique supports that are needed to assist adults with developmental disabilities in their environment or to enhance their access to the community.

Supports to Delivery System – expenses incurred to provide administrative and financial support for program delivery.

Board Governance – expenses incurred in support of Board related activities.

Persons with Developmental Disabilities
Northwest Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Expenses (continued)

Incurred by Others

Services contributed by other entities in support of the Board operations are disclosed in Schedule 5 and the amounts are not reported in the Statement of Operations.

Fees related to the audit of the March 31, 2003 financial statements have not been reported in the Statement of Operations. Costs for this service have been estimated at $25,000 (2002 – $26,000).

Assets

Financial assets of the Board include cash and financial claims, such as receivables from other organizations.

The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is $5,000.

Liabilities

Liabilities represent all financial claims payable by the Board at fiscal year end.

Net Assets (Liabilities)

Net liabilities represents the difference between the values of assets held by the Board and its liabilities.

Note 3 Accounts Receivable (thousands of dollars)

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
GST Receivable	$ 2	$ -	$ 2	$ -
Accrued C.E.R.	6	-	6	1
	$ 8	$ -	$ 8	$ 1

Accounts receivable are unsecured and non-interest bearing.

Persons with Developmental Disabilities
Northwest Region Community Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 4 Accounts Payable and Accrued Liabilities (thousands of dollars)

	2003	2002
Accrued Grants to Individuals	$ 604	$ 650
Employee Accrued Vacation Pay and Manpower Costs	119	97
Accrued Supplies and Services	71	13
	$ 794	$ 760

Note 5 Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, and accounts payable and accrued liabilities are estimated to approximate their book values.

Note 6 Voluntary Contributions

These financial statements do not include amounts relating to voluntary contributions received for materials and services.

Note 7 Commitments (thousands of dollars)

As at March 31, 2003, the Board has the following commitments:

	2003	2002
Service Contracts[a]	$ -	$ -
Long-term Leases[b]	55	45
	$ 55	$ 45

[a] The actual amounts are dependent on the usage of service.

[b] The Board leases certain equipment under operating leases that expire on various dates. The aggregate amounts payable for the unexpired terms of these leases are as follows:

2004	$ 19
2005	17
2006	14
2007	5
	$ 55

Note 8 Surplus Retention Reserves (thousands of dollars)

The Board has entered into contracts with third party agencies to provide support for individuals which it serves. Occasionally, the Agencies do not spend all the funds they have been provided. When these unexpended amounts result from the efficient management of the program or fluctuations in service demand, the funds may be retained by the Agency and, after obtaining approval from the CEO of the Board, spent in the following manner:

- To eliminate deficits;
- To acquire assets;
- To fund exceptional maintenance costs; and
- For expenses of a one-time nature that will not result in incremental or continuing operating costs.

The estimated balance of these reserves at March 31, 2003 was $30 (March 31, 2002 – $0). This amount is not reflected in these financial statements.

Note 9 Grandfathered Clients (thousands of dollars)

When the *Persons with Developmental Disabilities Community Governance Act* (the *Act*) was passed by the Alberta Legislature in 1997, the new legislation narrowed the service mandate from the previous disability supports program and established eligibility criteria.

Certain individuals who were receiving services prior to the passing of the *Act* but who no longer met these new criteria for Persons with Developmental Disabilities (PDD) supports were grandfathered in to new PDD service system. In response to a recommendation from the *Building Better Bridges* Report, Government directed that PDD Boards continue providing services to grandfathered individuals until service responsibility is handed-off to a more appropriate provincial program.

Accordingly, expenses related to the care of these grandfathered individuals do not comply with the *Act*. The total cost of these services for 5 individuals that have been included in the Statement of Operations is estimated to be $40 (2002 – $65).

Note 11 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 12 Approval of Financial Statements

The financial statements were prepared by management and approved by the Board.

Schedule 1

Persons with Developmental Disabilities
Northwest Region Community Board
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Manpower Costs[(a)]	$ 990	$ 1,049	$ 919
Supplies and Services	5,813	6,254	5,923
Grants	7,475	7,690	7,091
	$ 14,278	$ 14,993	$ 13,933

(a) Manpower costs relate to employees seconded to the Board from the Department of Community Development and are not employees of the Board.

Schedule 2

Persons with Developmental Disabilities
Northwest Region Community Board
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003 Original Budget	Reallocation From Provincial Board	2002-2003 Current Budget
Revenue			
Grant from Persons with Development Disabilities Provincial Board	$ 14,278	$ 770	$ 15,048
Expenses			
Community Living Supports	8,287	-	8,287
Employment Supports	948	-	948
Community Access Supports	1,625	-	1,625
Specialized Community Supports	250	-	250
Supports to Delivery System	3,040	770	3,810
Board Governance	128	-	128
	14,278	770	15,048
Net Operating Results	$ -	$ -	$ -

An interim budget was reported as part of the Government Estimates that were tabled in the Legislative Assembly of Alberta on May 14, 2002. As a result of changes in operational requirements that emerged during the fiscal year, the Provincial Board provided direction regarding changes in the level of funding to be allocated to the Northwest Region Community Board on December 13, 2002 and March 13, 2003.

Persons with Developmental Disabilities
Northwest Region Community Board
Salary and Benefits Disclosure
For the year ended March 31, 2003
(thousands of dollars)

	2003			2002
	Salaries / Honoraria	Benefits and Allowances	Total	Total
Chair of the Board[a]	$ 25	$ -	$ 25	$ 24
Board Members [a][c]	49	-	49	51
Chief Executive Officer[b]	94	19	113	101

[a] These amounts represent honoraria payments made to the Chair and Members of the Board.

[b] These payments are made to the Chief Executive Officer under contract with the Department of Community Development. The Chief Executive Officer is assigned to the Board under an arrangement with the Department of Community Development. Benefits and Allowances include payments for pension, health care, dental and medical coverage, group life insurance, long and short term disability plans.

[c] These positions were occupied by eight individuals at various intervals during the year. At March 31, 2003 all eight positions were occupied.

Persons with Developmental Disabilities
Northwest Region Community Board
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

	2003					2002
		Expenses – Incurred by Others				
Program	Expenses [a]	Accommodation Costs[b]	Legal Cost[c]	Vacation Pay[d]	Total Expenses	Total Expenses
Community Living Supports	$ 8,163	$ -	$ -	$ -	$ 8,163	$ 7,817
Employment Supports	1,129	-	-	-	1,129	988
Community Access Supports	1,947	-	-	-	1,947	1,453
Specialized Community Supports	344	-	-	-	344	362
Supports to Delivery System	3,295	89	4	7	3,395	3,308
Board Governance	115	-	-	-	115	109
	$ 14,993	$ 89	$ 4	$ 7	$ 15,093	$ 14,037

[a] Expenses – Directly Incurred as per Statement of Operations.
[b] Costs shown for Accommodation (including grants in lieu taxes) per Schedule 5.
[c] Costs shown for Legal Services per Schedule 5.
[d] Provision for Vacation Pay has been allocated based on actual provision relating to the program.

Persons with Developmental Disabilities
Northwest Region Community Board
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management in the Board.

The Board and the employees assigned to it from the Department of Community Development paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Board had the following transactions with related parties recorded at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Persons with Development Disabilities Provincial Board	$ 15,048	$ 13,824	$ -	$ -
Expenses				
Department of Government Services	$ -	$ -	$ 144	$ 206
Department of Finance	-	-	-	1
Department of Infrastructure	-	-	-	19
Department of Innovation and Science	-	-	30	-
	$ -	$ -	$ 174	$ 226

The Board also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Department of Infrastructure	-	-	89	100
Department of Justice	-	-	4	-
	$ -	$ -	$ 93	$ 100

Persons with Developmental Disabilities Provincial Board

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Persons with Developmental Disabilities Provincial Board
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Schedule 5 – Related Party Transactions

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Board of Directors of the Persons with Developmental Disabilities Provincial Board and the Minister of Community Development

I have audited the statement of financial position of the Persons with Developmental Disabilities Provincial Board as at March 31, 2003 and the statements of operations, changes in net assets and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Board. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Persons with Developmental Disabilities Provincial Board as at March 31, 2003 and the results of its operations and changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 16, 2003

Persons with Developmental Disabilities Provincial Board
Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Grant from Department of Community Development	$ 404,897	$ 404,227	$ 375,035
Previous Year's Refunds	500	82	8
Interest Income	-	180	190
	405,397	404,489	375,233
Expenses – Directly Incurred (Note 2b and Schedule 1)			
Programs			
Board Governance	140	159	121
Supports to Delivery Systems	21,313	5,577	3,740
Shared Services Support Arrangements	-	-	1,664
Grants to Persons with Developmental Disabilities Community Boards			
Grants to Persons with Developmental Disabilities – Northwest Region Community Board	14,278	15,048	13,824
Grants to Persons with Developmental Disabilities – Northeast Alberta Community Board	18,340	19,399	17,740
Grants to Edmonton Community Board for Persons With Developmental Disabilities	111,093	116,105	106,329
Grants to Persons with Developmental Disabilities – Central Alberta Community Board	104,513	107,108	100,706
Grants to Persons with Developmental Disabilities – Calgary Region Community Board	93,421	96,663	89,437
Grants to Persons with Developmental Disabilities – South Alberta Board	42,921	44,456	41,091
	406,019	404,515	374,652
Valuation Adjustments			
Provision for Vacation Pay	-	173	(3)
	406,019	404,688	374,649
Net Operating Results	$ (622)	$ (199)	$ 584

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities Provincial Board
Statement of Net Assets
As at March 31, 2003
(thousands of dollars)

	2003			2002		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Net Assets, Opening Balance	$ 2,502	$ 2,987	$ 5,489	$ 2,502	$ 2,403	$ 4,905
Operating Income	-	(199)	(199)	-	584	584
Net Assets, Closing Balance	$ 2,502	$ 2,788	$ 5,290	$ 2,502	$ 2,987	$ 5,489

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities Provincial Board
Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002
Assets		
Cash and Short Term Investments	$ 3,337	$ 3,553
Accounts Receivable (Note 3)	39	642
Advances	50	50
Capital Assets (Note 7)	135	200
Long Term Investments (Note 8)	2,879	2,703
	$ 6,440	$ 7,148
Liabilities		
Accounts Payable and Accrued Liabilities (Note 4)	$ 1,150	$ 1,659
	1,150	1,659
Net Assets		
Net Assets at Beginning of Year	5,489	4,905
Net Operating Results	(199)	584
Net Assets at End of Year	5,290	5,489
	$ 6,440	$ 7,148

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities Provincial Board
Statement of Changes in Financial Position
For the year ended March 31, 2003
(thousands of dollars)

	2003	2002
Operating Transactions		
Net Operating Results from Continuing Operations	$ (199)	$ 584
Non-cash Items Included in Net Operating Results		
Amortization	65	80
Valuation Adjustments	173	(3)
	39	661
Decrease (Increase) in Accounts Receivable	603	(592)
Decrease (Increase) in Prepaid Expenses	-	3
Increase in Advances	-	(50)
Increase (Decrease) in Accounts Payable and Accrued Liabilities[a]	(682)	1,270
Cash Used by Operating Transactions	(40)	1,292
Investing Transactions		
Purchase of Capital Assets	-	(28)
Investment in Bond Fund	(176)	(193)
Cash Used by Investing Transactions	(176)	(221)
Cash Provided (Used) by Operating and Investing Transactions	(216)	1,071
Cash at Beginning of Year	3,553	2,482
Cash at End of Year	$ 3,337	$ 3,553

[a] Adjusted for valuation adjustment.

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities Provincial Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Persons with Developmental Disabilities Provincial Board (the Board) is a corporation that was established on October 30, 1997 by way of a Ministerial Order. The Board operates under the authority of the *Persons with Developmental Disabilities Community Governance Act* and the *Government Organization Act.*

The Board reports to the Ministry of Community Development. Through advocacy and service, the Board helps adults with developmental disabilities to live as independently as possible within the community.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

These financial statements are prepared in accordance with the following accounting policies that have been established by government. The Canadian Institute of Chartered Accountants is the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate.

(a) Reporting Entity

The reporting entity is the Board, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The financial statements of the Ministry provide a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

The Board is economically dependent upon the Department of Community Development for its funding. This funding is allocated in a manner approved by the Minister.

(b) Basis of Financial Reporting

Expenses

Directly Incurred

Directly incurred expenses are those costs the Board has primary responsibility and accountability for, as reflected in the government's budget documents. Directly incurred expenses include:

- Amortization of capital assets;
- Valuation Adjustments include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay, guarantees and indemnities; and

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Expenses (continued)

Directly Incurred (continued)

- The cost of salaries, wages and benefits related to employees assigned to the Board through an arrangement with the Department of Community Development are included in Manpower Expense. Pension costs comprise the cost of employer contributions for current service of employees during the year.

Employees are assigned to the Board through an arrangement with the Department of Community Development.

Description of Program Expenses Reported on the Statement of Operations

Supports to Delivery System – expenses incurred to provide administrative and financial support for program delivery.

Board Governance – expenses incurred in support of Board related activities.

Incurred by Others

Services contributed by other entities in support of the Board operations are disclosed in Schedule 5 and the amounts are not reported in the Statement of Operations.

Fees related to the audit of the March 31, 2003 financial statements have not been included in the Statement of Operations. Costs for this service have been estimated at $33,000 (2002 – $29,000).

Assets

Financial assets of the Board include cash and financial claims, such as receivables from other organizations.

Capital assets of the Board are recorded at historical cost and amortized on a straight-line basis over the estimated useful lives of the assets.

The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is $5,000.

Persons with Developmental Disabilities Provincial Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Liabilities

Liabilities represent all financial claims payable by the Board at fiscal year end.

Net Assets (Liabilities)

Net assets represents the difference between the values of assets held by the Board and its liabilities.

Note 3 Accounts Receivable (thousands of dollars)

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Investment Income	$ 39	$ -	$ 39	$ 642

Accounts receivable are unsecured and non-interest bearing.

Note 4 Accounts Payable and Accrued Liabilities (thousands of dollars)

	2003	2002
Employee Accrued Vacation Pay and Manpower Costs	$ 485	$ 194
Accrued Supplies and Services	665	1,465
	$ 1,150	$ 1,659

Note 5 Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, and accounts payable and accrued liabilities are estimated to approximate their book values.

Note 6 Voluntary Contributions

These financial statements do not include amounts relating to voluntary contributions received for materials and services.

Note 7 Capital Assets (thousands of dollars)

		2003			2002
	Estimated Useful Life	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Equipment	7 years	$ 2,235	$ 2,100	$ 135	$ 200

Note 8 Long Term Investments (thousands of dollars)

	2003 Cost	2002 Cost
Bond Fund		
Restricted	$ 2,502	$ 2,502
Unrestricted	377	201
	$ 2,879	$ 2,703

The market value at March 31, 2003 is $2,992 (2002 – $2,738).

Contributions to the fund have been externally restricted, the income from which is unrestricted.

Note 9 Commitments (thousands of dollars)

As at March 31, 2003, the Board has the following commitments:

	2003	2002
Service Contracts[a]	$ -	$ 184
	$ -	$ 184

[a] The actual amounts are dependent on the usage of service.

Note 10 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 11 Approval of Financial Statements

The financial statements were prepared by management and approved by the Board.

Schedule 1

Persons with Developmental Disabilities Provincial Board
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Manpower Costs[a][b]	$ 2,524	$ 2,085	$ 1,915
Supplies and Services[b]	7,476	3,436	3,530
Grants[b]	395,397	398,929	369,127
Amortization of Capital Assets	20	65	80
Financial Transactions and Other	602	-	-
	$ 406,019	$ 404,515	$ 374,652

[a] Manpower costs relate to employees assigned to the Provincial Board from the Department of Community Development and are not employees of the Provincial Board.

[b] Certain supplies and services costs have been reclassified during the year to grants for the purpose of allocating resources to the Persons with Developmental Disabilities Community Boards.

Schedule 2

Persons with Developmental Disabilities Provincial Board
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003 Original Budget	Decreases From Department [a]	Provincial Board Reallocation	2002-2003 Current Budget
Revenue				
Grant from Department of Community Development	$ 404,897	$ (488)	$ (182)	$ 404,227
Prior Year Revenue	500	-	(440)	60
	405,397	(488)	(622)	404,287
Expenses				
Board Governance	140	-	-	140
Support to Delivery System	21,313	(488)	(14,835)	5,990
Grant to PDD Northwest Region Community Board	14,278	-	770	15,048
Grant to PDD Northeast Alberta Community Board	18,340	-	1,059	19,399
Grant to Edmonton Community Board for PDD	111,093	-	5,012	116,105
Grant to PDD Central Alberta Community Board	104,513	-	2,595	107,108
Grant to PDD Calgary Region Community Board	93,421	-	3,242	96,663
Grant to PDD South Alberta Board	42,921	-	1,535	44,456
	406,019	(488)	(622)	404,909
Net Operating Results	$ (622)	$ -	$ -	$ (622)

The 2002/2003 Original Budget was reported as part of the Government and Lottery Fund estimates that were approved by the Legislative Assembly of Alberta on May 14, 2002.

[a] The reduction in Revenue from Community Development related to amounts that are now considered unrecoverable from the Federal Government for expenditures under the Arrangement for the Funding and Administration of Social Services Agreement between the Government of Canada and the Province of Alberta.

Schedule 3

Persons with Developmental Disabilities Provincial Board
Salary and Benefits Disclosure
For the year ended March 31, 2003
(thousands of dollars)

	2003			2002
	Salary / Honoraria	Benefits and Allowances	Total	Total
Chair of the Board[a]	$ 27	$ -	$ 27	$ 21
Chief Executive Officer[b]	110	24	134	122
Board Members[a][c]	63	-	63	46

[a] These amounts represent honoraria payments made to the Chair and Members of the Board.

[b] These payments are made to the Chief Executive Officer under contract with the Department of Community Development. The Chief Executive Officer is assigned to the Board under an arrangement with the Department of Community Development.
Benefits and Allowances include payments for pension, health care, dental and medical coverage, group life insurance, long and short term disability plans.

[c] There are 14 board member positions (1 vice chair, 7 members-at-large and 6 community board chairs) that were occupied for varying lengths of time during the year. These payments relate to the vice chair, 7 members-at-large and appeal honoraria payments for all board members.

Persons with Developmental Disabilities Provincial Board
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

	2003					2002
		Expenses – Incurred by Others				
Program	Expenses[a]	Accommodation Costs[b]	Legal Services[c]	Vacation Pay[d]	Total Expenses	Total Expenses
Board Governance	$ 159	$ -	$ -	$ -	$ 159	$ 121
Support to Delivery Systems	5,577	143	28	173	5,921	3,875
Shared Service Arrangements	-	-	-	-	-	1,664
Grants to Persons with Developmental Disabilities Community Boards						
Northwest Region Community Board	15,048	-	-	-	15,048	13,824
Northeast Alberta Community Board	19,399	-	-	-	19,399	17,740
Edmonton Community Board	116,105	-	-	-	116,105	106,329
Central Alberta Community Board	107,108	-	-	-	107,108	100,706
Calgary Region Community Board	96,663	-	-	-	96,663	89,437
South Alberta Board	44,456	-	-	-	44,456	41,091
	$ 404,515	$ 143	$ 28	$ 173	$ 404,859	$ 374,787

[a] Expenses – Directly Incurred as per Statement of Operations.

[b] Costs shown for Accommodation per Schedule 5.

[c] Costs shown for Legal Services per Schedule 5.

[d] Provision for vacation pay has been allocated to the applicable program based on actual costs.

Schedule 5

Persons with Developmental Disabilities Provincial Board
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management and the Board.

The Provincial Board and the employees assigned to it from the Department of Community Development paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Provincial Board had the following transactions with related parties recorded at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Department of Community Development	$ 404,227	$ 375,035	$ -	$ -
Expenses				
Grants to Persons with Developmental Disabilities Northwest Region Community Board	$ 15,048	$ 13,824	$ -	$ -
Grants to Persons with Developmental Disabilities Northeast Alberta Community Board	19,399	17,740	-	-
Grants to Edmonton Community Board for Persons With Developmental Disabilities	116,105	106,329	-	-
Grants to Persons with Developmental Disabilities Central Alberta Community Board	107,108	100,706	-	-
Grants to Persons with Developmental Disabilities Calgary Region Community Board	96,663	89,437	-	-
Grants to Persons with Developmental Disabilities South Alberta Board	44,456	41,091	-	-
Other Services	-	-	1,676	1,365
	$ 398,779	$ 369,127	$ 1,676	$ 1,365
Accounts Receivable				
Central Alberta Community Board	$ -	$ 520	$ -	$ -

The Provincial Board also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Department of Infrastructure	$ -	$ -	$ 143	$ 143
Department of Justice	-	-	28	20
	$ -	$ -	$ 171	$ 163

Persons with Developmental Disabilities South Alberta Board

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Persons with Developmental Disabilities
South Alberta Board
Financial Statements
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Schedule 4 – Allocated Costs

Schedule 5 – Related Party Transactions

AUDITOR
GENERAL
Alberta

AUDITOR'S REPORT

To the Members of the Board of Directors of the Persons with Developmental Disabilities South Alberta Board and the Minister of Community Development

I have audited the statement of financial position of the Persons with Developmental Disabilities South Alberta Board as at March 31, 2003 and the statements of operations and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Board. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

As the Ministry of Community Development reporting practices stipulate that related parties include only those organizations that are part of the government reporting entity, transactions with the regional health authorities are not disclosed in these financial statements as transactions with related parties. Under Canadian generally accepted accounting principles, the regional health authorities are related parties of the Board. A description of the nature of the Board's relationship with regional health authorities should have been included in Schedule 5, Related Party Transactions. Also, Schedule 5 should have disclosed the expense for the contract services provided by Chinook Regional Health Authority and Palliser Health Authority amounting to \$2.1 million and \$2.5 million respectively.

In my opinion, except for the matter described in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Persons with Developmental Disabilities South Alberta Board as at March 31, 2003 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

I also report that, as described in Note 9, the Board made certain payments that did not comply with the *Persons with Developmental Disabilities Community Governance Act.*

Fred J Dunn FCA
Auditor General

Edmonton, Alberta
May 9, 2003

AUDITOR
GENERAL
Alberta

Persons with Developmental Disabilities
South Alberta Board
Statement of Operations
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget (Schedule 2)	Actual	Actual
Revenues			
Grant from Persons with Developmental Disabilities Provincial Board	$ 42,921	$ 44,456	$ 41,091
Previous Year's Refund of Expenditures	-	127	42
	42,921	44,583	41,133
Expenses – Directly Incurred (Note 2b and Schedule 1)			
Community Living Supports	24,477	24,418	22,767
Employment Supports	2,730	2,495	2,021
Community Access Supports	8,555	9,802	9,132
Specialized Community Supports	293	297	290
Supports to Delivery System	6,777	7,296	6,620
Board Governance	89	91	104
	42,921	44,399	40,934
Valuation Adjustments			
Provision for Vacation Pay	-	18	11
	42,921	44,417	40,945
Net Operating Results	$ -	$ 166	$ 188

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
South Alberta Board
Statement of Financial Position
As at March 31, 2003
(thousands of dollars)

	2003	2002
Assets		
Cash	$ 1,177	$ 1,454
Accounts Receivable (Note 3)	16	5
	$ 1,193	$ 1,459
Liabilities		
Accounts Payable and Accrued Liabilities (Note 4)	$ 1,167	$ 1,599
	1,167	1,599
Net Assets (Liabilities)		
Net Assets (Liabilities), Beginning of Year	(140)	(328)
Net Operating Results	166	188
Net Assets (Liabilities), End of Year	26	(140)
	$ 1,193	$ 1,459

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
South Alberta Board
Statement of Changes in Financial Position
For the year ended March 31, 2003
(thousands of dollars)

	2003	2002
Operating Transactions		
Net Operating Results	$ 166	$ 188
Non-cash Items		
Provision for Vacation Pay	18	11
	184	199
Decrease (Increase) in Accounts Receivable	(11)	35
Increase (Decrease) in Accounts Payable and Accrued Liabilities[a]	(450)	417
Cash Provided by Operating Transactions	(277)	651
Cash, Beginning of Year	1,454	803
Cash, End of Year	$ 1,177	$ 1,454

[a] Adjusted for valuation adjustment.

The accompanying notes and schedules are part of these financial statements.

Persons with Developmental Disabilities
South Alberta Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 1 Authority and Purpose

The Persons with Developmental Disabilities South Alberta Board (the Board) is a corporation that was established on October 30, 1997 by way of a Ministerial Order. The Board operates under the authority of the *Persons with Developmental Disabilities Community Governance Act* and the *Government Organization Act.*

The Board reports to the Ministry of Community Development through the Persons with Developmental Disabilities Provincial Board. The Board has the responsibility to help adults with developmental disabilities to live as independently as possible by providing advocacy and a variety of services within the region.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

These financial statements are prepared in accordance with the following accounting policies that have been established by government. The Canadian Institute of Chartered Accountants is the primary source for the disclosed basis of accounting. Recommendations of the Accounting Standards Board of the Canadian Institute of Chartered Accountants, other authoritative pronouncements, accounting literature, and published financial statements relating to either the public sector or analogous situations in the private sector are used to supplement the recommendations of the Public Sector Accounting Board where it is considered appropriate.

(a) Reporting Entity

The reporting entity is the Board, which is part of the Ministry of Community Development and for which the Minister of Community Development is accountable. The financial statements of the Ministry provide a more comprehensive accounting of the financial position and results of the Ministry's operations for which the Minister is accountable.

The Board is economically dependent upon the Provincial Board for its funding. This funding is allocated in a manner approved by the Minister.

(b) Basis of Financial Reporting

Expenses

Directly Incurred

Directly incurred expenses are those costs the Board has primary responsibility and accountability for, as reflected in the government's budget documents. Directly incurred expenses include:

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Expenses (continued)

Directly Incurred (continued)

- Valuation Adjustments include changes in the valuation allowances used to reflect financial assets at their net recoverable or other appropriate value. Valuation adjustments also represent the change in management's estimate of future payments arising from obligations relating to vacation pay, guarantees and indemnities.
- The cost of salaries, wages and benefits related to employees assigned to the Board through an arrangement with the Department of Community Development are included in Manpower Expense. Pension costs comprise the cost of employer contributions for current service of employees during the year.

Employees are assigned to the Board through an arrangement with the Department of Community Development.

Description of Program Expenses Reported on the Statement of Operations

Community Living Supports – expenses incurred to assist adults with developmental disabilities to live in a home of their choice.

Employment Supports – expenses incurred to assist individuals in gaining and maintaining employment.

Community Access Supports – expenses incurred to assist adults with developmental disabilities to participate in community activities and personal development activities.

Specialized Community Supports – expenses incurred to provide other unique supports that are needed to assist an individual in his or her environment or to enhance his or her access to the community.

Supports to Delivery System – expenses incurred to provide administrative and financial support for program delivery.

Board Governance – expenses incurred in support of Board related activities.

Incurred by Others

Services contributed by other entities in support of the Board operations are disclosed in Schedule 5 and the amounts are not reported in the Statement of Operations.

Persons with Developmental Disabilities
South Alberta Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 2 Summary of Significant Accounting Policies and Reporting Practices (continued)

(b) Basis of Financial Reporting (continued)

Expenses (continued)

Incurred by Others (continued)

Fees related to the audit of the March 31, 2003 financial statements have not been included in the Statement of Operations. Costs for this service have been estimated at $26,000 (2002 – $26,000).

Assets

Financial assets of the Board include cash and financial claims, such as receivables from other organizations.

The threshold for capitalizing new systems development is $100,000 and the threshold for all other capital assets is $5,000. All land is capitalized.

Liabilities

Liabilities represent all financial claims payable by the Board at fiscal year end.

Net Assets (Liabilities)

Net assets (liabilities) represents the difference between the values of assets held by the Board and its liabilities.

Note 3 Accounts Receivable (thousands of dollars)

	2003			2002
	Gross Amount	Allowance for Doubtful Accounts	Net Realizable Value	Net Realizable Value
Child & Family Services Authority	$ 15	$ -	$ 15	$ 4
GST	1	-	1	1
	$ 16	$ -	$ 16	$ 5

Accounts receivable are unsecured and non-interest bearing.

Persons with Developmental Disabilities
South Alberta Board
Notes to the Financial Statements
For the year ended March 31, 2003

Note 4 Accounts Payable and Accrued Liabilities (thousands of dollars)

	2003	2002
Accrued Grants to Individuals	$ 918	$ 1,434
Employee Accrued Vacation Pay and Manpower Costs	166	133
Accrued Supplies and Services	83	32
	$ 1,167	$ 1,599

Note 5 Valuation of Financial Assets and Liabilities

Fair value is the amount of consideration agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

The fair values of accounts receivable, and accounts payable and accrued liabilities are estimated to approximate their book values.

Note 6 Voluntary Contributions

These financial statements do not include amounts relating to voluntary contributions received for materials and services.

Note 7 Commitments (thousands of dollars)

As at March 31, 2003, the Board has the following commitments:

	2003	2002
Service Contracts[a]	$ 3,597	$ 3,652
Long-term Leases[b]	19	1
	$ 3,616	$ 3,653

[a] The actual amounts are dependent on the usage of service.

[b] The Board leases certain equipment under operating leases that expire on various dates. The aggregate amounts payable for the unexpired terms of these leases are as follows:

2004	$ 9
2005	9
2006	1
	$ 19

Note 8 Surplus Retention Reserves (thousands of dollars)

The Board has entered into contracts with third party agencies to provide support for individuals which it serves. Occasionally, the Agencies do not spend all the funds they have been provided. When these unexpended amounts result from the efficient management of the program or fluctuations in service demand, the funds may be retained by the Agency and, after obtaining approval from the CEO of the Board, spent in the following manner:

- To eliminate deficits;
- To acquire assets;
- To fund exceptional maintenance costs; and
- For expenses of a one-time nature that will not result in incremental or continuing operating costs.

The estimated balance of these reserves at March 31, 2003 was $48 (March 31,2002 – $72). This amount is not reflected in these financial statements.

Note 9 Grandfathered Clients (thousands of dollars)

When the *Persons with Developmental Disabilities Community Governance Act* (the *Act*) was passed by the Alberta Legislature in 1997, the new legislation narrowed the service mandate from the previous disability supports program and established eligibility criteria.

Certain individuals who were receiving services prior to the passing of the Act but who no longer met these new criteria for Persons with Developmental Disabilities (PDD) supports were grandfathered in to new PDD service system. In response to a recommendation from the *Building Better Bridges* Report, Government directed that PDD Boards continue providing services to grandfathered individuals until service responsibility is handed-off to a more appropriate provincial program.

Accordingly, expenses related to the care of these grandfathered individuals do not comply with the *Act*. The total cost of these services for 16 individuals that have been included in the Statement of Operations is estimated to be $425 (2002 – $480).

Note 10 Comparative Figures

Certain 2002 figures have been reclassified to conform to the 2003 presentation.

Note 11 Approval of Financial Statements

The financial statements were prepared by management and approved by the Board.

Schedule 1

Persons with Developmental Disabilities
South Alberta Board
Expenses – Directly Incurred Detailed By Object
For the year ended March 31, 2003
(thousands of dollars)

	2003		2002
	Budget	Actual	Actual
Manpower Costs[a]	$ 1,136	$ 1,180	$ 1,109
Supplies and Services	26,551	28,871	25,655
Grants	15,234	14,348	14,170
	$ 42,921	$ 44,399	$ 40,934

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[a] Manpower costs relate to employees seconded to the Board from the Department of Community Development and are not employees of the Board.

Schedule 2

Persons with Developmental Disabilities
South Alberta Board
Budget
For the year ended March 31, 2003
(thousands of dollars)

	2002-2003 Original Budget	Reallocation From Provincial Board	2002-2003 Current Budget
Revenues			
Grant from Persons with Developmental Disabilities Provincial Board	$ 42,921	$ 1,535	$ 44,456
Other Revenue	-	75	75
	42,921	1,610	44,531
Expenses – Directly Incurred			
Community Living Supports	24,477	782	25,259
Employment Supports	2,730	78	2,808
Community Access Supports	8,555	249	8,804
Specialized Community Supports	293	7	300
Supports to Delivery System	6,777	479	7,256
Board Governance	89	15	104
	42,921	1,610	44,531
Net Operating Results	$ -	$ -	$ -

The 2002-2003 Original Budget was approved as part of the Government Estimates that were tabled in the Legislative Assembly of Alberta on May 14, 2002. As a result of changes in operational requirements that emerged during the fiscal year, the Provincial Board provided direction regarding changes in the level of funding to be allocated to the South Alberta Board. The final results of this direction is presented above as the 2002-2003 Current Budget, and was approved by the CEO of the Provincial Board on March 13, 2003.

Schedule 3

Persons with Developmental Disabilities
South Alberta Board
Salary and Benefits Disclosure
For the year ended March 31, 2003
(thousands of dollars)

	2003			2002
	Salaries / Honoraria	Benefits and Allowances	Total	Total
Chair of the Board[a]	$ 19	$ -	$ 19	$ 17
Board Members (6)[a][c]	25	-	25	27
Chief Executive Officer[b]	108	8	116	103

[a] These amounts represent honoraria payments made to the Chair and Members of the Board.

[b] These payments are made to the Chief Executive Officer under contract with the Department of Community Development. The Chief Executive Officer is seconded to the Board under an arrangement with the Department of Community Development.

Benefits and allowances include payments for health care, dental and medical coverage, group life insurance, and short term disability plans.

[c] These positions were occupied by seven different individuals at various intervals during the year.

Schedule 4

Persons with Developmental Disabilities
South Alberta Board
Allocated Costs
For the year ended March 31, 2003
(thousands of dollars)

Program	2003					2002
	Expenses[a]	Expenses Incurred by Others[b]	Vacation Pay[c]	Legal Costs[d]	Total Expenses	Total Expenses
Community Living Supports	$ 24,418	$ 70	$ -	$ -	$ 24,488	$ 22,812
Employment Supports	2,495	-	-	-	2,495	2,021
Community Access Supports	9,802	-	-	-	9,802	9,132
Specialized Community Supports	297	-	-	-	297	290
Supports to Delivery System	7,296	96	18	2	7,412	6,725
Board Governance	91	-	-	-	91	104
	$ $44,399	$ 166	$ 18	$ 2	$ 44,585	$ 41,084

[a] Expenses – Directly Incurred as per Statement of Operations excluding vacation pay

[b] Costs shown for Accommodation (including grants in lieu taxes) per Schedule 5.

[c] Provision for vacation pay has been allocated based on actual provision relating to the program.

[d] Costs shown for Legal Services per Schedule 5.

Schedule 5

Persons with Developmental Disabilities
South Alberta Board
Related Party Transactions
For the year ended March 31, 2003
(thousands of dollars)

Related parties are those entities consolidated or accounted for on a modified equity basis in the Province of Alberta's financial statements. Related parties also include management in the Board.

The Board and the employees seconded to it from the Department of Community Development paid or collected certain taxes and fees set by regulation for permits, licences and other charges. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this Schedule.

The Board had the following transactions with related parties recorded at the amount of consideration agreed upon between the related parties:

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Revenues				
Persons with Development Disabilities Provincial Board	$ 44,456	$ 41,091	$ -	$ -
Expenses				
Department of Government Services	$ -	$ -	$ 119	$ 157
Department of Infrastructure	-	-	-	55
Department of Finance	-	-	-	2
Department of Innovation and Science	-	-	90	-
	-	-	209	214
Accounts Receivable				
Southeast Alberta Child and Family Services Authority	$ -	$ -	$ -	$ 4
Sun Country Child and Family Services Authority	-	-	15	-
	$ -	$ -	$ 15	$ 4

The Board also had the following transactions with related parties for which no consideration was exchanged. The amounts for these related party transactions are estimated based on the costs incurred by the service provider to provide the service. These amounts are not recorded in the financial statements and are disclosed in Schedule 4.

	Entities in the Ministry		Other Entities	
	2003	2002	2003	2002
Expenses – Incurred by Others				
Department of Infrastructure	$ -	$ -	$ 166	$ 139
Department of Justice	-	-	2	-
	$ -	$ -	$ 168	$ 139

Alphabetical List Of Entities' Financial Information In Ministry 2002-03 Annual Reports

ENTITIES INCLUDED IN THE CONSOLIDATED GOVERNMENT REPORTING ENTITY

Ministry, Department, Fund or Agency	*Ministry Annual Report*
Agriculture Financial Services Corporation	Agriculture, Food and Rural Development
Alberta Alcohol and Drug Abuse Commission	Health and Wellness
Alberta Energy and Utilities Board	Energy
Alberta Foundation for the Arts	Community Development
Alberta Gaming and Liquor Commission	Gaming
Alberta Government Telephones Commission, The	Finance
Alberta Heritage Foundation for Medical Research Endowment Fund	Revenue
Alberta Heritage Savings Trust Fund	Revenue
Alberta Heritage Scholarship Fund	Revenue
Alberta Heritage Science and Engineering Research Endowment Fund	Revenue
Alberta Historical Resources Foundation, The	Community Development
Alberta Insurance Council	Finance
Alberta Municipal Financing Corporation	Finance
Alberta Pensions Administration Corporation	Finance
Alberta Petroleum Marketing Commission	Energy
Alberta Research Council Inc.	Innovation and Science
Alberta Risk Management Fund	Revenue
Alberta School Foundation Fund	Learning
Alberta Science and Research Authority	Innovation and Science
Alberta Securities Commission	Revenue
Alberta Social Housing Corporation	Seniors
Alberta Sport, Recreation, Parks and Wildlife Foundation	Community Development
Alberta Treasury Branches	Finance
ATB Investment Services Inc.	Finance
Child and Family Services Authorities:	Children's Services
Awasak Child and Family Services Authority	
Calgary Rocky View Child and Family Services Authority	
Child and Family Services Authority Region 13	
Child and Family Services Authority Region 14	
Diamond Willow Child and Family Services Authority	
Hearthstone Child and Family Services Authority	
Keystone Child and Family Services Authority	
Ma' Mowe Capital Region Child and Family Services Authority	
Metis Settlements Child and Family Services Authority	
Neegan Awas'sak Child and Family Services Authority	
Ribstone Child and Family Services Authority	
Sakaigun Asky Child and Family Services Authority	
Sakaw-Askiy Child and Family Services Authority	
Silver Birch Child and Family Services Authority	
Southeast Alberta Child and Family Services Authority	
Sun Country Child and Family Services Authority	
West Yellowhead Child and Family Services Authority	
Windsong Child and Family Services Authority	
Credit Union Deposit Guarantee Corporation	Finance

ENTITIES INCLUDED IN THE CONSOLIDATED GOVERNMENT REPORTING ENTITY

Ministry, Department, Fund or Agency	*Ministry Annual Report*
Crop Reinsurance Fund of Alberta	Agriculture, Food and Rural Development
Department of Agriculture, Food and Rural Development	Agriculture, Food and Rural Development
Department of Children's Services	Children's Services
Department of Community Development	Community Development
Department of Energy	Energy
Department of Finance	Finance
Department of Gaming	Gaming
Department of Health and Wellness	Health and Wellness
Department of Innovation and Science	Innovation and Science
Department of Learning	Learning
Department of Revenue	Revenue
Department of Seniors	Seniors
Department of Solicitor General	Solicitor General
Department of Sustainable Resource Development	Sustainable Resource Development
Environmental Protection and Enhancement Fund	Sustainable Resource Development
Gainers Inc.	Finance
Government House Foundation, The	Community Development
Historic Resources Fund	Community Development
Human Rights, Citizenship and Multiculturalism Education Fund	Community Development
iCORE Inc.	Innovation and Science
Lottery Fund	Gaming
Ministry of Aboriginal Affairs and Northern Development[1]	Aboriginal Affairs and Northern Development
Ministry of Agriculture, Food and Rural Development	Agriculture, Food and Rural Development
Ministry of Children's Services	Children's Services
Ministry of Community Development	Community Development
Ministry of Economic Development[1]	Economic Development
Ministry of Energy	Energy
Ministry of Environment[1]	Environment
Ministry of Finance	Finance
Ministry of Executive Council[1]	Executive Council
Ministry of Gaming	Gaming
Ministry of Government Services[1]	Government Services
Ministry of Health and Wellness	Health and Wellness
Ministry of Human Resources and Employment[1]	Human Resources and Employment
Ministry of Infrastructure[1]	Infrastructure
Ministry of Innovation and Science	Innovation and Science
Ministry of International and Intergovernmental Relations[1]	International and Intergovernmental Relations
Ministry of Justice[1]	Justice
Ministry of Learning	Learning
Ministry of Municipal Affairs[1]	Municipal Affairs
Ministry of Revenue	Revenue
Ministry of Seniors	Seniors
Ministry of Solicitor General	Solicitor General
Ministry of Sustainable Resource Development	Sustainable Resource Development
Ministry of Transportation[1]	Transportation
N.A. Properties (1994) Ltd.	Finance
Natural Resources Conservation Board	Sustainable Resource Development

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[1] Ministry includes only the department so separate department financial statements are not necessary.

ENTITIES INCLUDED IN THE CONSOLIDATED GOVERNMENT REPORTING ENTITY

Ministry, Department, Fund or Agency	*Ministry Annual Report*
Persons with Developmental Disabilities Boards:	Community Development
Calgary Region Community Board	
Central Region Community Board	
Edmonton Region Community Board	
Michener Centre Facility Board[2]	
Northeast Region Community Board	
Northwest Region Community Board	
Provincial Board	
South Region Community Board	
Provincial Judges and Masters in Chambers Reserve Fund	Finance
Supplementary Retirement Plan Reserve Fund	Finance
Victims of Crime Fund	Solicitor General
Wild Rose Foundation, The	Community Development

ENTITIES NOT INCLUDED IN THE CONSOLIDATED GOVERNMENT REPORTING ENTITY

Fund or Agency	*Ministry Annual Report*
Alberta Cancer Board	Health and Wellness
Alberta Foundation for Health Research	Innovation and Science
Alberta Heritage Foundation for Medical Research	Innovation and Science
Alberta Heritage Foundation for Science and Engineering Research	Innovation and Science
Alberta Mental Health Board	Health and Wellness
Alberta Teachers' Retirement Fund Board	Learning
Improvement Districts' Trust Account	Municipal Affairs
Local Authorities Pension Plan	Finance
Long-Term Disability Income Continuance Plan - Bargaining Unit	Human Resources and Employment
Long-Term Disability Income Continuance Plan - Management, Opted Out and Excluded	Human Resources and Employment
Management Employees Pension Plan	Finance
Provincial Judges and Masters in Chambers Pension Plan	Finance
Public Post Secondary Institutions	Learning
Public Service Management (Closed Membership) Pension Plan	Finance
Public Service Pension Plan	Finance
Regional Health Authorities	Health and Wellness
School Boards	Learning
Special Areas Trust Account, The	Municipal Affairs
Special Forces Pension Plan	Finance
Supplementary Retirement Plan for Provincial Judges and Masters in Chambers	Finance
Supplementary Retirement Plan for Public Service Managers	Finance
Workers' Compensation Board	Human Resources and Employment

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[2] Dissolved July 23, 2002

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